

LANGAR CUM BARNSTONE PARISH COUNCIL

Minutes of the Parish Council meeting held at Barnstone Village Hall, Main Road, Barnstone, commencing at 7.30pm on Thursday 15th September 2016

*Present: Cllrs, R Brooks, A Carter Davies, (Chairman), V Gell, T Simpson,
In attendance: County Cllr R Butler, Borough Cllr A Pell*

9/16/1 Declaration of Interest:

There were no Declarations of Interest

9/16/2 Apologies for Absence:

Apologies received and accepted from Cllr A Bellamy
Also from Borough Cllr T Combellack

9/16/3 Approval of Minutes of the Meeting held on 18th August 2016:

It was **RESOLVED** to approve the minutes of the above meeting, which were duly signed by the Chairman.

9/16/4 Matters Arising:

The Clerk reported that Cllr R Whitehead had resigned from the parish council with immediate effect, due to other commitments. Councillors expressed their sadness at his resignation and passed on their thanks for the work he had carried out on behalf of the council over many years.

9/16/5 Public Open Session:

There were no members of the public in attendance

9/16/6 a) Police Reports:

No reports

b) Borough & County Councillor reports:

County Cllr R Butler reported on a recent spate of Travellers occupying private land, in particular an incident at Shepherds Restaurant in Cotgrave.

9/16/7 Community Field including:

a) Standpipe

Tarmac had this in hand

b) Portakabin removal

The Clerk reported that a water leak had been found under the portakabin. This was being resolved between the Bowls Club and Tarmac.

It was **RESOLVED** to obtain a quotation for the demolition and removal of the portakabin.

9/16/8 Langar & Barnstone Village Hall including:

a) Remedial works to guttering/fascia/new window

Following a condition survey carried out at the end of July, maintenance work had been identified which involved replacing guttering; repainting fascia; installing a new window and pointing of brickwork. It was

RESOLVED

that the work be carried out by P Clarke, Parish Craftsman, over several weeks.

9/16/9 Parish Warden reports

Parish Lengthsman reported that the green bin had not been emptied.

9/16/10 Planning

a) Planning Notifications received:

- 1 **16/01247/FUL Anaerobic Digestion Plant on Land to East of Works Farm, Works Lane, Barnstone**
Part retrospective planning application for changes to the layout of an Anaerobic Digester Plant (13/01820/FUL) and part full planning application for the erection of an agricultural building.
GRANT PERMISSION
- 2 **16/01568/FUL The Unicorns Head, Main Street, Langar**
External landscaping including decking area
GRANT PERMISSION
- 3 **16/01569/LBC The Unicorns Head, Main Street Langar**
Internal alterations and refurbishment, renewal/improvement of electrical and mechanical services, improvements to kitchen, reinstatement of 1 blocked widow and rearrangement of roof lights and external landscaping
GRANT LISTED BUILDING CONSENT

b) Planning Applications received:

- 1) **16/01675/ADV The Unicorns Head Main Street, Langar**
Consent to erect illuminated and non-illuminated signage to the exterior of the building
- 2) **16/02123/TPO 6 Langar Woods Park Homes, Harby Road, Langar**
Crown & thin 4 ash trees by 20%
- 3) **16/02153/FUL 31 Park Road, Barnstone**
Single storey side extension

It was **RESOLVED**

to submit responses of **NO OBJECTION** to Applications 1, 2 & 3 above.

9/16/11 Finance:

- a) **Financial Statement and bank reconciliation:** (*reports attached as Appendix 1 & 2 for information*)
- b) **Accounts Paid prior to meeting:**
Appendix 3 attached
- c) **Accounts for Payment at meeting:**
Appendix 4 attached

It was

RESOLVED to approve Accounts Paid and for Payment subject to the addition of the following invoice received too late for inclusion on the agenda:

J A Kent – Groundcare September	£168.00
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d) Village Hall Accounts:

The Clerk reported that the Bank Balance at 30 June stood at £29,464.94

e) CPRE annual membership renewal:

It was **RESOLVED** to approve renewal at a cost of £36

Matters for consideration:

9/16/12 Bingham Road C28:

NCC Highways had submitted Traffic count statistics which represented one twelve hour day in May 2015. It was considered that they did not accurately represent the level of traffic using the road. It was

RESOLVED to write to Cllr Butler, reiterating the problems and requesting a traffic survey which more accurately represented the level of use 24hrs/day over a working week.

