



Langar cum Barnstone Parish Council

Clerk:
Mrs Claire Pegg
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Barnstone
Nottingham
NG13 9JG

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Dear Councillor,

You are hereby summoned to attend the Parish Council meeting to be held on **Thursday 21st September 2017 commencing at 7.30pm at Barnstone Village Hall, Main Road, Barnstone**

Claire Pegg Parish Clerk Dated: Thursday 14th September 2017

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- 1 **Declaration of Interests**
 - 2 **Apologies for absence**
 - 3 **Approval of Minutes of the Meeting held on 20th July, and Planning Meetings held on 2nd & 22nd August 2017**
 - 4 **Matters Arising** (*for information only*)
 - 5 **Public Open Session**
 - 6 a) **Police reports –**
b) **Borough/County Councillor Reports**
 - 7 **Community Field:**
a) **Proposed diversion of bridleway**
 - 8 **Village Hall:**
a) **Porch Light**
b) **Outreach Post Office update**
c) **Report from Village Hall Working Group, (report attached at Appendix 8 for information)**
 - 9 **PLANNING**
 - a) **Planning Notifications received:**
 - 1 **17/01541/FUL 3 Church Lane, Langar**
Single storey front extension for porch and shower room
GRANT PERMISSION
 - 2 **17/01109/FUL Bridge House, Cropwell Road, Langar**
Proposed replacement (and relocation) of existing agricultural building
GRANT PERMISSION

b) Planning Applications received:

- 1 17/01352/FUL Romnay House, Main Street, Barnstone
Infill development to provide six new dwellings (Revised plans)

10 FINANCE

- a. **Financial Statement and bank reconciliation:** *(reports attached at Appendix 1 & 2 for information)*
- b. **Accounts Paid prior to meeting:**
Appendix 3 attached
- c. **Accounts for Payment at meeting:**
Appendix 4 attached
- d. **Annual Return 20162017**
- e. **Village Hall accounts, including:**
 - 1) **Bank Reconciliation 31st August 2017 (Appendix 5 attached)**
 - 2) **Accounts Paid & for Payment (Appendices 6 &7 attached)**
- f. **Adoption of Risk Management Scheme:**
- g. **CPRE annual membership renewal**

Matters for consideration

11 Unicorn's Head including:

- b) **Noise**
- c) **207 Squadron plaque**

12 NALC New Councillor training 1st Nov

13 Airfield Memorial

14 Cushion Club update

15 NALC Data Protection legislation/training 28 November 2017

16 NALC AGM 15TH NOV

17 Councillors' reports:

18 Correspondence including:

19 Date of next meeting:

Members of the public are welcome to attend all Parish Council meetings. There is a 15 minute Open Session at the start of each meeting, for residents to raise items of interest or ask questions.

A full set of meeting papers is available on application to the Clerk, above, or at

www.langarbarnstone.co.uk

Langar cum Barnstone Parish Council

Bank Reconciliation at 31/08/2017

Cash in Hand 01/04/2017

60,918.08

ADD

Receipts 01/04/2017 - 31/08/2017

23,700.34

84,618.42

SUBTRACT

Payments 01/04/2017 - 31/08/2017

12,131.48

A Cash in Hand 31/08/2017
(per Cash Book)**72,486.94**

Cash in hand per Bank Statements

Cash	31/08/2017	100.00
TSB Current Account	31/08/2017	22,324.51
TSB Deposit Account	31/08/2017	50,062.43

72,486.94

Less unrepresented cheques

As attached

0.00

72,486.94

Plus unrepresented receipts

As attached

0.00

B Adjusted Bank Balance**72,486.94****A = B Checks out OK**

Langar cum Barnstone Parish Council
Net Position by Cost Centre and Code to 31 August 2017

Cost Centre Name

2 CHURCHYARD		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
20	CHURCHYARD	0.00	0.00	0.00	500.00	0.00	500.00
21	CHURCH CLOCK	0.00	0.00	0.00	120.00	100.00	20.00
		£0.00	0.00	£0.00	620.00	£100.00	520.00

