

## LANGAR CUM BARNSTONE PARISH COUNCIL

Minutes of the Parish Council meeting held at Barnstone Village Hall, Main Road, Barnstone, commencing at 7.30pm on Thursday 21 January 2016

*Present: Cllrs, R Brooks (Chairman), A Carter Davies, T Simpson, R Whitehead*

*In attendance: County Cllr R Butler, PCSO J Heaps*

**1/16/1 Declaration of Interest:**

There were no Declarations of Interest

**1/16/2 Apologies for Absence:**

Apologies were received and accepted from Cllrs A Bellamy, V Gell  
Apologies also received from Borough Cllrs A Pell & T Combellack.

**1/16/3 Approval of Minutes of the Meeting held on 17<sup>th</sup> December 2015:**

It was **RESOLVED** to approve the minutes of the above meeting which were duly signed by the Chairman as an accurate record.

**1/16/4 Matters Arising:**

There were no Matters Arising

**1/16/5 Public Open Session:**

Standing Orders were suspended at 7.35pm and immediately reinstated as there were no representations from the public.

**1/16/6 a) Police Reports**

- PCSO J Heaps reported on three crimes over the preceding month which involved theft of a vehicle from Barnstone,
- vehicle nuisance behaviour at the Airfield and
- theft of equipment from Colston Bassett Solar Farm .

**b) Borough & County Councillor reports**

County Cllr R Butler reported on the following:

- County Budget cuts
- Council Tax anticipated to be +1.99%
- Bus services would be reviewed in February

**1/16/7 Community Field including:**

**a) Belvoir Archers – toilet facilities**

The Archery Club reported that they proposed to place fence panels around the toilets for aesthetic purposes only. It was felt that a more substantial solution was required. Item to be deferred to next meeting, awaiting further feedback from the club.

**1/16/8 Langar & Barnstone Village Hall including:**

**a) Report on maintenance work**

The Clerk reported that the new water heater had been installed and was working well. All the maintenance jobs had been completed in December by the Parish Wardens.

## 1/16/9 Parish Warden reports

This item had been covered under Item 8.

## 1/16/10 Planning

### Planning Notification received:

None received

### Planning Application received:

None received

## 1/16/11 Finance:

a) **Financial Statement and bank reconciliation:** (reports attached as Appendix 1 & 2 for information)

b) **Budget 2016/2017**

It was

**RESOLVED** to approve the following Budget: (full budget attached as Appendix 5)

2016/2017 REVENUE BUDGET TOTAL	£ 24,260.00
RESERVE	£ 11,531.50
PRECEPT	<b>£ 35,791.50</b>
TAX BASE	334.5
COUNCIL TAX BAND D EQUIVALENT	£ 107.00

c) **Review of Financial Regulations:**

Following examination, it was

**RESOLVED**

to accept Financial Regulations as they stood, without amendment.

d) **External Audit – Small Authorities’ Audit Appointments Ltd:**

It was

**RESOLVED**

To accept the above External Audit arrangements to take effect from 2017.

e) **Appointment of Internal Auditor:**

David Slight had confirmed that he was willing to continue as Internal Auditor, it was therefore

**RESOLVED**

To reappoint him for 2016/2017.

f) **Accounts Paid prior to meeting:**

Appendix 3 attached

g) **Accounts for Payment at meeting:**

Appendix 4 attached

It was

**RESOLVED** to approve Accounts Paid and for Payment subject to the inclusion of the following invoices received too late for inclusion on the agenda:

J A Kent Services – Groundcare January	£168.00
J Watson – Taxi vouchers	£50.00
P Clarke – Mileage claim & workwear	£40.38

**Matters for consideration:**

**1/16/12 Review of Standing Orders:**

It was agreed to defer this item until the February meeting

**1/16/13 Update on Unicorns Head:**

There were no reports.

**1/16/14 Update on Outdoor Gym Equipment:**

Permission had not been given to locate outdoor gym equipment on the cricket field at Langar. Alternative locations would be sought, including suggestion of eastern end of Langar School Field.

**1/16/15 Update on safety at Langar crossroads:**

School safety zone signage, (20mph), had now been installed, a project on which councillors were agreed was a waste of time and money.

**1/16/16 Ownership of Coach Gap Lane**

Nothing further to report.

**1/16/17 RBC Draft Waste Strategy:**

Noted.

