

LANGAR CUM BARNSTONE PARISH COUNCIL

Minutes of the Parish Council meeting held at Barnstone Village Hall, Main Road, Barnstone, commencing at 7.30pm on Thursday 20th October 2016

Present: Cllrs, R Brooks, A Carter Davies, (Chairman), V Gell, T Simpson,

10/16/1 Declaration of Interest:

There were no Declarations of Interest

10/16/2 Apologies for Absence:

Apologies received and accepted from Cllr A Bellamy

Also from County Cllr R Butler, Borough Cllrs T Combellack & A Pell

10/16/3 Approval of Minutes of the Meeting held on 15th September 2016:

It was **RESOLVED** to approve the minutes of the above meeting, which were duly signed by the Chairman.

10/16/4 Matters Arising:

Following the resignation of Cllr Whitehead, it was **RESOLVED** to place the appointment of Vice Chairman on the November agenda.

10/16/5 Public Open Session:

There were no members of the public in attendance

10/16/6 a) Police Reports:

No reports

b) Borough & County Councillor reports:

No reports

10/16/7 Community Field including:

No Reports

10/16/8 Langar & Barnstone Village Hall including:

a) Kitchen Urns

The two urns would be repaired as part of the Village Hall PAT testing

10/16/9 Parish Warden reports

No reports

10/16/10 Planning

a) Planning Notifications received:

1) 16/01637/FUL Northfield Farm, Bingham Road, Langar

Planning application for alterations to the approved scheme for the change of use of redundant farm building (14/00281/FUL); re-erection of agricultural building for use a garage/store/office

GRANT PERMISSION

b) Planning Applications received:

1 16/02123/TPO 6 Langar Woods Park Homes, Langar

6m height reduction of 4 ash trees

- 2 **16/02170/FUL Interflex Ltd, Unit 10 Langar Industrial Estate South, Harby Road, Langar**
Erection of storage production building
- 3 **16/02302/FUL Northfield Farm Plot 2, Bingham Road, Langar**
Extension and alterations to existing bungalow including raising of roof; detached triple garage
- 4 **16/02318/TPO 7 Langar Woods Park Homes, Harby Road, Langar**
Fell 1 x ash tree; remove branches of 1 x ash tree; crown reduce by 25% of 2 x ash trees

It was **RESOLVED** to submit a response of **NO OBJECTION** to the above four applications.

10/16/11 Finance:

- a) **Financial Statement and bank reconciliation:** *(reports attached as Appendix 1 & 2 for information)*
- b) **Accounts Paid prior to meeting:**
Appendix 3 attached
- c) **Accounts for Payment at meeting:**
Appendix 4 attached

It was

RESOLVED to approve Accounts Paid and for Payment subject to the addition of the following invoices received too late for inclusion on the agenda:

Toot Hill School – newsletter printing	£189.45
Classic Doors & Windows – Village Hall replacement window	£120.00
Sherborne Sound – Deposit on installation of Induction loop	£270.00
Amazon – Cushion Club DVD	£6.98

d) Annual Return - report of External Auditor

The Clerk reported on the above from Grant Thornton. The Council took note of advice given by the Internal Auditor regarding recommendations made on Village Hall accounts.

e) Village Hall Accounts:

The Clerk reported that the Bank Balance at 30 September stood at £29,464.94

Matters for consideration:

10/16/12 Bingham Road C28 including:

a) Planters

Cllr Gell submitted a draft proposal to install planters, sponsored by Tarmac and inscribed with their logo and a directional arrow, on Langar Road. Cllr Gell to investigate planter cost & materials and report back to next meeting.

The Clerk reported that a traffic counter had been installed week beginning 10th October.

10/16/13 Website development – confirmation of contract:

Two quotations, from Glowmedia & looksok digital media, had been received. It was considered that Glowmedia had answered the brief more fully and it was therefore **RESOLVED**

to approve the quotation from Glowmedia at a cost of £1,175 plus VAT.

10/16/14 Consider alteration to PC meeting days:

It was **RESOLVED** to retain the current meeting arrangements, ie the third Thursday of every month; to advertise the casual councillor vacancies and to continue the recruitment process for new councillors.