4 VILLAGE AMENITIES		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
40	WAGES (LITTER PICKING)	0.00	0.00	0.00	1,600.00	520.00	1,080.00
41	LITTER PICK EQUIP	0.00	0.00	0.00	25.00	1.33	23.67
43	PARISH GROUNDS MAINT	0.00	0.00	0.00	330.00	202.80	127.20
45	SPEEDWATCH	0.00	0.00	0.00	0.00	0.00	0.00
46	PARISH MAINTENANCE	0.00	0.00	0.00	0.00	72.30	-72.30
911	PARISH LENGTHSMAN	0.00	850.00	850.00	1,600.00	676.90	923.10
913	VILLAGE IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
914	PARISH CRAFTSMAN	0.00	0.00	0.00	1,600.00	645.00	955.00
		£0.00	850.00	£850.00	5,155.00	£2,118.33	3,036.67

5 BARNSTONE PLAY AREA		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
50	PLAY EQUIP	0.00	0.00	0.00	350.00	90.00	260.00
51	PLAY AREA GRASS	0.00	0.00	0.00	600.00	286.00	314.00
		£0.00	0.00	£0.00	950.00	£376.00	574.00

6 ADMINISTRATION		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
600	CLERK'S SALARY	0.00	0.00	0.00	10,000.00	4,608.73	5,391.27
601	INSURANCE	0.00	0.00	0.00	610.00	590.46	19.54
602	SUBS/TRAINING	0.00	0.00	0.00	625.00	338.00	287.00
603	S137	0.00	0.00	0.00	25.00	0.00	25.00
604	WEB SITE	0.00	0.00	0.00	500.00	0.00	500.00
605	ROOM HIRE	0.00	0.00	0.00	200.00	106.00	94.00
606	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
607	OFFICE EXPENSES	0.00	0.00	500.00	1,000.00	889.26	610.74
608	TAXI VOUCHER SCHEME	0.00	0.00	0.00	450.00	145.00	305.00
609	AUDIT FEES	0.00	0.00	0.00	400.00	100.00	300.00
610	CHAIRMAN'S ALLOWANCE	0.00	0.00	0.00	25.00	15.00	10.00
611	INVESTMENT INTEREST	0.00	0.00	4.18	0.00	0.00	4.18
612	PRECEPT	0.00	0.00	17,595.75	0.00	0.00	17,595.75
613	VAT REFUND	0.00	0.00	0.00	0.00	0.00	0.00
614	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
615	LOAN REPAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00
616	DONATIONS	0.00	0.00	0.00	300.00	0.00	300.00
		£0.00	0.00	£18,099.93	14,135.00	£6,792.45	25,442.48

7 PROMOTIONAL ACTIVITIES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
70	NEWSLETTER	0.00	100.00	285.00	850.00	194.61	840.39
71	LCB FESTIVAL	0.00	0.00	0.00	100.00	548.77	-448.77
72	COMMUNITY	0.00	0.00	0.00	100.00	0.00	100.00
74	CUSHION CLUB	0.00	200.00	409.46	200.00	583.31	-173.85
		£0.00	300.00	£694.46	1,250.00	£1,326.69	317.77

8 WORKS LANE FIELD

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
80	FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00
81	EQUIPMENT/MAINT	0.00	0.00	0.00	100.00	627.26	-527.26
83	FOOTBALL FIELD	0.00	0.00	0.00	500.00	143.00	357.00
84	FIELD HIRE INCOME	0.00	900.00	325.00	0.00	0.00	-575.00
		£0.00	900.00	£325.00	600.00	£770.26	-745.26

9 EARMARKED RESERVES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
901	ELECTION FUND	0.00	0.00	0.00	1,000.00	0.00	1,000.00
902	TRANSPORT FUND	0.00	0.00	0.00	3,000.00	0.00	3,000.00
907	TAXI VOUCHER SCHEME	0.00	0.00	0.00	1,000.00	0.00	1,000.00
908	GENERAL RESERVE	0.00	0.00	0.00	2,500.00	0.00	2,500.00
916	VILLAGE IMPROVEMENTS	0.00	0.00	0.00	17,500.00	0.00	17,500.00
		£0.00	0.00	£0.00	25,000.00	£0.00	25,000.00

NET TOTAL

£0.00	2,050.00	£19,969.39	47,710.00	£11,483.73	54,145.66
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Langar cum Barnstone Village Hall