**1/16/18 Councillors' Reports:**

Cllr A Carter Davies reported on:

- Lorries parked on zig zag lines outside school during peak times.
- 20mph school zone was not legally enforceable, could it be removed by NCC?
- The Bus Shelter roof had been repaired

Cllr R Brooks reported on fly tipping around War Memorial on the Airfield

**1/16/19 Correspondence:**

There was no Correspondence to report

**1/16/20 Date of next meeting:**

Thursday 18<sup>th</sup> February 2016

There being no further business, the meeting closed at 8.20pm

Signed .....Chairman

Date .....

## Langar cum Barnstone Parish Council

**Bank Reconciliation at 31/12/2015**

Cash in Hand 01/04/2015

41,365.89

**ADD**

Receipts 01/04/2015 - 31/12/2015

44,521.17

85,887.06

**SUBTRACT**

Payments 01/04/2015 - 31/12/2015

25,161.00

**A Cash in Hand 31/12/2015**  
(per Cash Book)**60,726.06**

Cash in hand per Bank Statements

Cash	31/12/2015	100.00
TSB Current Account	31/12/2015	50,576.53
TSB Deposit Account	31/12/2015	10,049.53

**60,726.06**

Less unrepresented cheques

As attached

0.00

60,726.06

Plus unrepresented receipts

As attached

0.00

**B Adjusted Bank Balance****60,726.06****A = B Checks out OK**

**Langar cum Barnstone Parish Council**  
**NETT POSITION BY COST CENTRE & CODE**

**Cost Centre & Name**

<b>2 CHURCHYARD</b>		<b>Balance B/Fwd.</b>	<b>Receipt</b>		<b>Payments</b>		<b>Current Balance Budget</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	
20	CHURCHYARD	0.00	0.00	0.00	500.00	500.00	0.00
21	CHURCH CLOCK	0.00	0.00	0.00	100.00	0.00	100.00
		<b>£0.00</b>	<b>0.00</b>	<b>£0.00</b>	<b>600.00</b>	<b>£500.00</b>	<b>100.00</b>
<b>3 BARNSTONE VILLAGE HALL</b>		<b>Balance B/Fwd.</b>	<b>Receipt</b>		<b>Payments</b>		<b>Current Balance Budget</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	
30	VILLAGE HALL EXPENSES	0.00	0.00	0.00	1,740.00	2,620.08	-880.08
31	VILLAGE HALL EQUIP	0.00	0.00	0.00	1,000.00	386.72	613.28
32	VILLAGE HALL UTILITIES	0.00	0.00	0.00	0.00	2,846.13	-2,846.13
910	VILLAGE HALL	0.00	0.00	0.00	1,460.00	1,097.79	362.21
912	VILLAGE HALL INCOME	0.00	3,500.00	4,000.00	0.00	0.00	500.00
		<b>£0.00</b>	<b>3,500.00</b>	<b>£4,000.00</b>	<b>4,200.00</b>	<b>£6,950.72</b>	<b>-2,250.72</b>
<b>4 VILLAGE AMENITIES</b>		<b>Balance B/Fwd.</b>	<b>Receipt</b>		<b>Payments</b>		<b>Current Balance Budget</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	
40	WAGES (LITTER PICKING)	0.00	0.00	0.00	1,460.00	1,024.99	435.01
41	LITTER PICK EQUIP	0.00	0.00	0.00	25.00	0.00	25.00
43	PARISH GROUNDS MAINT	0.00	0.00	355.08	600.00	980.00	-24.92
45	SPEEDWATCH	0.00	0.00	0.00	0.00	0.00	0.00
46	PARISH MAINTENANCE	0.00	0.00	0.00	540.00	742.91	-202.91
911	PARISH LENGTHSMAN	0.00	850.00	850.00	1,460.00	611.23	848.77
913	VILLAGES IMPROVEMENT	0.00	0.00	0.00	1,500.00	16.00	1,484.00
914	PARISH CRAFTSMAN	0.00	0.00	0.00	1,460.00	627.43	832.57
		<b>£0.00</b>	<b>850.00</b>	<b>£1,205.08</b>	<b>7,045.00</b>	<b>£4,002.56</b>	<b>3,397.52</b>
<b>5 BARNSTONE PLAY AREA</b>		<b>Balance B/Fwd.</b>	<b>Receipt</b>		<b>Payments</b>		<b>Current Balance Budget</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	
50	PLAY EQUIP	0.00	0.00	0.00	200.00	249.50	-49.50
51	PLAY AREA GRASS	0.00	0.00	0.00	400.00	0.00	400.00
		<b>£0.00</b>	<b>0.00</b>	<b>£0.00</b>	<b>600.00</b>	<b>£249.50</b>	<b>350.50</b>
<b>6 ADMINISTRATION</b>		<b>Balance B/Fwd.</b>	<b>Receipt</b>		<b>Payments</b>		<b>Current Balance Budget</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	
600	CLERK'S SALARY	0.00	0.00	0.00	9,000.00	6,732.94	2,267.06
601	INSURANCE	0.00	0.00	0.00	1,100.00	505.44	594.56
602	SUBS/TRAINING	0.00	0.00	0.00	775.00	426.60	348.40
603	S137	0.00	0.00	0.00	1.00	25.00	-24.00
604	WEB SITE	0.00	0.00	0.00	250.00	273.31	-23.31
605	ROOM HIRE	0.00	0.00	0.00	200.00	133.00	67.00
606	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
607	OFFICE EXPENSES	0.00	0.00	60.00	750.00	925.66	-115.66
608	TAXI VOUCHER SCHEME	0.00	0.00	0.00	300.00	645.00	-345.00
609	AUDIT FEES	0.00	0.00	0.00	400.00	400.00	0.00
610	CHAIRMAN'S ALLOWANCE	0.00	0.00	0.00	25.00	0.00	25.00
611	INVESTMENT INTEREST	0.00	0.00	3.06	0.00	0.00	3.06
612	PRECEPT	0.00	0.00	37,970.00	0.00	0.00	37,970.00
613	VAT REFUND	0.00	0.00	0.00	0.00	0.00	0.00
614	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
615	LOAN REPAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00
616	DONATIONS	0.00	0.00	0.00	150.00	0.00	150.00
		<b>£0.00</b>	<b>0.00</b>	<b>£38,033.06</b>	<b>12,951.00</b>	<b>£10,066.95</b>	<b>40,917.11</b>

