



Langar cum Barnstone Parish Council

Clerk:
Mrs Claire Pegg
6 Park Road
Barnstone
Nottingham
NG13 9JG

Tel: 01949 860123
Email: langarbarnstoneclerk@gmail.com
Website: www.langarbarnstone.com

Dear Councillor,

You are hereby summoned to attend the Parish Council meeting to be held on **Thursday 15th September 2016 commencing at 7.30pm at Barnstone Village Hall, Main Road, Barnstone**

CJ Pegg

Claire Pegg Parish Clerk Dated: Thursday 8th September 2016

A G E N D A

- 1 Declaration of Interests
- 2 Apologies for absence
- 3 Approval of Minutes of the Meeting held on 18th August 2016
- 4 Matters Arising (*for information only*)
- 5 Public Open Session
- 6
 - a) Police reports –
 - b) Borough/County Councillor Reports
- 7 Community Field including:
 - a) Standpipe
 - b) Portakabin removal
- 8 Langar & Barnstone Village Hall including:
 - a) Remedial works to guttering/fascia/new window
- 9 Parish Warden reports
- 10 **PLANNING**
 - a) Planning Notifications received:
 - 1 **16/01247/FUL Anaerobic Digestion Plant on Land to East of Works Farm, Works Lane, Barnstone**
Part retrospective planning application for changes to the layout of an Anaerobic Digester Plant (13/01820/FUL) and part full planning application for the erection of an agricultural building.
GRANT PERMISSION
 - 2 **16/01568/FUL The Unicorns Head, Main Street, Langar**
External landscaping including decking area
GRANT PERMISSION

- 3 16/01569/LBC The Unicorns Head, Main Street Langar**
Internal alterations and refurbishment, renewal/improvement of electrical and mechanical services, improvements to kitchen, reinstatement of 1 blocked widow and rearrangement of roof lights and external landscaping
GRANT LISTED BUILDING CONSENT

b) Planning Applications received:

- 1) 16/01675/ADV The Unicorns Head Main Street, Langar**
Consent to erect illuminated and non-illuminated signage to the exterior of the building
- 2) 16/02123/TPO 6 Langar Woods Park Homes, Harby Road, Langar**
Crown & thin 4 ash trees by 20%

11 FINANCE

- a) Financial Statement and bank reconciliation:** (*reports attached at Appendix 1 & 2 for information*)
- b) Accounts Paid prior to meeting:**
Appendix 3 attached
- c) Accounts for Payment at meeting:**
Appendix 4 attached
- d) Village Hall accounts:**
- e) CPRE annual membership renewal**

Matters for consideration

- 12 Bingham Road C28:**
- 13 Festival – gift for NW**
- 14 Update on Parish Vision Meeting 18th August,** (*report attached at Appendix 5 for information*) including:
- a) New Footpath in Langar**
- b) Install induction loop in village hall**
- c) Barnstone Fishing Lakes**
- 15 Village Gateways:**
- 16 Cushion Club – purchase of new projector**
- 17 Parish Website upgrade** (*report attached at Appendix 6 for information*) including:
- a) Quotations for new website**
- b) Security Fees**
- c) Webhosting – quotations**
- 18 Councillors' reports:**
- 19 Correspondence including:**
- a) NALC AGM 16 November**
- 20 Date of next meeting:**

Members of the public are welcome to attend all Parish Council meetings. There is a 15 minute Open Session at the start of each meeting, for residents to raise items of interest or ask questions.

A full set of meeting papers is available on application to the Clerk, above, or at www.langarbarnstone.com

Langar cum Barnstone Parish Council

Bank Reconciliation at 31/08/2016

Cash in Hand 01/04/2016			58,229.94
ADD			
Receipts 01/04/2016 - 31/08/2016			25,238.27
			83,468.21
SUBTRACT			
Payments 01/04/2016 - 31/08/2016			26,531.66
A Cash in Hand 31/08/2016			56,936.55
(per Cash Book)			
Cash in hand per Bank Statements			
Cash	31/08/2016	100.00	
TSB Current Account	31/08/2016	46,784.75	
TSB Deposit Account	31/08/2016	10,051.80	
			56,936.55
Less unrepresented cheques			
As attached			0.00
			56,936.55
Plus unrepresented receipts			
As attached			0.00
B Adjusted Bank Balance			56,936.55

A = B Checks out OK

Langar cum Barnstone Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

2 CHURCHYARD		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
20	CHURCHYARD	0.00	0.00	0.00	500.00	0.00	500.00
21	CHURCH CLOCK	0.00	0.00	0.00	100.00	0.00	100.00
		£0.00	0.00	£0.00	600.00	£0.00	600.00

