

LANGAR CUM BARNSTONE PARISH COUNCIL

Minutes of the Parish Council meeting held at Barnstone Village Hall, Main Road, Barnstone, commencing at 7.30pm on Thursday 18 February 2016

Present: Cllrs, A Carter Davies, (Chairman), V Gell, T Simpson, R Whitehead

In attendance: County Cllr R Butler

2/16/1 Declaration of Interest:

Cllr Gell declared a Personal Interest, as a neighbour, in Item 10 - Planning Application REF: 16/00104/FUL

2/16/2 Apologies for Absence:

Apologies were received and accepted from Cllrs A Bellamy, R Brooks
Apologies also received from Borough Cllrs A Pell & T Combellack.

2/16/3 Approval of Minutes of the Meeting held on 21st January 2016:

It was **RESOLVED** to approve the minutes of the above meeting which were duly signed by the Chairman as an accurate record.

2/16/4 Matters Arising:

There were no Matters Arising

2/16/5 Public Open Session:

Standing Orders were suspended at 7.32pm and immediately reinstated as there were no representations from the public.

2/16/6 a) Police Reports

There were no reports from the Police

b) Borough & County Councillor reports

County Cllr R Butler reported on the following:

- Council Tax increase for both County and Borough was now anticipated to be +4%, to include an increase in the Adult and Social Care element
- Review of Trent Barton Villager Bus Services – NCC looking to make further cuts as part of the County Budget. Local parishes met on 11 February for a useful meeting enabling local views to be gathered and fed into improvements to the service.

2/16/7 Community Field including:

a) Belvoir Archers – toilet facilities

No further information received to date.

2/16/8 Langar & Barnstone Village Hall including:

a) Rear boundary line enforcement

During routine check it was discovered that rear of hall is inaccessible for maintenance due to encroachment by hedges and fences from properties on Park Road backing onto rear of hall. It was therefore

RESOLVED

that the Clerk would firstly establish the exact boundaries of the Hall from the Title Deeds and write to each householder involved requesting them to remove the encroachment and reinstate correct boundary.

b) Proposed maintenance jobs

It was

RESOLVED to approve purchase of two door closers for the Gents & Ladies WCs outer doors at a cost of £60.

c) Proposal to place new heaters on main switch

It was

RESOLVED to approve placing the heaters on the main switch to avoid them being left on accidentally.

2/16/9 Parish Warden reports

There were no reports this month

2/16/10 Planning

Planning Notifications received:

- 1 **REF: 15/02899/VAR** Land to east of Works Farm, Works Lane Barnstone
Remove condition 11 of 13/01820/FUL which required fencing
GRANT PERMISSION
- 2 **REF: 15/02665/FUL** Sharpes of Nottingham Unit 6 Coach Gap Lane, Langar
Use of land as bus/coach depot with use of some buildings as office/workshop/welfare;
demolition of other buildings
GRANT PERMISSION
- 3 **REF: 15/01882/FUL** The Old Station House, Main Road, Barnstone
Proposed new two storey dwelling
GRANT PERMISSION

Planning Application received:

- 1 **REF: 16/00104/FUL** 29 Park Road, Barnstone
Rear two storey and single storey side extensions; front porch
It was
RESOLVED to respond with **NO OBJECTION** to the above planning application

2/16/11 Finance:

- a) **Financial Statement and bank reconciliation:** (*reports attached as Appendix 1 & 2 for information*)
- b) **Accounts Paid prior to meeting:**
Appendix 3 attached
- c) **Accounts for Payment at meeting:**
Appendix 4 attached

It was

RESOLVED to approve Accounts Paid and for Payment subject to the inclusion of the following invoices received too late for inclusion on the agenda:

J A Kent Services – Groundcare February

£168.00

d) Village Hall Internal Audit report

The Internal Auditor, David Slight, had been unable to formally sign off the Village Hall accounts due to insufficient documentation. He made several recommendations including:

- the Hall's accounting year should be brought into line with the Parish Council's year end with effect from March 2017.
- A Petty Cash account should be established
- Regular monthly Bank Reconciliations should be made

Cllr Gell offered to resolve the accounting issues, and put into place new accounting procedures, and it was

RESOLVED to report the above recommendations to the Village Hall Committee meeting on 22nd February.

Matters for consideration:

2/16/12 Review of Standing Orders:

It was

RESOLVED to retain Standing Orders as they were without amendment

2/16/13 Calendar of meetings:

It was **RESOLVED** to approve the proposed Calendar, (Appendix 5).

2/16/14 Queen's Birthday Celebrations:

St Andrews was planning to decorate the church with flowers on the weekend of 11th/12th June in the theme of Australasia to represent the Queen's role as 'Supreme Governor' of the Church of England.

A picnic/barbeque on the Green was also being considered on the Sunday and the church had invited the Parish Council to organise/support the event.

The Parish Council felt that the event would clash with the Festival, taking place between 18th-26th June and with other events taking place in the community, and therefore declined the offer.

