

LANGAR CUM BARNSTONE PARISH COUNCIL

Minutes of the Parish Council meeting held at Barnstone Village Hall, Main Road, Barnstone, commencing at 7.30pm on Thursday 13th February 2020.

Present: Cllrs A Bellamy, J Fry (Chairman), C Harper, J Holland, , N Pulford, K Risk, T Simpson.

In attendance 3 members of the public

2/20/1 Declaration of Interest:

Cllr Harper declared a personal interest in Item 9c) as husband of J Harper

2/20/2 Apologies for Absence:

Apologies received from Cllr K Morris

Also County Cllrs N Clarke F Purdue Horan, Borough Cllr S Bailey Cllr T Combellack

2/20/3 Approval of Minutes of the Meeting held on 9th January 2019:

It was **RESOLVED** to approve the minutes of the above meeting which were duly signed by the Chairman.

2/20/4 Matters for Report:

There were no matters to report.

2/20/5 Village Hall including:

a) Report on VHDC meeting 4.2.20

Cllr Bellamy reported on the following:

1. Planning Approval had been granted for the demolition and rebuild of the Village Hall.
2. Several Conditions had been applied to the Planning Approval, including a bat survey which would be carried out prior to the demolition process.
3. It was **RECOMMENDED** that the Architect, Clive Welham, should be appointed as Principal Designer and instructed to proceed to Stage 3 of the Proposal, ie to provide:
 - Design information
 - Building Regulations
 - Construction Information
 - Detailed Specifications

All at a cost of £9,000 as specified.

4. It was further **RECOMMENDED** that Clive Welham would be approached in his RIBA Architectural role as Principal Designer to oversee the tender process.

It was **RESOLVED** to approve the Recommendations.

2/20/6 Public Open Session

A resident spoke in support of Barnstone Play Area refurbishment.

2/20/7 a) Police Reports

The latest Stakeholder Update had been circulated on 15th January.

- b) There were no Borough/County Reports.

2/20/8 Planning

Planning Notifications

1. **19/02810/FUL Interflex Ltd, Unit 10 Langar Industrial Estate South, Harby Lane, Langar.**
Erection of a single storey industrial building ancillary to existing operations at Interflex Ltd.
GRANT PLANNING PERMISSION

Planning Applications:

1. **20/00055/FUL Land west of 25 Works Lane, Barnstone**

Full application for 2 x 2 bedroom affordable dwellings

It was **RESOLVED** to object to the application for the following reasons:

1. There is no clarification that the five existing adjacent dwellings do not meet the current need for affordable homes.
2. The Borough Council has a 5 year land supply.
3. The development will increase traffic along Works Lane, which is already congested with parked cars.
4. The development would extend the village curtilage.

2. **20/00221/FUL 2 Main Street, Langar**

Part demolition of rear single storey part of existing house and erection of 2 storey and single storey rear extension. (Resubmission)

It was **RESOLVED** to object to the application for the following reasons:

1. Inadequate on/off road parking.
2. Concerns regarding vehicle access/egress.

2/20/9 Finance

- a) **Financial Statement and bank reconciliation to 31st January 2020.**
(reports attached at Appendices 1 & 2 for information).
- b) **Accounts Paid prior to meeting** *(report attached at Appendix 3 for information).*
- c) **Accounts for Payment at meeting** *(report attached at Appendix 4 for information).*

It was **RESOLVED** to approve the above Accounts Paid & Accounts for Payment subject to the addition of the following invoices received too late for inclusion on the agenda:

FPO CHT- Defibrillator Annual Support	£302.40
FPO Annual Heartinternet SSL Licence (pd 13.12.19)	£59.99

- d) **Village Hall Accounts:**
 - a) Bank reconciliation to 31st January 2020 *(Appendix 5 attached)*
 - b) Accounts Paid and for Payment for Report only *(Appendices 6 & 7 attached).*
- e) **Review of Financial Regulations**
It was **RESOLVED** to approve the Financial Regulations without amendment.
- f) **Review of Risk Management Scheme.**
It was **RESOLVED** to approve the Risk Management Scheme subject to investigation into Cloud file storage.

Matters for Consideration:

2/20/10 Recruitment of Parish Clerk:

It was reported that the deadline for receipt of applications for the post was Wednesday 19th February and that interviews would be carried out during week commencing 24th February.

2/20/11 Update on Barnstone Play Area development:

Consultation with parents and children at Langar School & Barnstone Under 5's was being undertaken by the Working Group with a view to submitting grant applications to several organisations including NCC LIS, FCC Environmental Community Fund and The Lottery Fund.

It was **RESOLVED** to commit the balance of the Council's Village Improvement Scheme budget of £3,000 to the project.

2/20/12 Bingham Neighbourhood Plan consultation;

Cllr Pulford reported on an interesting and well attended workshop session at which representatives from several small villages surrounding Bingham submitted the same concerns regarding facilities in Bingham such as public transport, leisure, shopping, youth activities.

