

LANGAR CUM BARNSTONE PARISH COUNCIL

Minutes of the Parish Council meeting held at Barnstone Village Hall, Main Road, Barnstone, commencing at 7.30pm on Thursday 21st September 2017

Present: Cllrs A Bellamy, A Carter Davies, (Chairman), J Fry, V Gell, C Harper, K Morris T Simpson

In attendance: Two members of the public

9/17/1 Declaration of Interest:

There were no Declarations of Interest

9/17/2 Apologies for Absence:

Apologies received and accepted from Cllr R Brooks
Also Borough Cllrs T Combellack, S Bailey
County Cllrs F Purdue Horan, N Clarke

9/17/3 Approval of Minutes of the Meeting held on 20th July and Planning Meetings held on 2nd & 22nd August 2017.

It was **RESOLVED** to approve the minutes of the above meetings, which were duly signed by the Chairman.

9/17/4 Matters Arising (for information only)

The Clerk reported receipt of a grant for £410 from Veolia for the purchase of a pasteuriser and other equipment for the Community Apple Day.

Standing Orders were suspended at 7.35pm

9/17/5 Public Open Session:

Planning application 17/01628/FUL Land west of Millfield

A resident inquired whether the application had been determined – the parish council had received no confirmation of this.

Unicorn's Head - noise

A neighbouring resident reported the continuation of excessive noise at the pub from adults shouting across the car park and children on the bouncy castle in the garden. The sign erected at the pub was too small to be visible (A5) and located in the wrong place.

Standing Orders were reinstated at 7.50pm

Item 11a) Unicorn' Head was brought forward for discussion

It was **RESOLVED** to follow up the complaints with RBC Licensing Dept & Environmental Health.

11b) 207 Sqdn Plaque

No response received to date

9/17/6 a) Police Reports - Crime stats received for August, (*attached at Appendix 9*)
b) Borough/County Cllr Reports – no reports received

9/17/7 Community Field:

a) Proposed diversion of bridleway

Tarmac's priority in proposing the diversion was public safety on their site. The outcome of the meeting held on 13th September, attended by representatives from

Tarmac, NCC Rights of Way, Parish Council & Belvoir Archers, was that Archery GB would meet Tarmac to discuss safety regulations.

9/17/8 Village Hall:

a) Porch Light

It was **RESOLVED** to order a bulkhead style of light to be fitted

b) Outreach Post Office update

The Clerk reported that Broadband had been installed and the opening date was imminent, subject to technical details.

c) Report from Village Hall Working Group (*report attached at Appendix 8 for information*)

It was **RESOLVED** that the next steps would be information gathering and research into local halls for comparison.

9/17/9 Planning:

a) Planning Notifications received:

1 17/01541/FUL 3 Church Lane, Langar

**Single storey front extension for porch and shower room
GRANT PERMISSION**

2 17/01109/FUL Bridge House, Cropwell Road, Langar

**Proposed replacement (and relocation) of existing agricultural building
GRANT PERMISSION**

b) Planning Application received:

1 17/01352/FUL Romney House, Main Street, Barnstone

Infill development to provide six new dwellings (Revised plans)

It was **RESOLVED** to submit a response of NO OBJECTION to the above application.

9/17/10 Finance:

a) Financial Statement and bank reconciliation: (*reports attached at Appendix 1 & 2 for information*)

**b) Accounts Paid prior to meeting:
Appendix 3 attached**

**c) Accounts for Payment at meeting:
Appendix 4 attached**

It was **RESOLVED** to approve the above payments subject to the inclusion of the following two invoices received too late for inclusion on the agenda:

FPO	Toothill School – Signpost printing	£177
FPO	J Harper – Signpost delivery	£30

d) Annual Return 20162017

It was noted that an unqualified Annual Return had been received from the External Auditor.

e) Village Hall Accounts, including:

1) Bank reconciliation to 31st August 2017 (Appendix 5 attached)

2) Accounts Paid and for Payment (Appendices 6 & 7 attached)

f) Adoption of Risk Management Scheme:

It was **RESOLVED** to adopt the amended Scheme

g) CPRE annual membership renewal

It was **RESOLVED** to approve the renewal at a cost of £36

Matters for consideration

9/17/12 NALC New Councillor Training 1 November

The Clerk reported that this session was now full, however, further sessions would be offered in the New Year.

