

LANGAR CUM BARNSTONE PARISH COUNCIL

Minutes of the Parish Council meeting held at Barnstone Village Hall, Main Road, Barnstone, commencing at 7.30pm on Thursday 14th November 2019.

Present: Cllrs A Bellamy, J Fry (Chairman), C Harper, J Holland, K Morris, N Pulford, K Risk, T Simpson.

*In attendance County Cllr N Clarke & Borough Cllr T Combellack, PC H Shinn
2 members of the public.*

11/19/1 Declaration of Interest:

Cllr Harper declared a personal interest in Item 9c) as husband of J Harper
Cllr Simpson declared a personal interest in Item 8 Planning Application
19/02335FUL

11/19/2 Apologies for Absence:

Apologies received from County Cllr F Purdue Horan & Borough Cllr S Bailey

11/19/3 Approval of Minutes of the Meeting held on 10th October 2019:

It was **RESOLVED** to approve the minutes of the above meeting which were duly signed by the Chairman.

11/19/4 Matters for Report:

The Clerk reported on:

- a) **Barnstone Play Area equipment.** An informal meeting had taken place between the Clerk and a resident. It was hoped that a small working party could be formed to take the project forward.

11/19/5 Village Hall including:

- a) **Proposed new village hall.**

It was reported that the Planning Application had been submitted and flyers had been circulated to all residents giving online access information.

11/19/6 Public Open Session

1. 207 Sqdn Memorial Bench

A Charlett reported that the 207 Sqdn had been reformed at Marham, Norfolk. Representatives of the Sqdn had attended the Remembrance Service at the Airfield Memorial, and it was hoped that an alliance could be forged between the parish and the Sqdn. The new bench was unveiled on the 9th November. Mr Charlett praised Luke Mazers for his work on the bench.

11/19/7 a) Police Reports

The latest Stakeholder Update had been circulated.

PC Howard Shinn gave a short presentation on the operation of the Community Road Safety Scheme (CRS), summarised as follows:

- The CRS scheme replaces the former Speedwatch scheme which was inefficient due to the time lapse between reporting of speeding and notifying drivers.
- The aim of CRS is to educate drivers and reduce speed rather than prosecute.
- CRS sessions create a visible impact of interactive signs located around village plus a speed gun sign. Sessions only take place in 30/40mph areas.

- A two hour training session is provided for volunteers by PC Shinn who will supervise the first CRS session. The recommended group size per session is 3-4 volunteers, who would be covered by Police Insurance.

b) Borough/County Cllr Reports

Cllr Combellack reported that completion of Neighbourhood Plans in Upper Broughton and Gotham was imminent.

Cllr Clarke reported on attending flood events in Tollerton.

11/19/8 Planning

Planning Notifications

1. **19/02021/FUL** 47 Park Road, Barnstone
Erection of conservatory to rear
GRANT PLANNING PERMISSION
2. **19/02056/FUL** Elm House, Langar Road, Barnstone
Erection of boundary fence.
REFUSE PERMISSION

Planning Applications:

1. **19/02335/FUL** St Marys Church Main Road Barnstone
Change of use from place of worship (D1) to residential dwelling (C3) and erection of associated detached garage/ garden store
2. **19/02459/FUL** 21 Langar Woods Park Homes Estate, Harby Road, Langar
Erection of conservatory to side.

Prior Approval Notification

3. **19/02461/PAQ** Land South Of Bridge House Farm, Cropwell Road, Langar
Change of use of an existing steel portal-framed agricultural building to class C3 (dwellinghouse) including creation of domestic curtilage and vehicle parking.

It was **RESOLVED** to submit responses of No Objection to the three above applications.

11/19/9 Finance

- a) **Financial Statement and bank reconciliation to 31st October 2019.**
(reports attached at Appendices 1 & 2 for information).
- b) **Accounts Paid prior to meeting** *(report attached at Appendix 3 for information).*
- c) **Accounts for Payment at meeting** *(report attached at Appendix 4 for information).*

It was **RESOLVED** to approve the above Accounts Paid & Accounts for Payment subject to the addition of the following invoice received too late for inclusion on the agenda:

Chq 599 Petty cash	£96.85
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- d) **Village Hall Accounts:**
 - a) Bank reconciliation to 31st October 2019 *(Appendix 5 attached)*
 - b) Accounts Paid and for Payment for Report only *(Appendices 6 & 7 attached).*

Matters for Consideration

11/19/10 207 Sqdn Memorial Bench:

Donations towards the cost of the bench had been gratefully received as follows:

County Cllr N Clarke	£100.00
County Cllr F Purdue Horan	£100.00
Borough Cllr S Bailey	£50.00
Borough Cllr T Combellack	£50.00
RBL Branch	<u>£401.75</u>
	£701.75

It was **RESOLVED** to approve the payment of the invoice to Parker Joinery in the sum of £725 including payment of £23.25 by the Parish Council to cover the shortfall.