9/16/13 Festival – gift for NW:

It was **RESOLVED** to contribute £10 towards a gift for N Wood, contributions to be sought from other community groups involved in the Festival.

9/16/14 Update on Parish Vision Meeting 18th August (report attached at Appendix 5 for information) including:

a) New Footpath in Langar

It was **RESOLVED** to write to Cllr Butler recommending installation of footpath between Langar Woods & Coach Gap Lane, to include pedestrian footbridge over dyke opposite Langar Woods.

b) Install induction loop in village hall

A quotation to install an induction loop in the village hall had been received from Sherborne Sound of Radcliffe on Trent.

It was **RECOMMENDED** to waive Financial Regulation 11.1 h) to accept this quotation on the basis that it represented good value and was a full and carefully constructed quotation from a local supplier.

It was unanimously

RESOLVED to accept the quotation from Sherborne Sound at a cost of £675.

c) Barnstone Fishing Lakes

Following complaints concerning litter and lack of perimeter security at the Lakes, the matter had been reported to RBC Environmental Health, who would be writing to the owner regarding the litter but were unable to take any action regarding the lack of security as it was private land.

9/16/15 Village Gateways:

Discussion took place regarding the practicality of installing Village Gateways. It was agreed to place an item regarding Village Signage on a future agenda.

9/16/16 Cushion Club – purchase of a new projector:

The new projector had been installed – it was agreed to liaise with T McHarg regarding the installation of a protective cage

9/16/17 Parish Website upgrade, (report attached at Appendix 6 for information) including:

a) Quotations for new website

An additional quotation had been received at the meeting. It was **RESOLVED** to defer to Cllr Carter Davies' decision regarding the final choice of quotation.

Councillors to be notified by email.

Borough Councillor A Pell joined the meeting at this point

9/16/18 Councillors' Reports:

Cllr Simpson reported:

- Loose man hole covers on Musters Road
- Speedwatch – he would be co-ordinating with Cropwell Bishop
- Reports of local hare coursing activity
- Concern over angle of new LED street lamps

Cllr Brooks reported increase in incidences of fly tipping

Cllr Carter Davies reported on funding application for Community Apple Crusher

Borough Cllr A Pell reported on

- Applications being sought for Rushcliffe Community Award
- Planning Cluster meeting had been well attended, if there was a demand further sessions would be considered
- Cllr Pell would be taking part in the Robin Hood Marathon on 25th September

9/16/19 Correspondence

a) NALC AGM 16 November at Epperstone Village Hall 7.30pm

The Clerk reported the above item – any councillor wishing to attend to let the Clerk know by 14th October.

9/16/20 Date of next meeting:

Thursday 20th October 2016 at 7.30pm

There being no further business, the meeting closed at 9.25pm

SignedChairman

Date

Langar cum Barnstone Parish Council

Bank Reconciliation at 31/08/2016

Cash in Hand 01/04/2016

58,229.94

ADD

Receipts 01/04/2016 - 31/08/2016

25,238.27

83,468.21

SUBTRACT

Payments 01/04/2016 - 31/08/2016

26,531.66

A Cash in Hand 31/08/2016
(per Cash Book)**56,936.55**

Cash in hand per Bank Statements

Cash	31/08/2016	100.00
TSB Current Account	31/08/2016	46,784.75
TSB Deposit Account	31/08/2016	10,051.80

56,936.55Less unrepresented cheques
As attached

0.00

56,936.55Plus unrepresented receipts
As attached

0.00

B Adjusted Bank Balance**56,936.55****A = B Checks out OK**

Langar cum Barnstone Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

2 CHURCHYARD		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
20	CHURCHYARD	0.00	0.00	0.00	500.00	0.00	500.00
21	CHURCH CLOCK	0.00	0.00	0.00	100.00	0.00	100.00
		£0.00	0.00	£0.00	600.00	£0.00	600.00

3 BARNSTONE VILLAGE HALL		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
30	VILLAGE HALL EXPENSES	0.00	0.00	0.00	1,500.00	621.99	878.01
31	VILLAGE HALL EQUIP	0.00	0.00	0.00	1,600.00	2,523.98	-923.98
32	VILLAGE HALL UTILITIES	0.00	0.00	86.98	2,080.00	917.63	1,249.35
910	VILLAGE HALL	0.00	0.00	0.00	1,500.00	624.00	876.00
912	VILLAGE HALL INCOME	0.00	3,000.00	0.00	0.00	0.00	-3,000.00
		£0.00	3,000.00	£86.98	6,680.00	£4,687.60	-920.62

