

LANGAR CUM BARNSTONE PARISH COUNCIL

Minutes of the Parish Council meeting held at Barnstone Village Hall, Main Road, Barnstone, commencing at 7.30pm on Thursday 12th March 2020.

Present: Cllrs A Bellamy, J Fry (Chairman), C Harper, J Holland, K Morris, N Pulford, K Risk, T Simpson.

In attendance 2 members of the public

3/20/1 Declaration of Interest:

Cllr Harper declared a personal interest in Item 9c) as husband of J Harper

3/20/2 Apologies for Absence:

Apologies received from County Cllr N Clarke, Borough Cllr S Bailey Cllr T Combellack

3/20/3 Approval of Minutes of the Meeting held on 13th February 2019:

It was **RESOLVED** to approve the minutes of the above meeting which were duly signed by the Chairman.

3/20/4 Matters for Report:

There were no matters to report.

3/20/5 Village Hall including:

- a) Appointment of Structural Engineers**
- b) Appointment of Energy Consultants**
- c) Appointment of CDM H&S**
- d) Building Regulation Fee Approval**

In accordance with instructions at the Parish Council meeting held on 4th March, the Architect, Clive Welham, had obtained the following information for the above contractual appointments:

- Correct letter heading and VAT registration details
- Acknowledgement of risk regarding potential ground investigation

In addition, Cllr Hollands had carried out satisfactory credit checks against all the contractors.

It was therefore **RESOLVED** to approve the following:

- a) Appointment of Moran Structural Consultants Ltd at a cost of £4,750 plus contingency amount of £5,000 towards cost of possible ground investigation.**
- b) Appointment of Barlings KWA Energy Consultants at a cost of £715**
- c) Appointment of GNA Surveyors Ltd, CDM Contractors at a cost of £1,950**
- d) EMBC Building Regulation fee at a cost of £993.60**

3/20/6 Public Open Session

Nigel Wood reported the following:

1. Sales of vehicles adjacent to Airfield Memorial on Harby Lane.
2. As a former Councillor and past Chairman Nigel wished to record his thanks to the Parish Clerk for her work in the community and her support whilst he was a member of the council.

3/20/7 a) Police Reports

The latest Stakeholder Update had been circulated on 15th February. The CRS team had been formed and an initial session organised.

- a) There were no Borough/County Reports.

3/20/8 Planning

Planning Notifications

1. **19/02810/FUL Interflex Ltd, Unit 10 Langar Industrial Estate South, Harby Lane, Langar.**

Erection of a single storey industrial building ancillary to existing operations at Interflex Ltd.

GRANT PLANNING PERMISSION

2. **19/02335/FUL St Marys Church Main Road Barnstone**

Change of use from place of worship (D1) to residential dwelling (C3) and erection of associated detached garage/ garden store and new access.

GRANT PLANNING PERMISSION

Planning Applications:

1. **19/01500/FUL P J Fletcher And Sons Ltd Builders Yard Cropwell Road Langar**

Demolition of existing offices, workshops and stores and erection of 4 two storey dwellings (Amended Description)

It was **RESOLVED** to submit the following response:

Whilst the Council does not object in principle to the proposed development, it wishes to reiterate its original comments ie:

' to point out the increased danger from speeding traffic along this particular section of Cropwell Road and would recommend the relocation of the 30mph speed limit to a point west of the Bridge House/Langar Hall junction.'

In addition councillors recommended that Highways be approached to confirm cost of conducting a speed survey on the relevant stretch of Cropwell Road.

2. **19/01471/RELDDEM P J Fletcher And Sons Ltd Builders Yard Cropwell Road Langar**

Application for relevant demolition of existing offices, workshops and stores. As per Application no1 above.

3. **20/00436/FUL Officers Farm Coachgap Lane Langar Polythene**

Tunnel to dry wildflower seeds in.

It was **RESOLVED** to submit the following response:

NO OBJECTION

3/20/9 Finance

- a) **Financial Statement and bank reconciliation to 29TH February 2020.**
(reports attached at Appendices 1 & 2 for information.
- b) **Accounts Paid prior to meeting** *(report attached at Appendix 3 for information).*
- c) **Accounts for Payment at meeting** *(report attached at Appendix 4 for information.*

It was **RESOLVED** to approve the above Accounts Paid & Accounts for Payment subject to the addition of the following invoices received too late for inclusion on the agenda:

FPO Notts ALC – annual subscription	£179.64
FPO Handicentre – consumables	£10.99
FPO Langar C/E School – room hire	£15.00

FPO Petty cash

£75.77

- d) **Village Hall Accounts:**
 - a) Bank reconciliation to 29th February (*Appendix 5 attached*)
 - b) Accounts Paid and for Payment for Report only (*Appendices 6 & 7 attached*).
- e) **Grant Aid application from St Andrews PCC**

It was **RESOLVED** to approve the application for a grant of £500 towards groundcare at St Andrews Church.
- f) **Review of Internal Controls.**

It was **RESOLVED** to approve the Internal Controls

Matters for Consideration:

3/20/10 Appointment of Parish Clerk:

It was reported that Sharon Ellis had been appointed as the new Parish Clerk with effect from 1 April 2020. She would start shadowing the current clerk from 23 March and would assume overall responsibility from 1st May following a handover.

