

LANGAR CUM BARNSTONE PARISH COUNCIL

Minutes of the Parish Council meeting held at Langar cum Barnstone Community Hall, 7:30pm on Thursday, 8th May 2025

Present: Cllrs. J. Crosby (Chairman), J. Brown, N Pulford, R Brooks, S Warner and Cllr. Simpson

In attendance: Sharon Ellis (Parish Clerk)

1. Election of Chairman and signing of Declaration of Acceptance of Office

Cllr Crosby was nominated as Chair; it was unanimously **RESOLVED** to elect Cllr Crosby Chair. The Declaration of Acceptance of Office form was duly signed.

Cllr Crosby asked for it to be formally noted that he was sorry to see Cllr Fry step down as a Councillor, though he fully respected and supported his decision. He expressed his sincere thanks to Cllr Fry for his commitment and diligence over the past eight years, particularly for his work in navigating the legal complexities during the construction of the community hall. Cllr Fry has been a highly valued member of the Parish Council and a dedicated Trustee, and he will be greatly missed.

2. Declarations of Interest

There were no declarations of interest

3. Apologies for absence

Apologies were received from Cllr Whatton

4. Election of Vice Chairman & Signing of Declaration of Acceptance of Office

Cllr. Pulford was nominated as Vice- Chairman; it was unanimously **RESOLVED** to elect Cllr Pulford as Vice-Chairman. The Declaration of Acceptance of Office form was duly signed.

5. Approval of minutes of the meeting held on Thursday 10th April 2025

It was **RESOLVED** to approve the minutes of the above meeting, which were duly signed by the Chairman.

6. Outstanding Matters and Matters to Report (for information only)

No update yet on planning application 24/02180/VAR

7. Public Open Session

There were no members of public present

8. Police Reports

Cllr Crosby read out the police report received

9. Borough & County Council Reports

There were no Borough or County Councillors in attendance due to them attending a VE celebration day representing Rushcliffe Borough Council

10. Planning Applications

There were no new planning applications

11. Planning Notifications

There were no new planning notifications

12. Finance for Parish Council

a. Statement and bank reconciliation as at 30 April 2025 (see Appendices 1 & 2)

b. Accounts paid and to be paid up to 30 April 2025 (see Appendices 3 & 4)

c. Precept received: £48,902.00

The amount of Precept was noted.

Annual Return 2024–2025 (documents previously emailed)

- Approval of Section 1: Annual Governance Statement

- Approval of Section 2: Accounting Statement

It was **RESOLVED** to **APPROVE** the AGAR for **2024-2025**

e. To note Internal Auditor's comments

The comments were noted, the clerk advised that the comments had been responded to and was waiting for a reply

f. To approve the Asset Register 2024–2025

It was **RESOLVED** to **APPROVE** the Asset Register for 2024-2025

It was **RESOLVED** to **APPROVE** the accounts paid prior to the meeting and those presented for payment at the meeting. All receipts received were noted.

13. Items for Consideration

a. Annual Parish Meeting (APM) update

Items from the AGM were noted and it was agreed to follow up Tarmac's request

b. Consideration of moving to GOV.UK email addresses per external audit recommendation

It was resolved to move to Gov.Uk emails using the company Cloud Next

c. Ceilidh event grant request

It was resolved to request additional information

14. Councillors' Comments

- Cllr Brown reported on the following: that more play equipment is needed for older children on the Works Lane field
That HGV vehicles continue to be problematic going through Barnstone
Also advised that ChatGPT could save a lot of time with Signpost admin. Training session is to be arranged.
- Cllr Warner reported that the right hand side of Cropwell Road going towards Langar Hall is very overgrown
- Cllr Crosby advised that he has found a volunteer to post the Park Road Signposts and shared some safe place documents that the police had shared and will be on display in shops that have signed up to support.

Members of the public are welcome to attend all Parish Council meetings.

There is a 15-minute Open Session at the start of each meeting, during which residents may raise items of interest or ask questions.

A full set of meeting papers is available upon request from the Clerk or at www.langarbarnstone.co.uk

Private and Confidential Business

In accordance with Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it is resolved that, due to the confidential nature of the business to be transacted, the public and press be asked to leave the meeting during consideration of:

15. Taxi Voucher Request

It was resolved to approve the taxi voucher request

Date of Next Meeting: Thursday, 19th June 2025

There being no further business, the meeting closed at 20.35

Signed: **Chairman**

Date:

Langar cum Barnstone Parish Council

Prepared by:

Date:

Name and Role (Clerk/RFO etc)

Approved by:

Date:

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 30/04/2025

Cash in Hand 01/04/2025	65,750.20
ADD	
Receipts 01/04/2025 - 30/04/2025	51,541.32
	117,291.52
SUBTRACT	
Payments 01/04/2025 - 30/04/2025	4,978.32

A

Cash in Hand 30/04/2025
(per Cash Book)