2/16/15 Report on Trent Barton Bus Service review meeting:

This item was covered under Item 6 b)

2/16/16 Langar & Barnstone Festival update – use of Community Field

It was **RESOLVED** to give permission for:

- The use of centrefold of June Signpost for Festival Programme
- The use of the Community Field for the Pony Gymkhana

2/16/17 Update on Unicorns Head:

(provided by Martin Wilkins, Project Manager)

The work was progressing well with most of the strip out complete and cleaning of smoke damaged areas also complete. New oak roof timbers are being installed plus the strengthening and rebuilding of some of second floor brickwork. Project programmed for completion in the summer.

2/16/18 Update on Outdoor Gym Equipment project – Consideration of use of School site:

Due to number of factors to be considered (Appendix 6), it was unlikely that approval would be forthcoming for the school site to be used.

2/16/19 Format of Annual Parish Meeting:

‘Unicorns Head Refurbishment’

It was **RESOLVED** to ask Jeremy & Beth levins if they would be willing to put on a presentation plus possibly a bar, at the APM on 21st April.

2/16/20 Ownership of Coach Gap Lane:

No further information received

2/16/21 Councillors’ Reports:

Cllr Simpson reported on

- The recent Police LAG meeting which outlined changes to the current local Police structure. PCSO John Heaps would remain in the area, PC Scott Redgate would be deployed more centrally.
- The success of the Burns Night event

Cllr Whitehead reported on the Village Pond and asked for a report at the next meeting.

2/16/22 Correspondence:

a) The Church of England - Church Commissioners

Draft Scheme in relation to the closure of St Mary’s Church Barnstone, deadline 14th March 2016 – Noted

b) Rushcliffe Local Plan Consultation (Part 2)

Green Belt Review - noted. Hard copy of full proposals available from the Clerk

c) Invitation from Cropwell Bishop Parish Council

to their Annual Parish Meeting on 11 April to hear talk on Devolution by Anthony May, CEO of Notts County Council – Noted

2/16/23 Date of next meeting:

Thursday 17th March 2016

There being no further business, the meeting closed at 8.45pm

SignedChairman

Date

Langar cum Barnstone Parish Council

Bank Reconciliation at 31/01/2016

Cash in Hand 01/04/2015

41,365.89

ADD

Receipts 01/04/2015 - 31/01/2016

47,986.17

89,352.06

SUBTRACT

Payments 01/04/2015 - 31/01/2016

29,145.89

A Cash in Hand 31/01/2016
(per Cash Book)**60,206.17**

Cash in hand per Bank Statements

Cash	31/01/2016	100.00
TSB Current Account	31/01/2016	50,056.64
TSB Deposit Account	31/01/2016	10,049.53

60,206.17

Less unrepresented cheques

As attached

0.00

60,206.17

Plus unrepresented receipts

As attached

0.00

B Adjusted Bank Balance**60,206.17****A = B Checks out OK**

Langar cum Barnstone Parish Council
NETT POSITION BY COST CENTRE & CODE

Cost Centre & Name

2 CHURCHYARD		<u>Balance B/Fwd.</u>	Receipt		Payments		Current Balance Budget
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	
20	CHURCHYARD	0.00	0.00	0.00	500.00	500.00	0.00
21	CHURCH CLOCK	0.00	0.00	0.00	100.00	120.00	-20.00
		£0.00	0.00	£0.00	600.00	£620.00	-20.00

3 BARNSTONE VILLAGE HALL		<u>Balance B/Fwd.</u>	Receipt		Payments		Current Balance Budget
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	
30	VILLAGE HALL EXPENSES	0.00	0.00	0.00	1,740.00	2,699.34	-959.34
31	VILLAGE HALL EQUIP	0.00	0.00	0.00	1,000.00	1,299.41	-299.41
32	VILLAGE HALL UTILITIES	0.00	0.00	0.00	0.00	2,846.13	-2,846.13
910	VILLAGE HALL	0.00	0.00	0.00	1,460.00	1,220.44	239.56
912	VILLAGE HALL INCOME	0.00	3,500.00	7,400.00	0.00	0.00	3,900.00
		£0.00	3,500.00	£7,400.00	4,200.00	£8,065.32	34.68

4 VILLAGE AMENITIES		<u>Balance B/Fwd.</u>	Receipt		Payments		Current Balance Budget
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	
40	WAGES (LITTER PICKING)	0.00	0.00	0.00	1,460.00	1,123.04	336.96
41	LITTER PICK EQUIP	0.00	0.00	0.00	25.00	0.00	25.00
43	PARISH GROUNDS MAINT	0.00	0.00	355.08	600.00	980.00	-24.92
45	SPEEDWATCH	0.00	0.00	0.00	0.00	0.00	0.00
46	PARISH MAINTENANCE	0.00	0.00	0.00	540.00	819.94	-279.94
911	PARISH LENGTHSMAN	0.00	850.00	850.00	1,460.00	709.48	750.52
913	VILLAGES IMPROVEMENT	0.00	0.00	0.00	1,500.00	16.00	1,484.00
914	PARISH CRAFTSMAN	0.00	0.00	0.00	1,460.00	750.08	709.92
		£0.00	850.00	£1,205.08	7,045.00	£4,398.54	3,001.54