10/16/15 Update on Parish 'Vision Meeting 18th August, including:

a) Install WIFI in Village Hall

BT, the Parish Council's existing supplier, provided the following quotations for the installation of WIFI in the Village Hall:

Option 1 – Telephone Line & Broadband

Cost £120 initial installation

£15.90 monthly rental

£20 per month unlimited broadband with free router

Option 2 – Mobile Broadband Hotspot

Cost no initial outlay

5GB usage - £18.50 per month

10GB usage – £25 per month

It was **RESOLVED** to approve Option 1 as it provided a more secure service

b) Barnstone Play Area – proposed additional equipment/signage including:

1 Table Tennis table

It was **RESOLVED** to defer this item until a future date

2 Exercise equipment

It was **RESOLVED** to defer this item until a future date

3 Direction Signage

It was **RESOLVED** to approve this item at a cost of £45 plus carriage, subject to approval from Notts CC Highways

4 Outdoor Gym signage

It was **RESOLVED** to approve this item at a cost of £40 plus carriage

10/16/16 Neighbourhood Plan – consider focus on 'Communications':

There was concern over the amount of work involved in carrying out a Neighbourhood Plan and whether there would be sufficient community support.

It was **RESOLVED** to await further information and defer this to a future meeting.

10/16/17 Apple Day 23rd October

Councillors were reminded about the event for which all preparations were in place.

10/16/18 Councillors' Reports:

- Cllr Brooks reported on the No Through Road sign on Works Lane

10/16/19 Correspondence including:

a) RBL British Legion Remembrance Wreath

It was **RESOLVED** to purchase a Remembrance Wreath at a cost of £25. Cllr Carter Davies offered to represent the parish council at the Remembrance Service.

b) NCC Supporting Local Communities Fund

It was suggested that funding for the insulation of the village hall would be a suitable project with which to apply to SLC. Cllr Carter Davies to research project details and report back to next meeting.

c) Letter from D Williams re:

1 Recycling

Mr Williams proposed to install a bin in each of the villages for the collection of non- recyclable plastic eg milk bottle tops, all the proceeds from which would be donated to Dove Cottage Hospice. Bins would be placed at 5 Manor Gardens, Works Lane, and at the Unicorns Head car park, subject to approval.

2 HGV Access through Works Lane

Mr Williams reported on the frequency of illegal HGV's accessing Tarmac and other companies down Works Lane.

He recommended improved weight restriction signage on the A52 and direction signage on Bingham Road.

3 Brownies Phone kiosk

Mr Williams also passed on his appreciation and thanks to the Brownies for the colourful displays in and around the phone box which always makes him smile as he turns into Works Lane on dark evenings.

10/16/20 Date of next meeting:

Thursday 17th November 2016 at 7.30pm

There being no further business, the meeting closed at 9.25pm

SignedChairman

Date

Langar cum Barnstone Parish Council

Bank Reconciliation at 30/09/2016

Cash in Hand 01/04/2016

58,229.94

ADD

Receipts 01/04/2016 - 30/09/2016

43,282.29

101,512.23

SUBTRACT

Payments 01/04/2016 - 30/09/2016

28,738.53

A Cash in Hand 30/09/2016**72,773.70**

(per Cash Book)

Cash in hand per Bank Statements

Cash	30/09/2016	100.00
TSB Current Account	30/09/2016	62,620.63
TSB Deposit Account	30/09/2016	10,053.07

72,773.70

Less unrepresented cheques

As attached

0.00

72,773.70

Plus unrepresented receipts

As attached

0.00

B Adjusted Bank Balance**72,773.70****A = B Checks out OK**

Langar cum Barnstone Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

2 CHURCHYARD		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
20	CHURCHYARD	0.00	0.00	0.00	500.00	0.00	500.00
21	CHURCH CLOCK	0.00	0.00	0.00	100.00	0.00	100.00
		£0.00	0.00	£0.00	600.00	£0.00	600.00

3 BARNSTONE VILLAGE HALL		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
30	VILLAGE HALL EXPENSES	0.00	0.00	0.00	1,500.00	621.99	878.01
31	VILLAGE HALL EQUIP	0.00	0.00	0.00	1,600.00	2,523.98	-923.98
32	VILLAGE HALL UTILITIES	0.00	0.00	86.98	2,080.00	1,026.77	1,140.21
910	VILLAGE HALL	0.00	0.00	0.00	1,500.00	748.80	751.20
912	VILLAGE HALL INCOME	0.00	3,000.00	0.00	0.00	0.00	-3,000.00
		£0.00	3,000.00	£86.98	6,680.00	£4,921.54	-1,154.56