11/19/11 Remembrance Wreath :

It was **RESOLVED** to approve the payment of £20 to RBL Branch for the Remembrance Wreath.

11/19/12 Website including:

a) Quote for maintenance and upgrade

It was **RESOLVED** to approve a quote for £150 by Steve Crofts for the maintenance and upgrade of the website.

b) New Local History page

As part of the upgrade, a new Local History page would be added to the website. Bill Dargue had created a new website – ‘**A history of LANGAR for young people**’ a link to which would be included, in addition to links to Nigel Wood’s WW1 site and Project SEAL.

c) New Event Calendar

The Calendar would be populated for the whole year with event dates provided by community groups.

11/19/13 Kiosk Competition:

Martin Fagan, from CHT, suggested that a finishing touch to the refurbishment of the defibrillator kiosks would be to improve the kiosk floors. Other councils have held a competition, involving schools, to design ceramic tiles which are then imprinted and glazed with the winning designs.

It was **RESOLVED** to seek more information and ask the Brownies and Langar School if they would be like to get involved.

11/19/14 Highway Matters update:

No further information to report.

11/19/15 Unicorns Head update:

Councillors had been circulated with an email update of a meeting held between the manager of the pub, representatives of RBC Licensing & Environmental Health, and the brewery.

Councillors agreed that this was a positive outcome.

It was reported that no hedge had yet been planted along the frontage of the pub.

11/19/16 Councillors' reports:

Cllr Fry reported that:

- Thanks were due to Luke Mazers for his Remembrance duties at the airfield memorial and parish poppy display. Cllr Fry was disappointed that the stewardship of the memorial had been called into question and hoped that improved communication would ensue.
- The No 24 bus service from Melton to Bingham would be terminated with effect from 20th December.

Cllr Simpson reported that:

- The new Rector, Reverend Rachel Mitchell, would be installed at a ceremony at St Andrews on 17th November.
- The hedge along Musters Road required attention.

Cllr Morris reported on:

- 'Incredible Edible', an item at the RBC Town & Parish Conference. The intention was to create a hub at Bingham, looking a Community Engagement. Cllr Morris would follow this up.

Cllr Bellamy reported that:

- A van had been left abandoned for over 3 weeks on Cropwell Road, near the Unicorns Head.

Cllr Risk reported that:

- Suspicious activity had been noticed in Langar which would be reported.

11/19/17 Correspondence including:

- Metropolitan** – email re meeting regarding Orchard Close development - noted.
- RBC Roots Fund** – noted.
- Planning Application ref 19/02570/FUL** – noted.

11/19/18 Date of next meeting

Thursday 12th Decmeber 2019 at 7.30pm

Please note that the meeting will be held in the hall at **Langar School**

There being no further business, the meeting closed at 8.45pm

Signed Chairman

Date

Langar cum Barnstone Parish Council

Prepared by:

Date:

Name and Role (Clerk/RFO etc)

Approved by:

Date:

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 31/10/2019

Cash in Hand 01/04/2019

85,730.97

ADD

Receipts 01/04/2019 - 31/10/2019

39,871.99

125,602.96

SUBTRACT

Payments 01/04/2019 - 31/10/2019

26,017.31

A Cash in Hand 31/10/2019

(per Cash Book)

99,585.65

Cash in hand per Bank Statements

Cash 31/10/2019 3.15

TSB Deposit Account 31/10/2019 80,795.04

TSB Current Account 31/10/2019 18,787.46

99,585.65

Less unpresented cheques

As attached

0.00

99,585.65

Plus unpresented receipts

As attached

0.00

B Adjusted Bank Balance**99,585.65****A = B Checks out OK**

Langar cum Barnstone Parish Council
Net Position by Cost Centre and Code (Between 01/04/2019 and 31/10/2019)