7 PROMOTIONAL ACTIVITIES		<u>Balance B/Fwd.</u>	Receipt		Payments		Current Balance Budget
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	
70	NEWSLETTER	0.00	100.00	195.00	700.00	726.80	68.20
71	LCB FESTIVAL	0.00	0.00	0.00	0.00	149.86	-149.86
72	COMMUNITY	0.00	0.00	200.00	50.00	257.15	-7.15
74	CUSHION CLUB	0.00	300.00	232.01	100.00	229.29	-197.28
		<b>£0.00</b>	<b>400.00</b>	<b>£627.01</b>	<b>850.00</b>	<b>£1,363.10</b>	<b>-286.09</b>
8 WORKS LANE FIELD		<u>Balance B/Fwd.</u>	Receipt		Payments		Current Balance Budget
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	
80	FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00
81	EQUIPMENT/MAINT	0.00	0.00	0.00	500.00	90.00	410.00
83	FOOTBALL FIELD	0.00	0.00	0.00	500.00	420.00	80.00
84	FIELD HIRE INCOME	0.00	780.00	585.00	0.00	0.00	-195.00
		<b>£0.00</b>	<b>780.00</b>	<b>£585.00</b>	<b>1,000.00</b>	<b>£510.00</b>	<b>295.00</b>
9 EARMARKED RESERVES		<u>Balance B/Fwd.</u>	Receipt		Payments		Current Balance Budget
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	
901	ELECTION FUND	0.00	0.00	0.00	0.00	0.00	0.00
902	TRANSPORT FUND	3,000.00	0.00	0.00	0.00	0.00	3,000.00
905	YOUTH PROVISION	0.00	0.00	0.00	0.00	0.00	0.00
907	TAXI VOUCHER SCHEME	897.00	0.00	0.00	0.00	0.00	897.00
908	GENERAL RESERVE	16,262.00	0.00	0.00	0.00	0.00	16,262.00
		<b>£20,159.00</b>	<b>0.00</b>	<b>£0.00</b>	<b>0.00</b>	<b>£0.00</b>	<b>20,159.00</b>
<b>NETT TOTALS</b>		<b>£20,159.00</b>	<b>5,530.00</b>	<b>£44,450.15</b>	<b>27,246.00</b>	<b>£23,642.83</b>	<b>62,682.32</b>