4 VILLAGE AMENITIES		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
40	WAGES (LITTER PICKING)	0.00	0.00	0.00	1,500.00	574.00	926.00
41	LITTER PICK EQUIP	0.00	0.00	0.00	25.00	0.00	25.00
43	PARISH GROUNDS MAINT	0.00	0.00	0.00	300.00	180.00	120.00
45	SPEEDWATCH	0.00	0.00	0.00	0.00	0.00	0.00
46	PARISH MAINTENANCE	0.00	0.00	0.00	0.00	52.25	-52.25
911	PARISH LENGTHSMAN	0.00	0.00	850.00	1,500.00	295.36	2,054.64
913	VILLAGES IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
914	PARISH CRAFTSMAN	0.00	0.00	0.00	1,500.00	624.00	876.00
		£0.00	0.00	£850.00	4,825.00	£1,725.61	3,949.39

5 BARNSTONE PLAY AREA		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
50	PLAY EQUIP	0.00	0.00	0.00	350.00	90.00	260.00
51	PLAY AREA GRASS	0.00	0.00	0.00	600.00	0.00	600.00
		£0.00	0.00	£0.00	950.00	£90.00	860.00

6 ADMINISTRATION		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
600	CLERK'S SALARY	0.00	0.00	927.27	9,000.00	4,228.92	5,698.35
601	INSURANCE	0.00	0.00	0.00	580.00	574.44	5.56
602	SUBS/TRAINING	0.00	0.00	0.00	625.00	309.36	315.64
603	S137	0.00	0.00	0.00	25.00	0.00	25.00
604	WEB SITE	0.00	0.00	0.00	300.00	0.00	300.00
605	ROOM HIRE	0.00	0.00	0.00	200.00	70.00	130.00
606	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
607	OFFICE EXPENSES	0.00	0.00	0.00	750.00	604.81	145.19
608	TAXI VOUCHER SCHEME	0.00	0.00	0.00	700.00	90.00	610.00
609	AUDIT FEES	0.00	0.00	0.00	400.00	100.00	300.00
610	CHAIRMAN'S ALLOWANCE	0.00	0.00	0.00	25.00	0.00	25.00
611	INVESTMENT INTEREST	0.00	0.00	1.27	0.00	0.00	1.27
612	PRECEPT	0.00	0.00	17,895.75	0.00	0.00	17,895.75
613	VAT REFUND	0.00	0.00	0.00	0.00	0.00	0.00
614	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
615	LOAN REPAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00
616	DONATIONS	0.00	0.00	0.00	300.00	80.00	220.00
		£0.00	0.00	£18,824.29	12,905.00	£6,057.53	25,671.76

7 PROMOTIONAL ACTIVITIES			Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fw d.</u>	Budget	Actual	Budget	Actual	Budget
70	NEWSLETTER	0.00	0.00	0.00	800.00	199.00	601.00
71	LCB FESTIVAL	0.00	0.00	0.00	0.00	92.57	-92.57
72	COMMUNITY	0.00	0.00	0.00	100.00	0.00	100.00
74	QUSSION CLUB	0.00	0.00	132.00	200.00	188.22	143.78
		£0.00	0.00	£132.00	1,100.00	£479.79	752.21
8 WORKS LANE FIELD			Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fw d.</u>	Budget	Actual	Budget	Actual	Budget
80	FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00
81	EQUIPMENT/MAINT	0.00	0.00	0.00	0.00	120.47	-120.47
83	FOOTBALL FIELD	0.00	0.00	0.00	500.00	500.00	0.00
84	FIELD HIRE INCOME	0.00	900.00	345.00	0.00	0.00	-555.00
		£0.00	900.00	£345.00	500.00	£620.47	-675.47
9 EAR MARKED RESERVES			Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fw d.</u>	Budget	Actual	Budget	Actual	Budget
901	ELECTION FUND	0.00	0.00	0.00	0.00	0.00	0.00
902	TRANSPORT FUND	3,000.00	0.00	0.00	0.00	0.00	3,000.00
905	YOUTH PROVISION	0.00	0.00	0.00	0.00	0.00	0.00
907	TAXI VOUCHER SCHEME	897.00	0.00	0.00	0.00	0.00	897.00
908	GENERAL RESERVE	16,262.00	0.00	0.00	0.00	0.00	16,262.00
909	BARNSTONE GYM	10,000.00	0.00	5,000.00	0.00	9,995.00	5,005.00
915	LANGAR GYM EQUIPMENT	10,000.00	0.00	0.00	0.00	0.00	10,000.00
916	VILLAGE	3,000.00	0.00	0.00	0.00	0.00	3,000.00
917	VILLAGE INTERPRETATION	1,000.00	0.00	0.00	0.00	0.00	1,000.00
		£44,159.00	0.00	£5,000.00	0.00	£9,995.00	39,164.00
NET TOTAL		£44,159.00	3,900.00	£25,238.27	27,560.00	£23,656.00	69,401.27

