

LANGAR CUM BARNSTONE PARISH COUNCIL

Minutes of the Statutory Annual Parish Council meeting held virtually via Zoom, 7.30pm on Wednesday 5th May 2021.

Present: Cllrs C Harper (Chairman) N Pulford (Vice Chair), J Fry, T Simpson, J Crosby, J Barlow .

In Attendance: Borough Cllrs T Combellack and S Bailey, County Cllr N Clarke.

1. **Election of Chairman & Signing of Declaration of Acceptance of Office**
Cllr J Fry was nominated as Chairman. It was unanimously **RESOLVED** to elect Cllr Fry as Chairman for the forthcoming year. The Declaration of Acceptance of Office form was duly signed.
2. **Declarations of Interest**
Cllr. Morris as an employee of MHCLG declared an interest in item 18.
3. **Apologies for Absence**
Apologies received and accepted from Cllrs. A Bellamy.
4. **Election of Vice-Chairman & signing of Declaration of Acceptance of Office**
Cllr N Pulford was nominated as Vice-Chairman. It was unanimously **RESOLVED** to elect Cllr Pulford as Vice-Chairman for the forthcoming year. The Declaration of Acceptance of Office form was duly signed.
5. **Receipt of Declaration of Acceptance of Office and Register of Interest Forms from all Councillors**
The forms have all been received and duly signed.
6. **Approval of Minutes of the Meeting held on Wednesday 7th April 2021**
It was **RESOLVED** to approve the Minutes of the above meeting, which were duly signed by the Chairman.
7. **Clerk's Report**
Nothing to report.
8. **Confirmation of Committee Appointments**
 - a) **Village Hall Management Committee – Parish Council Representative**
It was **RESOLVED** that Cllr. Pulford would remain as the PC Representative.
 - b) **HR Committee**
It was **RESOLVED** that the following Councillors would form the HR Committee:
Cllr. Fry, Cllr. Crosby and Cllr. Morris.
 - c) **Village Hall Development Committee**
It was **RESOLVED** that all Councillors would be members of this Committee, together with T McHarg as Chair of the Village Hall Management Committee.
9. **Public Open Session**
There were no members of public present.
10. **New Village Hall including Public Works Loan**
No new updates received to date.

11. Borough & County Councillor Reports

- **Cllr. Bailey** reported that members of the Public could do a proxy electoral vote up until 17.00 on 6th May 2021.
Cllr. Bailey also reported that RBC car parks are free after 15.00 each day to encourage local shopping.
- **Cllr. Combellack** reported that littering and fly tipping is on the increase nationwide, and won't be tolerated; larger fines are now being imposed.
Cllr. Combellack also reported that Conservation areas are being scrutinised to protect character, this is being reviewed later in the year.
- **Cllr. Clarke** reported that the state of the roads is still high priority, and that pothole filling is being completed at a more rapid rate.

12. Police Reports

Reports have been received, circulated, and filed.

13. Planning Applications

Reference Number: 21/01108/FUL

Applicant: Mr Richard King

Development: Erection of Timber Garden Shed

Location: 5 The Brambles Main Road Barnstone Nottinghamshire NG13 9JU

It was **RESOLVED** to submit a response of NO OBJECTION to the above application.

Reference Number: 21/01294/CMA

Construction of a Car Parts/Spares Storage Building and a Vehicle De-pollution Building (retrospective) at the existing End of Life Vehicle (ELV) operation located at Langar North Trading Estate, Harby Road, Langar, Nottinghamshire

Due to problems with the Planning Applications, no references were received.

It was **RESOLVED** to ask for an extension on this Planning Application.

14. Planning Notifications

21/00161/FUL

GRANT PLANNING PERMISSION

15. Finance for Parish Council

- a. Financial Statement and bank reconciliation 30-04-2021(*reports attached at Appendices 1&2*)
- b. Accounts Paid prior to meeting: Appendix 3 attached
- c. Accounts for Payment at meeting: Appendix 4 attached
- d. End of Year Accounts 2020-2021 closed using Scribe software balanced to £92107.96
- e. Village Hall donations below (for information only)
- f. Payments received:

Precept	£19758.00
HMRC Vat	£1330.70

It was **RESOLVED** to approve payments of accounts paid prior to the meeting and accounts for payment at the meeting.