Bank Reconciliation at 31/08/2017

Cash in Hand 01/04/2017

26,892.90

ADD

Receipts 01/04/2017 - 31/08/2017

2,480.65

29,373.55

SUBTRACT

Payments 01/04/2017 - 31/08/2017

3,419.31

A Cash in Hand 31/08/2017
(per Cash Book)**25,954.24**

Cash in hand per Bank Statements

Cash	31/08/2017	65.00
Nat West	31/08/2017	25,889.24

25,954.24Less unrepresented cheques
As attached

0.00

25,954.24

Plus unrepresented receipts
As attached

0.00

B Adjusted Bank Balance**25,954.24****A = B Checks out OK**

Village Hall Working Group - 27th July 2017

Meeting Notes

Those present include:

Adrian Bellamy –Parish Council (Chairman)

Chris Harper - Parish Council

Andrew Charlett – Vale Market Cafe

Charlotte Mazers - Vale Ventures/Drama

Gillian Clarke - Art Group

Richard Page - Belvoir Archers

Apologies:

Tom McHarg – Village Hall Committee

Purpose of Meeting

Adrian Bellamy detailed the current state of the village hall, and the cost of potential improvements (insulation, heating, damp etc). He went on to explain the parish councils decision to create a 5-10 year plan to knock down the existing building and replace it with a more energy efficient, well insulated, purpose built hall. The purpose of the meeting is therefore to consider what attributes need to be considered to ensure it works for the community.

The group generally agreed with the parish councils proposed plan.

The Main Hall

The group agreed that the current hall size was fine at this present time. But their general preference is for a slightly longer and wider village hall. This takes into account future village growth and larger public events (music and drama etc).

The art group explained that they need a wide open space for artists to assess each other's work.

The Belvoir Archers are generally happy with the length of the hall, but would like it to be wider to accommodate more people.

The drama group would like to establish if there was a way to divide the hall in two (via a versatile wall divide). This would help reduce rehearsal times (creating two rehearsal rooms).

If possible the existing floor should be retained and re-used. As this appears to be the main reason the building is utilised by the dance organisations.

Office/Meeting Room/Function Room

The group understand the need for a parish Clerk office, but wondered if the space could double as a multi-purpose meeting/function room.

Printers/confidential storage could be locked away in a secure cupboard. The general consensus is that a meeting/function room would be a very useful addition to the hall.

Access to the room shouldn't be via the main hall (avoiding archers and fire escape issues).

Kitchen

The general consensus is that the size of the current kitchen is perfect. The new kitchen should be comparable in size and functionality.

The group believe an island worktop in the centre of the kitchen would be a useful addition. The new kitchen should have a service hatch of some sort to facilitate the Vale Market Café and a bar (for music events). If possible the hatch should have a reduced worktop (cut out area). People currently struggle to service behind the existing hatch, as there is a significant distance to reach the customer.

Toilet Facilities

Toilets should be bright, modern and easy to clean. The location of the toilets should be practical for drainage and to make maximum use of the space.

Staging

The group understands that it may not be practical to retain a permanent stage with the new build.

The group accepts that temporary staging could be utilised by other parties in the hall (conferences, sales demonstrations etc). If a permanent stage isn't practical, then the group believes that we should still aim to find solutions for stage lighting and moveable stage curtains (if possible).

The drama group would also like us to consider break-out space/facilities for changing costumes and accessing the stage from the wings.

Parking

The group understands that parking will continue to be an issue. However, it was generally accepted that the village hall should be kept in the heart of the village.

The group believe we should retain a double space disabled parking space (of some sort).

Storage

The group believe that more storage would be useful. Especially if we are to accommodate extra temporary staging etc.

Disabled Access

Understandably the group would like disabled access throughout the building.

Lighting

The group would like us to consider skylight/Velux windows in the roof for natural light. They believe we should have LED lighting throughout the building and perhaps a zone based lighting solution to illuminate different areas.

Heating and Insulation

The building should be energy efficient, with good heating and insulation. Where possible it should make good use of 'green' environmental energy (solar power, solar water technologies etc).

Other Considerations

The group would like us to consider the some outside space. Possibly an outdoor area for chairs and tables during the Vale Market Café.

The group would like the new build to be built in the summer months to have less impact on the Archers and VMC.