A full report of the event would be forthcoming in the near future.

2/20/13 LcB Social Media Policy:

It was **RESOLVED** to adopt the Policy which was amended from the Borough Council's Social Media Guidance.

2/20/14 LcB Lone Working Policy & Employee Risk Assessment:

It was **RESOLVED** to approve the Lone Working Policy. The Employee Risk Assessment to be confirmed at the next meeting.,

2/20/15 Date & format of Annual Parish Meeting (APM):

It was **RESOLVED** to approve the format of the APM as follows:

Date: Saturday 23rd May 2020.

Time: 2-4pm

Location: Barnstone Village Hall.

Guest Speaker: Nigel Wood on SEAL Project

Community Group representatives to give short resumes on activities.

Barnstone Village Hall Project update.

Refreshments available

2/20/16 Report on CRS training session:

Cllr Simpson had written a short report on a well-attended training session held at Granby Village Hall.

The next step was to invite PC Shinn & group members to identify locations for the first CRS session.

2/20/17 FCC – Permissive path at rear of Tarmac:

Following a request by Cllr Harper, FCC had provided a plan of the former landfill site on which Cllr Harper would mark a path. A meeting had been arranged between the Clerk and FCC Site Manager on 5th March at 10am. A representative from Tarmac would be invited to attend.

2/20/18 Cllrs' Reports:

- Cllr Pulford reported on the bench outside St Mary's Church which had a broken slat. Luke Mazers had been notified and would carry out repairs as part of seasonal maintenance schedule.
- Cllr Simpson reported a tree in St Mary's was overhanging the pavement. Also identified the field boundary alongside Musters Road for possible location for tree planting under the RBC Tree Scheme.
- Cllr Risk reported that no hedging had been planted at the front of the pub.
- Cllr Bellamy reported that the Woodland Trust would be delivery hedging plants in early March.

2/20/19 Correspondence:

1. Government - £20million on-demand bus pilot scheme

This was noted and welcomed, however it should not be to the exclusion of existing services.

2. Ridge & Partners – development at Langar Airfield

Noted, Planning Application awaited.

3. Langar War Memorial

Noted, article to be placed in Signpost.

2/20/20 Date of next meeting

Thursday 12th March 2020

There being no further business, the meeting closed at 8.50pm

Signed Chairman

Date

In accordance with Section 1(2) of the Public Bodies Admissions to Meetings Act 1960 it is resolved that, due to the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of:

Private and Confidential Business:

2/20/21 Recruitment of Parish Clerk

The Council confirmed members of the Interview panel.

Langar cum Barnstone Parish Council

Prepared by:

Date:

Name and Role (Clerk/RFO etc)

Approved by:

Date:

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 31/01/2020

Cash in Hand 01/04/2019	85,730.97
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ADD

Receipts 01/04/2019 - 31/01/2020	42,401.02
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	128,131.99
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SUBTRACT

Payments 01/04/2019 - 31/01/2020	32,815.33
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A	Cash in Hand 31/01/2020	95,316.66
	(per Cash Book)	

Cash in hand per Bank Statements

Cash	31/01/2020	100.00
TSB Deposit Account	31/01/2020	80,997.89
TSB Current Account	31/01/2020	14,218.77

	95,316.66
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Less unrepresented payments	0.00
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	95,316.66
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Plus unrepresented receipts	0.00
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B	Adjusted Bank Balance	95,316.66
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A = B Checks out OK

Langar cum Barnstone Parish Council
Net Position by Cost Centre and Code (Between 01/04/2019 and 31/01/2020)

Cost Centre Name

2 CHURCHYARD			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
20	CHURCHYARD MAINTENANC	0.00	0.00	0.00	500.00	0.00	500.00
21	CHURCH CLOCK	0.00	0.00	0.00	150.00	0.00	150.00
		£0.00	0.00	£0.00	650.00	£0.00	650.00

4 VILLAGE AMENITIES			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
40	WAGES (LITTER PICKING)	0.00	0.00	0.00	2,150.00	1,494.92	655.08
41	LITTER PICK EQUIP	0.00	0.00	0.00	50.00	0.00	50.00
43	PARISH GROUNDS MAINT	0.00	0.00	355.00	632.00	523.87	463.13
45	SPEEDWATCH	0.00	0.00	0.00	0.00	0.00	0.00
46	PARISH MAINTENANCE	0.00	0.00	0.00	400.00	391.90	8.10
47	AIRFIELD MEMORIAL MAINT	0.00	0.00	0.00	360.00	240.00	120.00
911	PARISH LENGTHSMAN	0.00	0.00	871.93	3,145.00	2,885.70	1,131.23
913	VILLAGES IMPROVEMENT S	0.00	0.00	0.00	3,000.00	0.00	3,000.00
		£0.00	0.00	£1,226.93	9,737.00	£5,536.39	5,427.54