It was **RESOLVED** to approve the cost of a NALC Planning Training session on 29 April at a cost of £70.

Both Clerks would be attending a NALC/SLCC conference on 1 April at Epperstone.

3/20/11 Preparation for Coronavirus:

The council would be taking account of official advice from the Government and NALC and disseminate information via the usual channels.

3/20/12 Calendar of meetings 2020/2021;

It was **RESOLVED** to accept the Calendar of Meetings for 2020/2021. Attached at Appendix 8.

3/20/13 Belvoir Archers request for hardcore surfacing:

This was a request to place hardcore surfacing outside one of the containers on the Community Field to protect the ground. Whilst the Parish Council had no objection in principle, it was suggested that the Archery Club research a grass mat solution, (Gridforce, Calverton).

3/20/14 Update on Barnstone Play Area development:

An application for new equipment had been submitted to Tarmac Landfill Fund and a decision was expected in May.

3/20/15 Employee Risk Assessment:

It was **RESOLVED** to approve the final version of the Risk Assessment.

3/20/16 Report on CRS training session:

Following the initial meeting at Granby on 5th March, a further meeting had been arranged to identify appropriate locations and the first set up meeting had been arranged for 25th March. John Crosby had agreed to act as co-ordinator.

3/20/17 FCC – Permissive path at rear of Tarmac:

Following a successful meeting on 5th March with representatives from FCC & Tarmac, the route for a permissive path had been identified around a section of

the boundary of the former landfill site. Tarmac offered to carry out the work to excavate and lay the path which it anticipated would be done in late Spring.

3/20/18 Cllrs' Reports:

- Cllr Hollands reported that garage owners on Orchard Close had been served notice by Metropolitan Homes to vacate the garages.
- Cllr Simpson reported on the trees on Musters Road.
- Cllr Risk reported that no hedging had been planted at the front of the pub.
- Cllr Bellamy reported that delivery of the Woodland Trust hedging plants was imminent.

3/20/19 Correspondence:

1. VE DAY CELEBRATION 10 MAY

It was reported that West Bridgford would be holding a Party in the Park. A link could be provided to other activities in the area.

2. Community Field – request from Grantham Bike Polo

The event was approved in principle, subject to receipt of H&S/Insurance documents. Awaiting response from group.

3. Airfield Memorial – sales of vehicles adj to memorial

Query whether this activity had consent of landowner. Clerk to make inquiries.

County Cllr F Purdue Horan joined the meeting at 8.30pm

**3/20/20 Date of next meeting
Thursday 9th April 2020**

There being no further business, the meeting closed at 8.45pm

Signed Chairman

Date

In accordance with Section 1(2) of the Public Bodies Admissions to Meetings Act 1960 it is resolved that, due to the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of:

Private and Confidential Business:

3/20/21 Recruitment of Parish Clerk

Clerk's Terms & Conditions agreed and draft Contract prepared.

Langar cum Barnstone Parish Council
Net Position by Cost Centre and Code (Between 01/04/2019 and 29/02/2020)

<u>Cost Centre Name</u>			<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
2 CHURCHYARD							
20	CHURCHYARD MAINTENANC	0.00	0.00	0.00	500.00	0.00	500.00
21	CHURCH CLOCK	0.00	0.00	0.00	150.00	0.00	150.00
		£0.00	0.00	£0.00	650.00	£0.00	650.00
4 VILLAGE AMENITIES							
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
40	WAGES (LITTER PICKING)	0.00	0.00	0.00	2,150.00	2,167.88	-17.88
41	LITTER PICK EQUIP	0.00	0.00	0.00	50.00	0.00	50.00
43	PARISH GROUNDS MAINT	0.00	0.00	355.00	632.00	681.87	305.13
45	SPEEDWATCH	0.00	0.00	0.00	0.00	0.00	0.00
46	PARISH MAINTENANCE	0.00	0.00	0.00	400.00	391.90	8.10
47	AIRFIELD MEMORIAL MAINT	0.00	0.00	0.00	360.00	270.00	90.00
911	PARISH LENGTHSMAN	0.00	0.00	871.93	3,145.00	3,170.31	846.62
913	VILLAGES IMPROVEMENT S	0.00	0.00	0.00	3,000.00	0.00	3,000.00
		£0.00	0.00	£1,226.93	9,737.00	£6,681.96	4,281.97
5 BARNSTONE PLAY AREA							
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
50	PLAY EQUIP MAINT/INSPECT	0.00	0.00	820.00	90.00	1,255.00	-345.00
51	PLAY AREA GRASS CUTTING	0.00	0.00	0.00	632.00	553.88	78.12
		£0.00	0.00	£820.00	722.00	£1,808.88	-266.88
6 ADMINISTRATION							
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
600	CLERK'S SALARY	0.00	0.00	0.00	11,450.00	10,523.54	926.46
601	INSURANCE	0.00	0.00	0.00	700.00	688.64	11.36
602	SUBS/TRAINING	0.00	0.00	0.00	600.00	294.00	306.00
603	S137	0.00	0.00	0.00	25.00	20.00	5.00
604	WEB SITE	0.00	0.00	0.00	150.00	317.88	-167.88
605	ROOM HIRE	0.00	0.00	0.00	250.00	231.00	19.00
606	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
607	OFFICE EXPENSES	0.00	0.00	0.00	1,700.00	1,600.67	99.33
608	TAXI VOUCHER SCHEME	0.00	0.00	0.00	500.00	275.00	225.00
609	AUDIT FEES	0.00	0.00	0.00	300.00	300.00	0.00
610	CHAIRMAN'S ALLOWANCE	0.00	0.00	0.00	25.00	0.00	25.00
611	INVESTMENT INTEREST	0.00	0.00	741.17	0.00	0.00	741.17
612	PRECEPT	0.00	0.00	36,941.00	0.00	0.00	36,941.00
613	VAT REFUND	0.00	0.00	0.00	0.00	0.00	0.00
614	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
615	LOAN REPAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00
616	DONATIONS	0.00	0.00	0.00	300.00	0.00	300.00
		£0.00	0.00	£37,682.17	16,000.00	£14,250.73	39,431.44