LANGAR CUM BARNSTONE PROPOSED BUDGET 2016/2017				BUDGET 2015/2016	FINAL BUDGET 2016/2017
<b>2 CHURCHYARD</b>					
Code	Title				
	20	CHURCHYARD MAINT	£ 500.00	£ 500.00	
	21	CHURCH CLOCK	£ 100.00	£ 100.00	
	<b>SUB TOTAL</b>		<b>£ 600.00</b>	<b>£ 600.00</b>	
<b>3 BARNSTONE VILLAGE HALL</b>					
Code	Title				
	30	VILLAGE HALL EXPENSES	£ 3,200.00	£ 1,500.00	
	31	VILLAGE HALL EQUIPMENT	£ 1,000.00	£ 1,600.00	
	32	VILLAGE HALL UTILITIES		£ 2,080.00	
	910	VILLAGE HALL CARETAKER		£ 1,500.00	
	912	VILLAGE HALL INCOME		-£ 3,000.00	
	<b>SUB TOTAL</b>		<b>£ 4,200.00</b>	<b>£ 3,680.00</b>	
<b>4 VILLAGE AMENITIES</b>					
Code	Title				
	40	WAGES (LITTER PICKING	£ 1,460.00	£ 1,500.00	
	41	LITTER PICK EQUIP	£ 25.00	£ 25.00	
	42	PARISH MAINTENANCE	£ 2,000.00	£ 300.00	
	43	PARISH GROUNDS MAINTENANCE	£ 600.00	£ 600.00	
	45	SPEEDWATCH			
	46	MISC EXPENSES			
	911	PARISH LENGTHSMAN		£ 1,500.00	
	913	VILLAGE IMPROVEMENT SCHEME	£ 1,500.00	£ -	
	914	PARISH CRAFTSMAN		£ 1,500.00	
	<b>SUB TOTAL</b>		<b>£ 5,585.00</b>	<b>£ 5,425.00</b>	
<b>5 BARNSTONE PLAY AREA</b>					
Code	Title				
	50	PLAY EQUIP MAINT/INSPECTION	£ 200.00	£ 350.00	
	51	PLAY AREA GRASS CUTTING	£ 400.00	£ 600.00	
	<b>SUB TOTAL</b>		<b>£ 600.00</b>	<b>£ 950.00</b>	
<b>6 ADMINISTRATION</b>					
Code	Title				
	600	CLERKS WAGES	£ 9,000.00	£ 9,000.00	
	601	INSURANCE	£ 1,100.00	£ 580.00	
	602	SUBS/TRAINING	£ 775.00	£ 625.00	
	603	S137	£ 25.00	£ 25.00	
	604	WEB SITE	£ 250.00	£ 300.00	
	605	ROOM HIRE	£ 200.00	£ 200.00	
	606	ADVERTISING			
	607	OFFICE EXPENSES	£ 750.00	£ 750.00	
	608	TAXI VOUCHER SCHEME	£ 300.00	£ 700.00	
	609	AUDIT	£ 400.00	£ 400.00	
	610	CHAIRMAN'S ALLOWANCE	£ 1.00	£ 25.00	
	611	INVESTMENT INTEREST			
	614	BANK CHARGES			
	615	LOAN REPAYMENTS			
	616	DONATIONS	£ 150.00	£ 300.00	
	<b>SUB TOTAL</b>		<b>£ 12,951.00</b>	<b>£ 12,905.00</b>	
<b>7 PROMOTIONAL ACTIVITIES</b>					
Code	Title				
	70	NEWSLETTER	£ 700.00	£ 800.00	
	71	FESTIVAL PAYMENTS			
	72	COMMUNITY	£ 50.00	£ 100.00	
	74	CUSHION CLUB	£ 100.00	£ 200.00	
	<b>SUB TOTAL</b>		<b>£ 850.00</b>	<b>£ 1,100.00</b>	
<b>8 COMMUNITY BUILDING/FIELD REVENUE</b>					
Code	Title				
	80	FACILITIES			
	81	EQUIPMENT/MAINTENANCE	£ 500.00		
	82	EXPENSES			
	83	FOOTBALL FIELD GRASSCUTTING	£ 500.00	£ 500.00	
	84	FIELD HIRE INCOME		-£ 900.00	
	<b>SUB TOTAL</b>		<b>£ 1,000.00</b>	<b>-£ 400.00</b>	
<b>EXPENDITURE SUB TOTAL</b>				<b>£ 25,786.00</b>	<b>£ 24,260.00</b>
<b>RESERVE</b>					<b>£ 11,531.50</b>
<b>PRECEPT</b>					<b>£ 35,791.50</b>
COUNCIL TAXBAND D EQUIVALENT = PRECEPT DIVIDED BY TAX BASE (334					<b>£ 107.00</b>