

LANGAR CUM BARNSTONE PARISH COUNCIL

Minutes of the Parish Council meeting held at Barnstone Village Hall, Main Road, Barnstone, commencing at 7.30pm on Thursday 21st July 2016

Present: Cllrs A Bellamy, R Brooks, A Carter Davies, (Chairman), V Gell, T Simpson,

In attendance: County Cllr R Butler, Borough Cllr T Combellack, Luke Mazers

7/16/1 Declaration of Interest:

Cllr Carter Davies declared a pecuniary interest in Item 18a – Parish Website upgrade
Cllrs Gell & Brooks declared a personal interest in Item 10b) 4 Planning Application
Ref 16/01637/FUL

7/16/2 Apologies for Absence:

Apologies received and accepted from Cllr Whitehead
Also from Borough Cllr A Pell

7/16/3 Approval of Minutes of the Meeting held on 16th June 2016:

It was **RESOLVED** to approve the minutes of the above meeting.

7/16/4 Matters Arising:

There were no Matters Arising

7/16/5 Public Open Session:

Standing Orders were suspended at 7.35pm to allow representations from the public.

Luke Mazers was welcomed to the meeting in his role as new Parish Lengthsman.
He gave the following report:

- He had a new dedicated parish email address which could be passed on to councillors
- He was currently tackling the more urgent pavement access problems in Langar, and would move on to Barnstone
- Any assistance with checking the Rights of Way over the summer would be welcomed

Standing Orders were reinstated at 7.45pm

7/16/6 a) Police Reports:

No reports

b) Borough & County Councillor reports:

Cllr Combellack reported that Streetwise were using quadbikes to patrol the Borough and carry out weed spraying

Cllr Gell reported on the speed and efficiency of the road repair to Coach Gap Lane on 16th July by RBC.

Cllr Butler reported that:

- the problem with the drain adjacent to the bridge on Main Road Barnstone had been resolved.
- Ponding outside Langar School was being addressed

7/16/7 Community Field including updates on:

a) Standpipe

Tarmac reported that they would take responsibility for the operation/security of the standpipe and would advise when it had been repaired.

b) Litter bins

Tarmac had kindly offered to supply two new bins for the field plus arrange for a bollard to be installed at the field entrance off the footpath.

Clerk to thank Tarmac for its support and generosity.

7/16/8 Langar & Barnstone Village Hall including:

The Clerk had written to adjoining neighbours requesting permission to access the rear of the hall for routine maintenance work.

7/16/9 Parish Warden reports

Reports covered under Public Open Session

7/16/10 Planning

a) Planning Notifications received:

16/01266/FUL 1 Langar Grange Cottage, Harby Lane, Langar
Two Storey side extension and new driveway

GRANT PERMISSION

b) Planning Applications received:

1) **16/01568/FUL** The Unicorns Head Main Street, Langar
External landscaping including decking area

2) **16/01569/LBC** The Unicorns Head, Main Street, Langar
Internal alterations and refurbishment, renewal/improvement of electrical and mechanical services, improvements to kitchen, reinstatement of 1 blocked window and rearrangement of roof lights and external landscaping

3) **16/01675/ADV** The Unicorns Head, Main Street, Langar
Consent to erect illuminated and non illuminated signage to the exterior of the building

Cllrs Gell & Brooks declared a personal interest in the following application and took no part in debate or vote

4) **16/01637/FUL** Northfield Farm, Bingham Road, Langar
Planning application for alterations to the approved scheme for the change of use of redundant farm building (14/00281/FUL)

It was

RESOLVED to submit **NO OBJECTION** responses to the above four applications

7/16/11 Finance:

a) Financial Statement and bank reconciliation: *(reports attached as Appendix 1 & 2 for information)*

b) Accounts Paid prior to meeting:

Appendix 3 attached

c) Accounts for Payment at meeting:

Appendix 4 attached

It was

RESOLVED to approve Accounts Paid and for Payment subject to the addition of the following invoices received too late for inclusion on the agenda:

Paul Richmond Sales – workwear	£56.76
JA Kent – Grasscutting April – June	£504.00

d) Village Hall Accounts:

The Clerk reported that the Bank Balance at 30 June stood at £28,216.51

e) Grant Aid application – Vale Arts Group:

This item was deferred until the September meeting

f) Parish Clerk including:

1 Clerk’s Job evaluation and recommendations

Following a review of the Clerk’s role by Cllr Brooks and Cllr Carter Davies, it was

RESOLVED

To increase the Clerk’s pay to NJC SCP 30, pro rata, backdated to 1 April 2016, following an increase in responsibilities.