9/17/13 Airfield Memorial:

The local branch of the RBL was to consider assisting the parish council in keeping the memorial tidy by supplying a new weed membrane.

The Clerk to contact the British Parachute School with a request for assistance in keeping the area tidy.

9/17/14 Cushion Club:

The Parish Council had reluctantly taken the decision to suspend the operation of the Cushion Club in the short term, pending a review.

Unfortunately, the Club had made a substantial loss, and membership had dwindled. Refunds would be made to those members who have already paid subscriptions.

An article would be placed in the December issue of Signpost calling for people to come forward with new ideas and suggestions for this community Club.

9/17/15 NALC Data Protection Legislation training 28th November:

It was **RESOLVED** that the Clerk would attend this training session at a cost of £30

9/17/16 NALC AGM 15th November:

The Clerk reported that she would be attending the AGM. Cllr Morris also agreed to attend.

9/17/17 Councillors' Reports:

There were no reports

9/17/18 Correspondence:

The Clerk reported a letter received from T Chamberlin regarding the Airfield Memorial (dealt with under Item 13)

9/17/19 Date of next meeting:

Thursday 19th October at 7.30pm

There being no further business, the meeting closed at 9.05pm

SignedChairman

Date

Langar cum Barnstone Parish Council

Bank Reconciliation at 31/08/2017

Cash in Hand 01/04/2017

60,918.08

ADD

Receipts 01/04/2017 - 31/08/2017

23,700.34

84,618.42

SUBTRACT

Payments 01/04/2017 - 31/08/2017

12,131.48

A Cash in Hand 31/08/2017
(per Cash Book)**72,486.94**

Cash in hand per Bank Statements

Cash	31/08/2017	100.00
TSB Current Account	31/08/2017	22,324.51
TSB Deposit Account	31/08/2017	50,062.43

72,486.94

Less unpresented cheques

As attached

0.00

72,486.94

Plus unpresented receipts

As attached

0.00

B Adjusted Bank Balance**72,486.94****A = B Checks out OK**

Langar cum Barnstone Parish Council
Net Position by Cost Centre and Code to 31 August 2017

Cost Centre Name

2 CHURCHYARD		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
20	CHURCHYARD	0.00	0.00	0.00	500.00	0.00	500.00
21	CHURCH CLOCK	0.00	0.00	0.00	120.00	100.00	20.00
		£0.00	0.00	£0.00	620.00	£100.00	520.00

4 VILLAGE AMENITIES		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
40	WAGES (LITTER PICKING)	0.00	0.00	0.00	1,600.00	520.00	1,080.00
41	LITTER PICK EQUIP	0.00	0.00	0.00	25.00	1.33	23.67
43	PARISH GROUNDS MAINT	0.00	0.00	0.00	330.00	202.80	127.20
45	SPEEDWATCH	0.00	0.00	0.00	0.00	0.00	0.00
46	PARISH MAINTENANCE	0.00	0.00	0.00	0.00	72.30	-72.30
911	PARISH LENGTHSMAN	0.00	850.00	850.00	1,600.00	676.90	923.10
913	VILLAGES IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
914	PARISH CRAFTSMAN	0.00	0.00	0.00	1,600.00	645.00	955.00
		£0.00	850.00	£850.00	5,155.00	£2,118.33	3,036.67

5 BARNSTONE PLAY AREA		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
50	PLAY EQUIP	0.00	0.00	0.00	350.00	90.00	260.00
51	PLAY AREA GRASS	0.00	0.00	0.00	600.00	286.00	314.00
		£0.00	0.00	£0.00	950.00	£376.00	574.00