NOTES FROM VISION MEETING 18TH AUGUST 2016 AT BARNSTONE VILLAGE HALL

Attended by 14 residents & 4 parish councillors

	IDEA/SUGGESTION	DETAIL
1	New footpath in Langar	New footpath needed on verge between Langar Woods & Coach Gap Lane to create safe route to Scouts & for runners/walkers Suggested wide verge could be levelled/ regularly mown or surfaced with crushed stone
2	Improve Mobile Reception	Suggested site – Langar airfield.
3	Community Apple Crusher/Juicer	Organise 'Apple Day' – share use of Apple Crusher in Community
4	Community Garden Waste Shredder	Share use in community
5	Install Induction Loop in Village Hall	
6	Community Waste Collection	Arrange community collection date/point for specific large waste items
7	Speeding Cars through Villages	More volunteers needed for Speedwatch. Report Illegal HGV's online via NCC to Lorry Watch – article in Signpost. Install Solar powered Interactive Speed Sign at eastern end of Barnstone Village
8	State of Barnstone Fishing Lakes	Perimeter fencing broken, large amount of rubbish accumulating, illegal fishing. H & S concern over children/animals venturing into lakes area. Lakes are listed – Could Lakes be taken over by third party eg Notts Wildlife Trust
9	Improve parking at Village Hall	Re-visit proposal to provide parking in front of hall. Consider alternative provision for parking. Promote alternatives to car use.
10	Community Field	Install new gates to field plus ramp Increase fence height to MUGA Two apple trees destroyed
11	Post Office	Post Office needed in community. Consider premises eg outbuildings at Unicorn; Deli . Mobile P/Office? Secure premises essential. How are other local part time PO's run?
12	Langar Pond	Proposal to remove existing clay lining and replace with Bentomat liner at cost of £5K
13	Barnstone Play area	Install static table tennis table/monkey bars on play area Direction signage needed
14	Village Information boards	Install information boards in each village

Report on Website upgrade

Based on brief supplied by A Carter Davies, quotations were sought from following companies:

- 1 Skylight Media – unable to develop Word Press site
- 2 Absolute Design – unable to match budget
- 3 13 Souls – unable to quote for development
- 4 Glowmedia (see quotation below)

Glowmedia Project Development Cycle

If Glowmedia is successful in undertaking this project then the project development will be:

- Initial consultation to further understand your requirements
- Produce initial designs and provide for comment
- Convert the final designs into templates to use with WordPress
- Install the site onto a development web server
- Provide a link to view the on-going process of the website build - ideally this will be on the web server that the live site will be hosted on
- Add in the content for the site launch
- Provide Training
- Launch the website

Description	Cost
Design of the new website - Creating visual and information designs for comment and approval	£150
Setup the Wordpress content management system Implement the agreed design as a responsive theme Setup the Wordpress content management system Implement the agreed design as a responsive theme	£500
Install and setup any required plugins (Google Calendar, Google map etc)	£150
Install the security plug-in	£50
langarbarnstonehistory.wordpress.com - checking content	£75
Training in use of your website	£0.00
On-going support for a year	£250
Sub cost	£1175.00
VAT 20%	£235.00
Total Cost	£1410.00

Who are Glowmedia

Glowmedia is a digital design and development company

based in Nottingham's city centre. Over the years I have produced websites and communication media for clients as diverse as Pedigree Wholesale, emita, Experian, The Philharmonia Orchestra and Nottingham Council.

Company Details

Glowmedia is a Limited Company

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