5 BARNSTONE PLAY AREA		<u>Balance B/Fwd.</u>	Receipt		Payments		Current Balance Budget
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	
50	PLAY EQUIP	0.00	0.00	0.00	200.00	249.50	-49.50
51	PLAY AREA GRASS	0.00	0.00	0.00	400.00	140.00	260.00
		£0.00	0.00	£0.00	600.00	£389.50	210.50

6 ADMINISTRATION		<u>Balance B/Fwd.</u>	Receipt		Payments		Current Balance Budget
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	
600	CLERK'S SALARY	0.00	0.00	0.00	9,000.00	8,534.01	465.99
601	INSURANCE	0.00	0.00	0.00	1,100.00	505.44	594.56
602	SUBS/TRAINING	0.00	0.00	0.00	775.00	461.60	313.40
603	S137	0.00	0.00	0.00	1.00	25.00	-24.00
604	WEB SITE	0.00	0.00	0.00	250.00	273.31	-23.31
605	ROOM HIRE	0.00	0.00	0.00	200.00	133.00	67.00
606	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
607	OFFICE EXPENSES	0.00	0.00	60.00	750.00	970.24	-160.24
608	TAXI VOUCHER SCHEME	0.00	0.00	0.00	300.00	695.00	-395.00
609	AUDIT FEES	0.00	0.00	0.00	400.00	400.00	0.00
610	CHAIRMAN'S ALLOWANCE	0.00	0.00	0.00	25.00	0.00	25.00
611	INVESTMENT INTEREST	0.00	0.00	3.06	0.00	0.00	3.06
612	PRECEPT	0.00	0.00	37,970.00	0.00	0.00	37,970.00
613	VAT REFUND	0.00	0.00	0.00	0.00	0.00	0.00
614	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
615	LOAN REPAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00
616	DONATIONS	0.00	0.00	0.00	150.00	0.00	150.00
		£0.00	0.00	£38,033.06	12,951.00	£11,997.60	38,986.46

7 PROMOTIONAL ACTIVITIES		<u>Balance B/Fwd.</u>	Receipt		Payments		Current Balance Budget
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	
70	NEWSLETTER	0.00	100.00	195.00	700.00	719.48	75.52
71	LCB FESTIVAL	0.00	0.00	0.00	0.00	149.86	-149.86
72	COMMUNITY	0.00	0.00	200.00	50.00	267.13	-17.13
74	CUSHION CLUB	0.00	300.00	232.01	100.00	237.62	-205.61
		£0.00	400.00	£627.01	850.00	£1,374.09	-297.08
8 WORKS LANE FIELD		<u>Balance B/Fwd.</u>	Receipt		Payments		Current Balance Budget
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	
80	FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00
81	EQUIPMENT/MAINT	0.00	0.00	0.00	500.00	90.00	410.00
83	FOOTBALL FIELD	0.00	0.00	0.00	500.00	420.00	80.00
84	FIELD HIRE INCOME	0.00	780.00	650.00	0.00	0.00	-130.00
		£0.00	780.00	£650.00	1,000.00	£510.00	360.00
9 EARMARKED RESERVES		<u>Balance B/Fwd.</u>	Receipt		Payments		Current Balance Budget
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	
901	ELECTION FUND	0.00	0.00	0.00	0.00	0.00	0.00
902	TRANSPORT FUND	3,000.00	0.00	0.00	0.00	0.00	3,000.00
905	YOUTH PROVISION	0.00	0.00	0.00	0.00	0.00	0.00
907	TAXI VOUCHER SCHEME	897.00	0.00	0.00	0.00	0.00	897.00
908	GENERAL RESERVE	16,262.00	0.00	0.00	0.00	0.00	16,262.00
		£20,159.00	0.00	£0.00	0.00	£0.00	20,159.00
NETT TOTALS		£20,159.00	5,530.00	£47,915.15	27,246.00	£27,355.05	62,435.10

**LANGAR CUM BARNSTONE PARISH COUNCIL
CALENDAR OF MEETINGS 2016/2017**

Parish Council meeting	Thursday 21 April 2016	6.30pm	Barnstone Village Hall
Annual Parish Meeting	Thursday 21 April 2016	7.45pm	Barnstone Village Hall
Statutory Annual Parish Mtg	Thursday 19 May 2016	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 16 June 2016	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 21 July 2016	7.30pm	Barnstone Village Hall
No meeting in August			
Parish Council meeting	Thursday 15 September 2016	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 20 October 2016	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 17 November 2016	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 15 December 2016	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 19 January 2017	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 16 February 2017	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 16 March 2017	7.30pm	Barnstone Village Hall

Outdoor Gym equipment – Factors when considering use of Langar School Site from entrance adjacent to crossroads

- 1 Double gate required for emergency access and pathway through to school for fire tender
- 2 Sport England may object – they emphasise need to retain green space to accommodate full-size sports pitches
- 3 Security - access by general public
- 4 Suitability of equipment for small children
- 5 Area would need to be locked/fenced off during school day – Safeguarding principles
- 6 Unsafe access from crossroads
- 7 Responsibility for liability, maintenance, daily inspection