Donations/Grants/Payments received up to 11-03-21 for the new Village Hall	
30-01-21 Vale Market Café - Donation	£500
Total	£500

16. **Finance for Village Hall** (for information only)
- Bank Reconciliation 30-04-2021 attached at appendix 5
 - Accounts paid and for payment for report only (attached at Appendices 6 & 7)
 - End of year Accounts 2020/2021 closed using Scribe software, balanced to £33645.36

Matters for Consideration

17. **Sports & Recreation Amenities Committee & terms of reference**
It was **RESOLVED** to set up a Sports & Recreation Amenities Committee. Terms of Reference to be placed on website.
18. **Proposed Telecommunications Installation** (emailed prior to meeting)
It was **RESOLVED** to formulate a reply to MHCLG advising that although there was no major objections in principle to the proposal there were, however, objections to the mast being placed at Langar/Barnstone Crossroads.
19. **ILCA enhanced knowledge**
It was **RESOLVED** that the Parish Clerk could apply for the ILCA Enhanced Knowledge course.
20. **To receive the Chairman's Annual report** (emailed prior to the meeting)
Circulated, placed on the Website, and filed.
21. **Councillors' Comments**
Cllr. Fry thanked **Cllr. Harper (Chair)** and **Cllr. Risk** for all of their hard work, during their time working for the Parish Council
Cllr. Crosby reported that pavement in Barnstone just opposite the agricultural contractors is becoming more damaged from the large machines that are being used. Cllr. Crosby also reported that the mud on the road is increasing and becoming more dangerous in bad weather. It was **RESOLVED** to write again to Cllr. Purdue-Horan and VIA, to report findings, along with more photos.
Cllr. Barlow reported that he was pleased to see the pothole repairs taking place on Main Road, Barnstone.
22. **Date of next meeting**
It was decided that due to new ruling that Online meetings could not take place after May 7th, therefore there will be no Parish meeting until Wednesday 7th July, once Covid-19 restrictions have been lifted.
It was **RESOLVED** that the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to

Appendices 3 & 4

APPENDIX 3

LANGAR CUM BARNSTONE PARISH COUNCIL

ACCOUNTS PAID 05-05-21

Amazon - Lock Key Safe	14.99
Amazon - Bunjee Cord	5
Amazon Sack Trolley	33.99
EE	25.28
Zoom	14.39
Amazon Signs	2.99
Amazon Signs	7.16
Amazon Signs	10.5
	114.3

APPENDIX 4

LANGAR CUM BARNSTONE PARISH COUNCIL

ACCOUNTS FOR PAYMENT 05-05-21

Kent Services - Maintenance	210.4
Signit (New Dog & Muga Signs	513.6
Bingham Cabs	125
NCC Pension Fund Month 2	254.71
Payroll Month 2	1205.78
	2309.49

Appendix 5

16 June 2021 (2021-2022)

Langar cum Barnstone Village Hall

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 30/04/2021

	Cash in Hand 01/04/2021		33,645.36
	ADD		
	Receipts 01/04/2021 - 30/04/2021		0.00
			33,645.36
	SUBTRACT		
	Payments 01/04/2021 - 30/04/2021		216.18
A	Cash in Hand 30/04/2021		33,429.18
	(per Cash Book)		
	Cash in hand per Bank Statements		
	Cash	30/04/2021	46.35
	Nat West	30/04/2021	33,382.83
			33,429.18
	Less unrepresented payments		0.00
			33,429.18
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		33,429.18

A = B Checks out OK

Appendix 6

Appendix 6

Accounts paid 05-05-21

Waterplus DD

13.21

Plusnet

28.2

Kevyn Wright Electrical

29.95

71.36

APPENDIX 7

Accounts for payment 05-05-21

Payroll Month 2

144.82

144.82

Langar cum Barnstone Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 30/04/2021

	Cash in Hand 01/04/2021		92,107.96
	ADD		
	Receipts 01/04/2021 - 30/04/2021		21,261.59
			113,369.55
	SUBTRACT		
	Payments 01/04/2021 - 30/04/2021		2,525.26
A	Cash in Hand 30/04/2021		110,844.29
	(per Cash Book)		
	Cash in hand per Bank Statements		
	Cash	30/04/2021	24.23
	TSB Deposit Account	30/04/2021	96,049.92
	TSB Current Account	30/04/2021	14,980.54
			111,054.69
	Less unrepresented payments		210.40
			110,844.29
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		110,844.29