7 PROMOTIONAL ACTIVITIES		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
70	NEWSLETTER	0.00	0.00	253.50	900.00	833.53	319.97
71	LCB FESTIVAL	0.00	0.00	0.00	100.00	0.00	100.00
72	APPLE DAY	0.00	0.00	15.00	200.00	141.00	74.00
74	COMMUNITY	0.00	0.00	1,471.72	100.00	2,672.91	-1,101.19
75	DEFIBRILLATORS	0.00	0.00	280.00	252.00	799.15	-267.15
		£0.00	0.00	£2,020.22	1,552.00	£4,446.59	-874.37
8 WORKS LANE FIELD		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
80	FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00
81	EQUIPMENT/MAINT	0.00	0.00	0.00	200.00	60.00	140.00
83	FOOTBALL FIELD GRASSCU*	0.00	0.00	0.00	632.00	524.25	107.75
84	FIELD HIRE INCOME	0.00	900.00	825.00	0.00	0.00	-75.00
		£0.00	900.00	£825.00	832.00	£584.25	172.75
9 EARMARKED RESERVES		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
901	ELECTION FUND	1,000.00	0.00	0.00	0.00	67.57	932.43
902	TRANSPORT FUND	3,000.00	0.00	0.00	0.00	0.00	3,000.00
907	TAXI VOUCHER SCHEME	1,000.00	0.00	0.00	0.00	0.00	1,000.00
908	GENERAL RESERVE	2,500.00	0.00	0.00	0.00	0.00	2,500.00
916	VILLAGE IMPROVEMENTS	17,500.00	0.00	0.00	0.00	5,402.16	12,097.84
		£25,000.00	0.00	£0.00	0.00	£5,469.73	19,530.27
NET TOTAL		£25,000.00	900.00	£42,574.32	29,493.00	£33,242.14	62,925.18

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Langar cum Barnstone Village Hall

Prepared by:

Date:

Name and Role (Clerk/RFO etc)

Approved by:

Date:

*Name and Role (RFO/Chair of Finance etc)***Bank Reconciliation at 29/02/2020**

	Cash in Hand 01/04/2019		25,065.42
	ADD		
	Receipts 01/04/2019 - 29/02/2020		7,474.00
			32,539.42
	SUBTRACT		
	Payments 01/04/2019 - 29/02/2020		6,428.57
A	Cash in Hand 29/02/2020		26,110.85
	(per Cash Book)		
	Cash in hand per Bank Statements		
	Cash	29/02/2020	46.35
	Nat West	29/02/2020	26,064.50
			26,110.85
	Less unpresented payments		0.00
			26,110.85
	Plus unpresented receipts		0.00
B	Adjusted Bank Balance		26,110.85

A = B Checks out OK

**LANGAR CUM BARNSTONE PARISH COUNCIL
CALENDAR OF MEETINGS 2020/2021
NB – Meetings held on 2nd Thursday of each month**

Parish Council meeting	Thursday 9 April 2020	7.30pm	Barnstone Village Hall
Statutory Annual Parish Mtg	Thursday 14 May 2020	7.30pm	Barnstone Village Hall
(Annual Parish Meeting	Saturday 23 May 2020)	2-4pm	Barnstone Village Hall
Parish Council meeting	Thursday 11 June 2020	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 9 July 2020	7.30pm	Barnstone Village Hall
No meeting in August			
Parish Council meeting	Thursday 10 September 2020	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 8 October 2020	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 12 November 2020	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 10 December 2020	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 14 January 2021	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 11 February 2021	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 11 March 2021	7.30pm	Barnstone Village Hall