Cost Centre Name

2 CHURCHYARD			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
20	CHURCHYARD MAINTENANC	0.00	0.00	0.00	500.00	0.00	500.00
21	CHURCH CLOCK	0.00	0.00	0.00	150.00	0.00	150.00
		£0.00	0.00	£0.00	650.00	£0.00	650.00
4 VILLAGE AMENITIES			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
40	WAGES (LITTER PICKING)	0.00	0.00	0.00	2,150.00	1,209.96	940.04
41	LITTER PICK EQUIP	0.00	0.00	0.00	50.00	0.00	50.00
43	PARISH GROUNDS MAINT	0.00	0.00	0.00	632.00	418.53	213.47
45	SPEEDWATCH	0.00	0.00	0.00	0.00	0.00	0.00
46	PARISH MAINTENANCE	0.00	0.00	0.00	400.00	305.69	94.31
47	AIRFIELD MEMORIAL MAINT	0.00	0.00	0.00	360.00	180.00	180.00
911	PARISH LENGTHSMAN	0.00	0.00	0.00	3,145.00	2,031.87	1,113.13
913	VILLAGES IMPROVEMENT S	0.00	0.00	0.00	3,000.00	0.00	3,000.00
		£0.00	0.00	£0.00	9,737.00	£4,146.05	5,590.95
5 BARNSTONE PLAY AREA			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
50	PLAY EQUIP MAINT/INSPECT	0.00	0.00	510.00	90.00	1,255.00	-655.00
51	PLAY AREA GRASS CUTTING	0.00	0.00	0.00	632.00	448.55	183.45
		£0.00	0.00	£510.00	722.00	£1,703.55	-471.55
6 ADMINISTRATION			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
600	CLERK'S SALARY	0.00	0.00	0.00	11,450.00	6,655.49	4,794.51
601	INSURANCE	0.00	0.00	0.00	700.00	688.64	11.36
602	SUBS/TRAINING	0.00	0.00	0.00	600.00	294.00	306.00
603	S137	0.00	0.00	0.00	25.00	0.00	25.00
604	WEB SITE	0.00	0.00	0.00	150.00	0.00	150.00
605	ROOM HIRE	0.00	0.00	0.00	250.00	198.00	52.00
606	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
607	OFFICE EXPENSES	0.00	0.00	0.00	1,700.00	1,270.69	429.31
608	TAXI VOUCHER SCHEME	0.00	0.00	0.00	500.00	160.00	340.00
609	AUDIT FEES	0.00	0.00	0.00	300.00	300.00	0.00
610	CHAIRMAN'S ALLOWANCE	0.00	0.00	0.00	25.00	0.00	25.00
611	INVESTMENT INTEREST	0.00	0.00	470.02	0.00	0.00	470.02
612	PRECEPT	0.00	0.00	36,941.00	0.00	0.00	36,941.00
613	VAT REFUND	0.00	0.00	0.00	0.00	0.00	0.00
614	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
615	LOAN REPAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00
616	DONATIONS	0.00	0.00	0.00	300.00	0.00	300.00
		£0.00	0.00	£37,411.02	16,000.00	£9,566.82	43,844.20

7 PROMOTIONAL ACTIVITIES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u> <u>Budget</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	
70	NEWSLETTER	0.00	0.00	216.00	900.00	557.43	558.57
71	LCB FESTIVAL	0.00	0.00	0.00	100.00	0.00	100.00
72	APPLE DAY	0.00	0.00	0.00	200.00	141.00	59.00
74	COMMUNITY	0.00	0.00	1,069.97	100.00	1,947.91	-777.94
75	DEFIBRILLATORS	0.00	0.00	140.00	252.00	197.10	194.90
		£0.00	0.00	£1,425.97	1,552.00	£2,843.44	134.53

8 WORKS LANE FIELD

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u> <u>Budget</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	
80	FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00
81	EQUIPMENT/MAINT	0.00	0.00	0.00	200.00	60.00	140.00
83	FOOTBALL FIELD GRASSCU*	0.00	0.00	0.00	632.00	418.92	213.08
84	FIELD HIRE INCOME	0.00	900.00	525.00	0.00	0.00	-375.00
		£0.00	900.00	£525.00	832.00	£478.92	-21.92

9 EARMARKED RESERVES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u> <u>Budget</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	
901	ELECTION FUND	0.00	0.00	0.00	0.00	67.57	-67.57
902	TRANSPORT FUND	0.00	0.00	0.00	0.00	0.00	0.00
907	TAXI VOUCHER SCHEME	0.00	0.00	0.00	0.00	0.00	0.00
908	GENERAL RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
916	VILLAGE IMPROVEMENTS	0.00	0.00	0.00	0.00	5,386.16	-5,386.16
		£0.00	0.00	£0.00	0.00	£5,453.73	-5,453.73

NET TOTAL

£0.00	900.00	£39,871.99	29,493.00	£24,192.51	44,272.48
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Langar cum Barnstone Village Hall

Prepared by:

Date:

Name and Role (Clerk/RFO etc)

Approved by:

Date:

*Name and Role (RFO/Chair of Finance etc)***Bank Reconciliation at 31/10/2019**

Cash in Hand 01/04/2019

25,065.42

ADD

Receipts 01/04/2019 - 31/10/2019

5,651.00

30,716.42

SUBTRACT

Payments 01/04/2019 - 31/10/2019

4,140.41

A Cash in Hand 31/10/2019
(per Cash Book)**26,576.01**

Cash in hand per Bank Statements

Cash	31/10/2019	46.35
Nat West	31/10/2019	26,529.66

26,576.01Less unrepresented cheques
As attached

0.00

26,576.01

Plus unrepresented receipts
As attached

0.00

B Adjusted Bank Balance**26,576.01****A = B Checks out OK**