A = B Checks out OK

Appendix 2

4 May 2021 (2021-2022)

Langar cum Barnstone Parish Council Net Position by Cost Centre and Code

<u>Cost Centre Name</u>				<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	
2 CHURCHYARD								
20	CHURCHYARD MAINTENANC	0.00	0.00	0.00	350.00	0.00		350.00
21	CHURCH CLOCK	0.00	0.00	0.00	150.00	0.00		150.00
		£0.00	0.00	£0.00	500.00	£0.00		500.00
4 VILLAGE AMENITIES								
40	WAGES (LITTER PICKING)	0.00	0.00	0.00	2,316.00	169.56		2,146.44
41	LITTER PICK EQUIP	0.00	0.00	0.00	50.00	0.00		50.00
43	PARISH GROUNDS MAINT	0.00	0.00	0.00	688.00	202.67		485.33
46	PARISH MAINTENANCE	319.72	0.00	0.00	830.00	58.44		1,091.28
47	AIRFIELD MEMORIAL MAINT	0.00	0.00	0.00	420.00	30.00		390.00
911	PARISH LENGTHSMAN	1,131.01	0.00	0.00	2,622.00	332.22		3,420.79
913	VILLAGES IMPROVEMENT S	295.50	0.00	0.00	400.00	430.49		265.01
		£1,746.23	0.00	£0.00	7,326.00	£1,223.38		7,848.85
5 BARNSTONE PLAY AREA								
50	PLAY EQUIP MAINT/INSPECT	0.00	0.00	0.00	240.00	0.00		240.00
51	PLAY AREA GRASS CUTTING	0.00	0.00	0.00	688.00	58.44		629.56
921	NEW BARNSTONE PLAYGRC	7,989.00	0.00	0.00	0.00	14.72		7,974.28
		£7,989.00	0.00	£0.00	928.00	£73.16		8,843.84
6 ADMINISTRATION								
600	CLERK'S SALARY	0.00	0.00	0.00	14,220.00	1,455.86		12,764.14
601	INSURANCE	0.00	0.00	0.00	760.00	0.00		760.00
602	SUBS/TRAINING	0.00	0.00	0.00	1,150.00	11.99		1,138.01
603	S137	0.00	0.00	0.00	0.00	0.00		0.00
604	WEB SITE	0.00	0.00	0.00	250.00	0.00		250.00
605	ROOM HIRE	164.00	0.00	0.00	125.00	0.00		289.00
606	ADVERTISING	0.00	0.00	0.00	0.00	0.00		0.00
607	OFFICE EXPENSES	94.08	0.00	0.00	450.00	20.83		523.25
608	TAXI VOUCHER SCHEME	400.00	0.00	0.00	200.00	0.00		600.00
609	AUDIT FEES	0.00	0.00	0.00	350.00	0.00		350.00
610	CHAIRMAN'S ALLOWANCE	25.00	0.00	0.00	25.00	0.00		50.00
611	INVESTMENT INTEREST	0.00	420.00	21.89	0.00	0.00		-398.11
612	PRECEPT	0.00	39,516.00	19,758.00	0.00	0.00		-19,758.00
613	VAT REFUND	0.00	0.00	1,330.70	0.00	0.00		1,330.70
614	BANK CHARGES	0.00	0.00	0.00	0.00	0.00		0.00
615	LOAN REPAYMENTS	0.00	0.00	0.00	12,114.00	0.00		12,114.00
616	DONATIONS	0.00	0.00	0.00	25.00	0.00		25.00
919	TRANSFER OF FUNDS	0.00	0.00	0.00	0.00	0.00		0.00
		£683.08	39,936.00	£21,110.59	29,669.00	£1,488.68		10,037.99

7 PROMOTIONAL ACTIVITIES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	
70	NEWSLETTER	899.25	0.00	28.00	900.00	0.00	1,827.25
71	LCB FESTIVAL	0.00	0.00	0.00	50.00	0.00	50.00
72	APPLE DAY	0.00	0.00	0.00	50.00	0.00	50.00
74	COMMUNITY	0.00	0.00	0.00	50.00	0.00	50.00
75	DEFIBRILLATORS	0.00	0.00	0.00	0.00	0.00	0.00
		£899.25	0.00	£28.00	1,050.00	£0.00	1,977.25

8 WORKS LANE FIELD

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	
81	EQUIPMENT/MAINT	0.00	0.00	0.00	150.00	44.98	105.02
83	FOOTBALL FIELD GRASSCU	0.00	0.00	0.00	688.00	58.45	629.55
84	Field/Muga Hire Income	0.00	500.00	123.00	0.00	0.00	-377.00
		£0.00	500.00	£123.00	838.00	£103.43	357.57

9 EARMARKED RESERVES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	
901	ELECTION FUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00
902	TRANSPORT FUND	3,000.00	0.00	0.00	0.00	0.00	3,000.00
907	TAXI VOUCHER SCHEME	965.00	0.00	0.00	0.00	0.00	965.00
908	GENERAL RESERVE	2,500.00	0.00	0.00	0.00	0.00	2,500.00
916	VILLAGE HALL	1,232.00	0.00	0.00	0.00	0.00	1,232.00
		£8,697.00	0.00	£0.00	0.00	£0.00	8,697.00

New Village Hall Donations/Payments

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	
922	NEW VILLAGE HALL DONATI	500.00	0.00	0.00	0.00	0.00	500.00
		£500.00	0.00	£0.00	0.00	£0.00	500.00

PPE ITEMS

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	
917	PPE	0.00	0.00	0.00	125.00	0.00	125.00
		£0.00	0.00	£0.00	125.00	£0.00	125.00

NET TOTAL		£20,514.56	40,436.00	£21,261.59	40,436.00	£2,888.65	38,887.50
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comply with a commercial or statutory deadline.

Private & Confidential

Employees

Taxi Vouchers

The above 2 items will be discussed at the next Parish Council meeting.

There being no further business, the meeting closed at 9.05pm

Signed Jeffrey R. Fry Chairman

Date 17 June 2021