5 BARNSTONE PLAY AREA			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
50	PLAY EQUIP MAINT/INSPECT	0.00	0.00	820.00	90.00	1,255.00	-345.00
51	PLAY AREA GRASS CUTTING	0.00	0.00	0.00	632.00	553.88	78.12
		£0.00	0.00	£820.00	722.00	£1,808.88	-266.88

6 ADMINISTRATION			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
600	CLERK'S SALARY	0.00	0.00	0.00	11,450.00	9,582.93	1,867.07
601	INSURANCE	0.00	0.00	0.00	700.00	688.64	11.36
602	SUBS/TRAINING	0.00	0.00	0.00	600.00	294.00	306.00
603	S137	0.00	0.00	0.00	25.00	20.00	5.00
604	WEB SITE	0.00	0.00	0.00	150.00	317.88	-167.88
605	ROOM HIRE	0.00	0.00	0.00	250.00	231.00	19.00
606	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
607	OFFICE EXPENSES	0.00	0.00	0.00	1,700.00	1,539.27	160.73
608	TAXI VOUCHER SCHEME	0.00	0.00	0.00	500.00	275.00	225.00
609	AUDIT FEES	0.00	0.00	0.00	300.00	300.00	0.00
610	CHAIRMAN'S ALLOWANCE	0.00	0.00	0.00	25.00	0.00	25.00
611	INVESTMENT INTEREST	0.00	0.00	672.87	0.00	0.00	672.87
612	PRECEPT	0.00	0.00	36,941.00	0.00	0.00	36,941.00
613	VAT REFUND	0.00	0.00	0.00	0.00	0.00	0.00
614	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
615	LOAN REPAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00
616	DONATIONS	0.00	0.00	0.00	300.00	0.00	300.00
		£0.00	0.00	£37,613.87	16,000.00	£13,248.72	40,365.15

7 PROMOTIONAL ACTIVITIES			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
70	NEWSLETTER	0.00	0.00	223.50	900.00	815.23	308.27
71	LCB FESTIVAL	0.00	0.00	0.00	100.00	0.00	100.00
72	APPLE DAY	0.00	0.00	15.00	200.00	141.00	74.00
74	COMMUNITY	0.00	0.00	1,471.72	100.00	2,672.91	-1,101.19
75	DEFIBRILLATORS	0.00	0.00	280.00	252.00	496.75	35.25
		£0.00	0.00	£1,990.22	1,552.00	£4,125.89	-583.67
8 WORKS LANE FIELD			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
80	FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00
81	EQUIPMENT/MAINT	0.00	0.00	0.00	200.00	60.00	140.00
83	FOOTBALL FIELD GRASSCU*	0.00	0.00	0.00	632.00	524.25	107.75
84	FIELD HIRE INCOME	0.00	900.00	750.00	0.00	0.00	-150.00
		£0.00	900.00	£750.00	832.00	£584.25	97.75
9 EARMARKED RESERVES			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
901	ELECTION FUND	1,000.00	0.00	0.00	0.00	67.57	932.43
902	TRANSPORT FUND	3,000.00	0.00	0.00	0.00	0.00	3,000.00
907	TAXI VOUCHER SCHEME	1,000.00	0.00	0.00	0.00	0.00	1,000.00
908	GENERAL RESERVE	2,500.00	0.00	0.00	0.00	0.00	2,500.00
916	VILLAGE IMPROVEMENTS	17,500.00	0.00	0.00	0.00	5,386.16	12,113.84
		£25,000.00	0.00	£0.00	0.00	£5,453.73	19,546.27
NET TOTAL		£25,000.00	900.00	£42,401.02	29,493.00	£30,757.86	65,236.16

[illegible]

Langar cum Barnstone Village Hall

Prepared by:

Date:

Name and Role (Clerk/RFO etc)

Approved by:

Date:

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 31/01/2020

Cash in Hand 01/04/2019		25,065.42
ADD		
Receipts 01/04/2019 - 31/01/2020		7,328.00
		32,393.42
SUBTRACT		
Payments 01/04/2019 - 31/01/2020		5,694.85
A	Cash in Hand 31/01/2020	26,698.57
	(per Cash Book)	
Cash in hand per Bank Statements		
Cash	31/01/2020	46.35
Nat West	31/01/2020	26,652.22
		26,698.57
Less unrepresented payments		0.00
		26,698.57
Plus unrepresented receipts		0.00
B	Adjusted Bank Balance	26,698.57
A = B Checks out OK		

[illegible]

ACCOUNTS PAID 13 FEBRUARY 2020

DD	PLUSNET BROADBAND CHARGE JAN 2020	£	28.20
DD	BT BROADBAND DEC BILL	£	59.88
DD	BT BROADBAND FINAL JAN BILL	£	25.00
DD	EON ELECTRICITY BILL	£	441.95

[illegible]

ACCOUNTS FOR PAYMENT 13 FEBRUARY 2020		
FPO	WAGES M11	£ 142.31
		£ 142.31

ACCOUNTS FOR PAYMENT 13 FEBRUARY 2020

FPO	WAGES M11	£	142.31
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