3 BARNSTONE VILLAGE HALL		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
30	VILLAGE HALL EXPENSES	0.00	0.00	0.00	1,500.00	621.99	878.01
31	VILLAGE HALL EQUIP	0.00	0.00	0.00	1,600.00	2,523.98	-923.98
32	VILLAGE HALL UTILITIES	0.00	0.00	86.98	2,080.00	917.63	1,249.35
910	VILLAGE HALL	0.00	0.00	0.00	1,500.00	624.00	876.00
912	VILLAGE HALL INCOME	0.00	3,000.00	0.00	0.00	0.00	-3,000.00
		£0.00	3,000.00	£86.98	6,680.00	£4,687.60	-920.62

4 VILLAGE AMENITIES		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
40	WAGES (LITTER PICKING)	0.00	0.00	0.00	1,500.00	574.00	926.00
41	LITTER PICK EQUIP	0.00	0.00	0.00	25.00	0.00	25.00
43	PARISH GROUNDS MAINT	0.00	0.00	0.00	300.00	180.00	120.00
45	SPEEDWATCH	0.00	0.00	0.00	0.00	0.00	0.00
46	PARISH MAINTENANCE	0.00	0.00	0.00	0.00	52.25	-52.25
911	PARISH LENGTHSMAN	0.00	0.00	850.00	1,500.00	295.36	2,054.64
913	VILLAGE IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
914	PARISH CRAFTSMAN	0.00	0.00	0.00	1,500.00	624.00	876.00
		£0.00	0.00	£850.00	4,825.00	£1,725.61	3,949.39

5 BARNSTONE PLAY AREA		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
50	PLAY EQUIP	0.00	0.00	0.00	350.00	90.00	260.00
51	PLAY AREA GRASS	0.00	0.00	0.00	600.00	0.00	600.00
		£0.00	0.00	£0.00	950.00	£90.00	860.00

6 ADMINISTRATION		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
600	CLERK'S SALARY	0.00	0.00	927.27	9,000.00	4,228.92	5,698.35
601	INSURANCE	0.00	0.00	0.00	580.00	574.44	5.56
602	SUBS/TRAINING	0.00	0.00	0.00	625.00	309.36	315.64
603	S137	0.00	0.00	0.00	25.00	0.00	25.00
604	WEB SITE	0.00	0.00	0.00	300.00	0.00	300.00
605	ROOM HIRE	0.00	0.00	0.00	200.00	70.00	130.00
606	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
607	OFFICE EXPENSES	0.00	0.00	0.00	750.00	604.81	145.19
608	TAXI VOUCHER SCHEME	0.00	0.00	0.00	700.00	90.00	610.00
609	AUDIT FEES	0.00	0.00	0.00	400.00	100.00	300.00
610	CHAIRMAN'S ALLOWANCE	0.00	0.00	0.00	25.00	0.00	25.00
611	INVESTMENT INTEREST	0.00	0.00	1.27	0.00	0.00	1.27
612	PRECEPT	0.00	0.00	17,895.75	0.00	0.00	17,895.75
613	VAT REFUND	0.00	0.00	0.00	0.00	0.00	0.00
614	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
615	LOAN REPAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00
616	DONATIONS	0.00	0.00	0.00	300.00	80.00	220.00
		£0.00	0.00	£18,824.29	12,905.00	£6,057.53	25,671.76

7 PROMOTIONAL ACTIVITIES		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
70	NEWSLETTER	0.00	0.00	0.00	800.00	199.00	601.00
71	LCB FESTIVAL	0.00	0.00	0.00	0.00	92.57	-92.57
72	COMMUNITY	0.00	0.00	0.00	100.00	0.00	100.00
74	CUSHION CLUB	0.00	0.00	132.00	200.00	188.22	143.78
		£0.00	0.00	£132.00	1,100.00	£479.79	752.21
8 WORKS LANE FIELD		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
80	FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00
81	EQUIPMENT/MAINT	0.00	0.00	0.00	0.00	120.47	-120.47
83	FOOTBALL FIELD	0.00	0.00	0.00	500.00	500.00	0.00
84	FIELD HIRE INCOME	0.00	900.00	345.00	0.00	0.00	-555.00
		£0.00	900.00	£345.00	500.00	£620.47	-675.47
9 EARMARKED RESERVES		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
901	ELECTION FUND	0.00	0.00	0.00	0.00	0.00	0.00
902	TRANSPORT FUND	3,000.00	0.00	0.00	0.00	0.00	3,000.00
905	YOUTH PROVISION	0.00	0.00	0.00	0.00	0.00	0.00
907	TAXI VOUCHER SCHEME	897.00	0.00	0.00	0.00	0.00	897.00
908	GENERAL RESERVE	16,262.00	0.00	0.00	0.00	0.00	16,262.00
909	BARNSTONE GYM	10,000.00	0.00	5,000.00	0.00	9,995.00	5,005.00
915	LANGAR GYM EQUIPMENT	10,000.00	0.00	0.00	0.00	0.00	10,000.00
916	VILLAGE	3,000.00	0.00	0.00	0.00	0.00	3,000.00
917	VILLAGE INTERPRETATION	1,000.00	0.00	0.00	0.00	0.00	1,000.00
		£44,159.00	0.00	£5,000.00	0.00	£9,995.00	39,164.00
NET TOTAL		£44,159.00	3,900.00	£25,238.27	27,560.00	£23,656.00	69,401.27