Matters for consideration:

7/16/12 Langar & Barnstone Festival Update:

Nigel Wood had produced a report on the Festival saying that, although bad weather had affected some events, most had been a success and groups were now looking forward to the 2017 Festival which would be co-ordinated by Jodi Carter Davies. Resume of report to be posted on website.

7/16/13 Cushion Club -Projector quotation:

Discussion took place regarding a replacement for the parish projector which was damaged and was now obsolete. It was agreed to ask Cllr Whitehead to research alternative models with a view to purchasing a replacement.

7/16/14 Community Heartbeat:

No response received to date.

7/16/15 Condition of Bingham Road – C28:

Cllrs reiterated the following points regarding the poor road condition:

- HGV’s had difficulty in passing side by side due to narrow carriageway
- Over riding on edges
- Adverse camber
- No emergency run off area
- Requires traffic survey
- Dangerous & unfit for purpose

Cllr Butler supported raising the issue again with NCC Highways with a view to requesting a traffic survey.

7/16/16 Parish Vision meeting 18th August:

This meeting had been advertised by flyer and web post.

7/16/17 Village Gateways including:

Standing Orders were suspended at 8.35pm to allow Luke Mazers to take part in discussions

a) Locations

Luke Mazers reported that he was prepared to quote for construction/installation of gateways & would recommend a two dimensional gateway with flat faces on each side.

It was

RESOLVED that the Clerk would request a site meeting with Kendra Hourd/ Luke Mazers to identify suitable locations and a further two quotations would be obtained.

Standing Orders were reinstated at 8.45pm

Cllr A Carter Davies left the meeting prior to the following agenda Item. Cllr Brooks took over the Chairmanship of the meeting for this item.

Agenda items 18 and 19 to be considered together as one item.

7/16/18 Parish Website upgrade including:

a) Quotation for new website

b) Security fees

7/16/19 a) Webhosting quotations

It was

RESOLVED to request Alan Carter Davies to provide a specification for the new website, security fees and webhosting. Clerk to source additional quotations based on specifications and to invite Alan Carter Davies to tender for all three items. An extraordinary meeting to be convened for 7pm on Thursday 18th August, prior to Vision meeting, to discuss the Website.

Cllr Carter Davies rejoined the meeting

7/16/20 Councillors' Reports:

Cllr Brooks reported

- a new road sign on Works Lane. Clerk to email Cllr Butler with details.
- Lettering on sign for Wiggly Waggly Way had faded and was no longer visible

Cllr Carter Davies reported

- Pothole on pavement on Langar Road had been efficiently and swiftly repaired
- Article to be placed in next Signpost newsletter regarding procedure for reporting of Highways problems

7/16/21 Correspondence

No correspondence for report

7/16/22 Date of next meeting:

Thursday 18th August 2016 at 7.00pm prior to Vision Meeting at 7.30pm

There being no further business, the meeting closed at 9.12pm

SignedChairman

Date

Langar cum Barnstone Parish Council

Bank Reconciliation at 30/06/2016

Cash in Hand 01/04/2016

58,229.94

ADD

Receipts 01/04/2016 - 30/06/2016

20,084.27

78,314.21

SUBTRACT

Payments 01/04/2016 - 30/06/2016

8,996.97

A Cash in Hand 30/06/2016**69,317.24**

(per Cash Book)

Cash in hand per Bank Statements

Cash	30/06/2016	100.00
TSB Current Account	30/06/2016	59,165.44
TSB Deposit Account	30/06/2016	10,051.80

69,317.24

Less unrepresented cheques

As attached

0.00

69,317.24

Plus unrepresented receipts

As attached

0.00

B Adjusted Bank Balance**69,317.24****A = B Checks out OK**

Langar cum Barnstone Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

2 CHURCHYARD		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
20	CHURCHYARD	0.00	0.00	0.00	500.00	0.00	500.00
21	CHURCH CLOCK	0.00	0.00	0.00	100.00	0.00	100.00
		£0.00	0.00	£0.00	600.00	£0.00	600.00

3 BARNSTONE VILLAGE HALL		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
30	VILLAGE HALL EXPENSES	0.00	0.00	0.00	1,500.00	30.03	1,469.97
31	VILLAGE HALL EQUIP	0.00	0.00	0.00	1,600.00	2,147.10	-547.10
32	VILLAGE HALL UTILITIES	0.00	0.00	86.98	2,080.00	870.57	1,296.41
910	VILLAGE HALL	0.00	0.00	0.00	1,500.00	374.40	1,125.60
912	VILLAGE HALL INCOME	0.00	3,000.00	0.00	0.00	0.00	-3,000.00
		£0.00	3,000.00	£86.98	6,680.00	£3,422.10	344.88