112,313.20

Cash in hand per Bank Statements		
Petty Cash	30/04/2025	0.00
TSB Current Account	30/04/2025	3,529.40
TSB Deposit Account	30/04/2025	60,390.31
Redwood Savings Account	30/04/2025	48,393.49
		112,313.20
Less unrepresented payments		
		112,313.20
Plus unrepresented receipts		

B

Adjusted Bank Balance

112,313.20

A = B Checks out OK

Appendix 2

6 May 2025 (2025-2026)

Langar cum Barnstone Parish Council

Net Position by Cost Centre and Code

Cost Centre Name

4 VILLAGE AMENITIES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	
20	Churchyard Maintenance				150.00		150.00
40	Salary (Litter Picking)				3,148.02	611.03	2,536.99
41	Litter Picking Equipme				30.00		30.00
43	Parish Grounds Mainte				1,197.28	99.77	1,097.51
46	Parish Bins				269.18	67.30	201.88
47	Airfield Memorial Maint				470.00	39.00	431.00
911	Parish Lengthsman Pa				3,868.28	985.16	2,883.12
951	Lengthsman Grant		1,150.00				-1,150.00
			1,150.00		9,132.76	£1,802.26	6,180.50

5 BARNSTONE PLAY AREA

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	
50	Play Equipment Mainte				456.00		456.00
51	Play Area Grass Cuttir				1,197.28	99.77	1,097.51
					1,653.28	£99.77	1,553.51

6 ADMINISTRATION

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	
600	Clerk's Salary			370.80	24,542.37	4,091.76	20,821.41
601	Insurance				1,100.00		1,100.00
602	Training				100.00		100.00
603	S137						
604	Website				129.87		129.87
605	Room Hire				220.00	20.00	200.00
607	Office Expenses				488.00	151.53	336.47
609	Audit Fees				530.00	115.00	415.00
610	Chairman Allowance				25.00	7.29	17.71
611	Investment Interest		2,000.00	143.00			-1,857.00
612	Precept			48,902.00			48,902.00
615	Loan Repayments				17,216.26		17,216.26
929	Subscriptions				966.44	383.11	583.33
944	VAT Refund						
949	Poppies and Wreaths I				40.00		40.00
			2,000.00	£49,415.80	45,357.94	£4,768.69	88,005.05

DRAFT

7 PROMOTIONAL ACTIVITIES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	
70	Signpost		1,000.00	56.00	1,000.00	532.16	-476.16
913	Village Improvement St				400.00		400.00
			1,000.00	£56.00	1,400.00	£532.16	-76.16

8 WORKS LANE FIELD

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	
83	Football Field Grass Cl				1,197.28	99.78	1,097.50
932	Field Hire		1,020.00	85.00			-935.00
941	Pruning of Trees				500.00		500.00
			1,020.00	£85.00	1,697.28	£99.78	662.50

9 EARMARKED RESERVES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	
21	Church Clock	150.00					150.00
901	Election Fund	3,000.00					3,000.00
907	Taxi Voucher Scheme	2,880.00					2,880.00
923	Defibrillator Costs (Rol	7,655.32				252.00	7,403.32
930	New Community Hall	16,003.06		149.00			16,152.06
931	J Carter-Davies - Grant	323.60					323.60
933	General Reserves	16,859.03					16,859.03
936	CIL Payment	7,837.02					7,837.02
942	Play Area & Fences	10,571.17					10,571.17
943	Apple Day	471.00					471.00
		£65,750.20		£149.00		£252.00	65,647.20

Defibrillators

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	
925	Roland Gale Defib Pay						

NET TOTAL

£65,750.20	5,170.00	£49,705.80	59,241.26	£7,554.66	161,972.60
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Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

APPENDICES 3-5

All invoices have been examined, verified & certified by the RFO

Appendix 3 Accounts paid in April/May		Net	VAT	Gross
Paye		1627.91	0.00	1627.91
A Dunlop		39.00	0.00	39.00
Amazon		11.99	2.40	14.39
Amazon		14.57	2.92	17.49
Microsoft		7.08	1.41	8.49
PAYE		1627.91	0	1627.91
		3328.46	6.73	3335.19
Appendix 4 Invoices for payment upto 8th May 2025				
Payroll month 2		1626.34	0.00	1626.34
Pension month 2		390.86	0.00	390.86
Community Hall Hire		20.00	0.00	20.00
Refreshments for the APM to be reimbursed to clerk		7.29	0.58	7.87
D Dixon Internal Audit		115.00	0.00	115.00
RBC bin emptying		67.30	13.46	80.76
Adlard Printers		638.59	0.00	638.59
The Best PDF (under dispute)		39.95	0.00	39.95
Shed Grounds Maintenance		299.32	59.86	359.18
		3204.65	73.90	3278.55
Appendix 5 Receipts April 2025				
Redwood Interest		127.05		127.05
TSB Interest		15.95		15.95
Signpost Advert		56.00		56.00
VAT		1835.52		1835.52
Precept		48902.00		48902.00
Refund from Currys		149.00		149.00
Field Hire		85.00		85.00
PAYE from Community Hall		370.80		370.80
		51541.32		51541.32