NOTES FROM VISION MEETING 18TH AUGUST 2016 AT BARNSTONE VILLAGE HALL

Attended by 14 residents & 4 parish councillors

	IDEA/SUGGESTION	DETAIL
1	New footpath in Langar	New footpath needed on verge between Langar Woods & Coach Gap Lane to create safe route to Scouts & for runners/walkers Suggested wide verge could be levelled/ regularly mown or surfaced with crushed stone
2	Improve Mobile Reception	Suggested site – Langar airfield.
3	Community Apple Crusher/Juicer	Organise 'Apple Day' – share use of Apple Crusher in Community
4	Community Garden Waste Shredder	Share use in community
5	Install Induction Loop in Village Hall	
6	Community Waste Collection	Arrange community collection date/point for specific large waste items
7	Speeding Cars through Villages	More volunteers needed for Speedwatch. Report Illegal HGV's online via NCC to Lorry Watch – article in Signpost. Install Solar powered Interactive Speed Sign at eastern end of Barnstone Village
8	State of Barnstone Fishing Lakes	Perimeter fencing broken, large amount of rubbish accumulating, illegal fishing. H & S concern over children/animals venturing into lakes area. Lakes are listed – Could Lakes be taken over by third party eg Notts Wildlife Trust
9	Improve parking at Village Hall	Re-visit proposal to provide parking in front of hall. Consider alternative provision for parking. Promote alternatives to car use.
10	Community Field	Install new gates to field plus ramp Increase fence height to MUGA Two apple trees destroyed
11	Post Office	Post Office needed in community. Consider premises eg outbuildings at Unicorn; Deli . Mobile P/Office? Secure premises essential. How are other local part time PO's run?
12	Langar Pond	Proposal to remove existing clay lining and replace with Bentomat liner at cost of £5K
13	Barnstone Play area	Install static table tennis table/monkey bars on play area Direction signage needed
14	Village Information boards	Install information boards in each village

Report on Website upgrade

Based on brief supplied by A Carter Davies, quotations were sought from following companies:

- 1 Skylight Media – unable to develop Word Press site
- 2 Absolute Design – unable to match budget
- 3 13 Souls – unable to quote for development
- 4 Glowmedia (see quotation below)

Glowmedia Project Development Cycle

If Glowmedia is successful in undertaking this project then the project development will be:

- Initial consultation to further understand your requirements
- Produce initial designs and provide for comment
- Convert the final designs into templates to use with WordPress
- Install the site onto a development web server
- Provide a link to view the on-going process of the website build - ideally this will be on the web server that the live site will be hosted on
- Add in the content for the site launch
- Provide Training
- Launch the website

Description	Cost
Design of the new website - Creating visual and information designs for comment and approval	£150
Setup the Wordpress content management system Implement the agreed design as a responsive theme Setup the Wordpress content management system Implement the agreed design as a responsive theme	£500
Install and setup any required plugins (Google Calendar, Google map etc)	£150
Install the security plug-in	£50
langarbarnstonehistory.wordpress.com - checking content	£75
Training in use of your website	£0.00
On-going support for a year	£250
Sub cost	£1175.00
VAT 20%	£235.00
Total Cost	£1410.00

Who are Glowmedia

Glowmedia is a digital design and development company based in Nottingham's city centre. Over the years I have produced websites and communication media for clients as diverse as Pedigree Wholesale, emita, Experian, The Philharmonia Orchestra and Nottingham Council.

Company Details

Glowmedia is a Limited Company

Company Number: 04155200

VAT Number: 755 6406 15

Steve Crofts

Director

Glowmedia Limited

43 Lambley Road

Lowdham

Nottingham

NG1 3DN

Tel: 0115 9664202

Mob: 07767 784 234

Email: steve@glowmedia.co.uk