4 VILLAGE AMENITIES		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
40	WAGES (LITTER PICKING)	0.00	0.00	0.00	1,500.00	374.40	1,125.60
41	LITTER PICK EQUIP	0.00	0.00	0.00	25.00	0.00	25.00
43	PARISH GROUNDS MAINT	0.00	0.00	0.00	300.00	0.00	300.00
45	SPEEDWATCH	0.00	0.00	0.00	0.00	0.00	0.00
46	PARISH MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
911	PARISH LENGTHSMAN	0.00	0.00	850.00	1,500.00	0.00	2,350.00
913	VILLAGES IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
914	PARISH CRAFTSMAN	0.00	0.00	0.00	1,500.00	374.40	1,125.60
		£0.00	0.00	£850.00	4,825.00	£748.80	4,926.20

5 BARNSTONE PLAY AREA		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
50	PLAY EQUIP	0.00	0.00	0.00	350.00	0.00	350.00
51	PLAY AREA GRASS	0.00	0.00	0.00	600.00	0.00	600.00
		£0.00	0.00	£0.00	950.00	£0.00	950.00

6 ADMINISTRATION		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
600	CLERK'S SALARY	0.00	0.00	927.27	9,000.00	2,284.50	7,642.77
601	INSURANCE	0.00	0.00	0.00	580.00	574.44	5.56
602	SUBS/TRAINING	0.00	0.00	0.00	625.00	178.36	446.64
603	S137	0.00	0.00	0.00	25.00	0.00	25.00
604	WEB SITE	0.00	0.00	0.00	300.00	0.00	300.00
605	ROOM HIRE	0.00	0.00	0.00	200.00	40.00	160.00
606	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
607	OFFICE EXPENSES	0.00	0.00	0.00	750.00	470.95	279.05
608	TAXI VOUCHER SCHEME	0.00	0.00	0.00	700.00	90.00	610.00
609	AUDIT FEES	0.00	0.00	0.00	400.00	100.00	300.00
610	CHAIRMAN'S ALLOWANCE	0.00	0.00	0.00	25.00	0.00	25.00
611	INVESTMENT INTEREST	0.00	0.00	1.27	0.00	0.00	1.27
612	PRECEPT	0.00	0.00	17,895.75	0.00	0.00	17,895.75
613	VAT REFUND	0.00	0.00	0.00	0.00	0.00	0.00
614	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
615	LOAN REPAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00
616	DONATIONS	0.00	0.00	0.00	300.00	80.00	220.00
		£0.00	0.00	£18,824.29	12,905.00	£3,818.25	27,911.04

7 PROMOTIONAL ACTIVITIES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
70	NEWSLETTER	0.00	0.00	0.00	800.00	199.00	601.00
71	LCB FESTIVAL	0.00	0.00	0.00	0.00	92.57	-92.57
72	COMMUNITY	0.00	0.00	0.00	100.00	0.00	100.00
74	CUSHION CLUB	0.00	0.00	108.00	200.00	148.31	159.69
		£0.00	0.00	£108.00	1,100.00	£439.88	768.12

8 WORKS LANE FIELD

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
80	FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00
81	EQUIPMENT/MAINT	0.00	0.00	0.00	0.00	0.00	0.00
83	FOOTBALL FIELD	0.00	0.00	0.00	500.00	0.00	500.00
84	FIELD HIRE INCOME	0.00	900.00	215.00	0.00	0.00	-685.00
		£0.00	900.00	£215.00	500.00	£0.00	-185.00

9 EARMARKED RESERVES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
901	ELECTION FUND	0.00	0.00	0.00	0.00	0.00	0.00
902	TRANSPORT FUND	3,000.00	0.00	0.00	0.00	0.00	3,000.00
905	YOUTH PROVISION	0.00	0.00	0.00	0.00	0.00	0.00
907	TAXI VOUCHER SCHEME	897.00	0.00	0.00	0.00	0.00	897.00
908	GENERAL RESERVE	16,262.00	0.00	0.00	0.00	0.00	16,262.00
909	BARNSTONE GYM	10,000.00	0.00	0.00	0.00	0.00	10,000.00
915	LANGAR GYM EQUIPMENT	10,000.00	0.00	0.00	0.00	0.00	10,000.00
916	VILLAGE	3,000.00	0.00	0.00	0.00	0.00	3,000.00
917	VILLAGE INTERPRETATION	1,000.00	0.00	0.00	0.00	0.00	1,000.00
		£44,159.00	0.00	£0.00	0.00	£0.00	44,159.00

NET TOTAL		£44,159.00	3,900.00	£20,084.27	27,560.00	£8,429.03	79,474.24
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