

Langar cum Barnstone Parish Council Grant Award Policy

Adopted 15-04-2020

Reviewed and Approved 09-04-2026

Reference 2025-26-3012b

Review Date every 3 years or sooner if required

Guidance reference: National Association of Local Councils guidance, ACAS good practice and Local Government Ombudsman guidance

Purpose

Langar cum Barnstone Parish Council may award grants to local organisations where activities will benefit residents of the parish.

This policy sets out the procedure and criteria used by the Council when considering requests for financial assistance.

The policy aims to ensure that public funds are allocated in a fair, transparent and accountable manner consistent with good financial governance.

2 Eligibility

Grants may be awarded to voluntary organisations, community groups, charities and not for profit organisations whose work benefits the residents of Langar and Barnstone.

Applications will normally be considered only where the organisation can demonstrate a clear benefit to the local community.

The Council will not normally award grants to individuals or to organisations operating for private profit.

3 Application process

All applications must be submitted using the Council's Grant Application Form.

Applications should be submitted to the Parish Clerk at least one week before the date of the Parish Council meeting at which the application is to be considered.

Applications are considered by the Parish Council at a public meeting, and decisions will be recorded in the minutes.

Annual grant recipients must submit a new application each year.

4 Assessment criteria

When considering applications the Parish Council will take into account the following factors.

The benefit to residents of Langar and Barnstone.
 The financial need of the organisation.
 Whether the organisation has sought funding from other sources.
 The sustainability of the project.
 The level of reserves held by the organisation where applicable.
 The availability of funds within the Council's budget.

5 Conditions of grant

Grants must be used only for the purpose described in the application.
 The Council may request evidence that the grant has been used appropriately.
 Organisations receiving a grant may be asked to acknowledge the support of the Parish Council where appropriate.
 If a project does not proceed or the grant is not used for the agreed purpose the Council reserves the right to request repayment.

6 Financial accountability

All grants are awarded in accordance with the Council's financial regulations and budget provisions.
 The Council must be satisfied that grants represent proper use of public funds and provide clear community benefit.
 The Council reserves the right to request copies of the organisation's latest accounts where applicable.

7 Review

This policy will be reviewed periodically by the Parish Council to ensure it remains consistent with current legislation, guidance and financial regulations.

Grant Application Form

Name of organisation	
Contact name	
Position held within the organisation	
Address	
Telephone number	
Email address	
Total cost of project	
Amount of grant requested	
Funding secured from other sources	
Other organisations approached for funding	

Details of the project or activity for which funding is requested

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Details of any fund raising activity related to the project

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Please provide a copy of the organisation's latest accounts where available

Signature	
Date	

Application submission

Completed applications should be returned to the Parish Clerk

Langar cum Barnstone Parish Council

22 Brownes Road, Bingham, Nottingham. NG13 8EF

Telephone 07984 075016

Email clerk@langarcumbarnstone-pc.gov.uk

Signed (Chair)

Cllr J Crosby

Date