4 VILLAGE AMENITIES		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
40	WAGES (LITTER PICKING)	0.00	0.00	0.00	1,500.00	748.80	751.20
41	LITTER PICK EQUIP	0.00	0.00	0.00	25.00	0.00	25.00
43	PARISH GROUNDS MAINT	0.00	0.00	0.00	300.00	180.00	120.00
45	SPEEDWATCH	0.00	0.00	0.00	0.00	0.00	0.00
46	PARISH MAINTENANCE	0.00	0.00	0.00	0.00	52.25	-52.25
911	PARISH LENGTHSMAN	0.00	0.00	850.00	1,500.00	420.16	1,929.84
913	VILLAGES IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
914	PARISH CRAFTSMAN	0.00	0.00	0.00	1,500.00	748.80	751.20
		£0.00	0.00	£850.00	4,825.00	£2,150.01	3,524.99

5 BARNSTONE PLAY AREA		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
50	PLAY EQUIP	0.00	0.00	0.00	350.00	90.00	260.00
51	PLAY AREA GRASS	0.00	0.00	0.00	600.00	280.00	320.00
		£0.00	0.00	£0.00	950.00	£370.00	580.00

6 ADMINISTRATION		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
600	CLERK'S SALARY	0.00	0.00	927.27	9,000.00	5,260.47	4,666.80
601	INSURANCE	0.00	0.00	0.00	580.00	574.44	5.56
602	SUBS/TRAINING	0.00	0.00	0.00	625.00	345.36	279.64
603	S137	0.00	0.00	0.00	25.00	0.00	25.00
604	WEB SITE	0.00	0.00	0.00	300.00	0.00	300.00
605	ROOM HIRE	0.00	0.00	0.00	200.00	70.00	130.00
606	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
607	OFFICE EXPENSES	0.00	0.00	0.00	750.00	622.58	127.42
608	TAXI VOUCHER SCHEME	0.00	0.00	0.00	700.00	195.00	505.00
609	AUDIT FEES	0.00	0.00	0.00	400.00	100.00	300.00
610	CHAIRMAN'S ALLOWANCE	0.00	0.00	0.00	25.00	0.00	25.00
611	INVESTMENT INTEREST	0.00	0.00	2.54	0.00	0.00	2.54
612	PRECEPT	0.00	0.00	35,791.50	0.00	0.00	35,791.50
613	VAT REFUND	0.00	0.00	0.00	0.00	0.00	0.00
614	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
615	LOAN REPAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00
616	DONATIONS	0.00	0.00	0.00	300.00	80.00	220.00
		£0.00	0.00	£36,721.31	12,905.00	£7,247.85	42,378.46

7 PROMOTIONAL ACTIVITIES			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fw d.	Budget	Actual	Budget	Actual	Budget
70	NEWSLETTER	0.00	0.00	0.00	800.00	212.20	587.80
71	LCB FESTIVAL	0.00	0.00	0.00	0.00	92.57	-92.57
72	COMMUNITY	0.00	0.00	0.00	100.00	0.00	100.00
74	QUSSION CLUB	0.00	0.00	184.00	200.00	188.22	195.78
		£0.00	0.00	£184.00	1,100.00	£492.99	791.01

8 WORKS LANE FIELD			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fw d.	Budget	Actual	Budget	Actual	Budget
80	FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00
81	EQUIPMENT/MAINT	0.00	0.00	0.00	0.00	120.47	-120.47
83	FOOTBALL FIELD	0.00	0.00	0.00	500.00	500.00	0.00
84	FIELD HIRE INCOME	0.00	900.00	440.00	0.00	0.00	-460.00
		£0.00	900.00	£440.00	500.00	£620.47	-580.47

9 EA RMARKED RESERVES			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fw d.	Budget	Actual	Budget	Actual	Budget
901	ELECTION FUND	0.00	0.00	0.00	0.00	0.00	0.00
902	TRANSPORT FUND	3,000.00	0.00	0.00	0.00	0.00	3,000.00
905	YOUTH PROVISION	0.00	0.00	0.00	0.00	0.00	0.00
907	TAXI VOUCHER SCHEME	897.00	0.00	0.00	0.00	0.00	897.00
908	GENERAL RESERVE	16,262.00	0.00	0.00	0.00	0.00	16,262.00
909	BARNSTONE GYM	10,000.00	0.00	5,000.00	0.00	9,995.00	5,005.00
915	LANGAR GYM EQUIPMENT	10,000.00	0.00	0.00	0.00	0.00	10,000.00
916	VILLAGE	3,000.00	0.00	0.00	0.00	0.00	3,000.00
917	VILLAGE INTERPRETATION	1,000.00	0.00	0.00	0.00	0.00	1,000.00
		£44,159.00	0.00	£5,000.00	0.00	£9,995.00	39,164.00

NET TOTAL		£44,159.00	3,900.00	£43,282.29	27,560.00	£25,797.86	85,303.43
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