6 ADMINISTRATION		<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>		Budget	Actual	Budget	Actual	Budget
600	CLERK'S SALARY	0.00	0.00	0.00	10,000.00	4,608.73	5,391.27
601	INSURANCE	0.00	0.00	0.00	610.00	590.46	19.54
602	SUBS/TRAINING	0.00	0.00	0.00	625.00	338.00	287.00
603	S137	0.00	0.00	0.00	25.00	0.00	25.00
604	WEB SITE	0.00	0.00	0.00	500.00	0.00	500.00
605	ROOM HIRE	0.00	0.00	0.00	200.00	106.00	94.00
606	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
607	OFFICE EXPENSES	0.00	0.00	500.00	1,000.00	889.26	610.74
608	TAXI VOUCHER SCHEME	0.00	0.00	0.00	450.00	145.00	305.00
609	AUDIT FEES	0.00	0.00	0.00	400.00	100.00	300.00
610	CHAIRMAN'S ALLOWANCE	0.00	0.00	0.00	25.00	15.00	10.00
611	INVESTMENT INTEREST	0.00	0.00	4.18	0.00	0.00	4.18
612	PRECEPT	0.00	0.00	17,595.75	0.00	0.00	17,595.75
613	VAT REFUND	0.00	0.00	0.00	0.00	0.00	0.00
614	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
615	LOAN REPAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00
616	DONATIONS	0.00	0.00	0.00	300.00	0.00	300.00
		£0.00	0.00	£18,099.93	14,135.00	£6,792.45	25,442.48

7 PROMOTIONAL ACTIVITIES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
70	NEWSLETTER	0.00	100.00	285.00	850.00	194.61	840.39
71	LCB FESTIVAL	0.00	0.00	0.00	100.00	548.77	-448.77
72	COMMUNITY	0.00	0.00	0.00	100.00	0.00	100.00
74	CUSHION CLUB	0.00	200.00	409.46	200.00	583.31	-173.85
		£0.00	300.00	£694.46	1,250.00	£1,326.69	317.77

8 WORKS LANE FIELD

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
80	FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00
81	EQUIPMENT/MAINT	0.00	0.00	0.00	100.00	627.26	-527.26
83	FOOTBALL FIELD	0.00	0.00	0.00	500.00	143.00	357.00
84	FIELD HIRE INCOME	0.00	900.00	325.00	0.00	0.00	-575.00
		£0.00	900.00	£325.00	600.00	£770.26	-745.26

9 EARMARKED RESERVES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
901	ELECTION FUND	0.00	0.00	0.00	1,000.00	0.00	1,000.00
902	TRANSPORT FUND	0.00	0.00	0.00	3,000.00	0.00	3,000.00
907	TAXI VOUCHER SCHEME	0.00	0.00	0.00	1,000.00	0.00	1,000.00
908	GENERAL RESERVE	0.00	0.00	0.00	2,500.00	0.00	2,500.00
916	VILLAGE IMPROVEMENTS	0.00	0.00	0.00	17,500.00	0.00	17,500.00
		£0.00	0.00	£0.00	25,000.00	£0.00	25,000.00

NET TOTAL

£0.00	2,050.00	£19,969.39	47,710.00	£11,483.73	54,145.66
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APPENDIX 6

LANGAR CUM BARNSTONE VILLAGE HALL PAYMENTS FOR REPORT

ACCOUNTS PAID SEPTEMBER 2017

DD	BT BROADBAND AUG	£	52.68
DD	EON ELECTRICITY BILL AUG	£	59.80

£ 112.48

APPENDIX 7

ACCOUNTS FOR PAYMENT SEPTEMBER 2017

FPO	WAGES M6	£	129.20
FPO	BT BROADBAND SEPT	£	52.68

£ 181.88

Village Hall Working Group - 27th July 2017

Meeting Notes

Those present include:

Adrian Bellamy –Parish Council (Chairman)

Chris Harper - Parish Council

Andrew Charlett – Vale Market Cafe

Charlotte Mazers - Vale Ventures/Drama

Gillian Clarke - Art Group

Richard Page - Belvoir Archers

Apologies:

Tom McHarg – Village Hall Committee

Purpose of Meeting

Adrian Bellamy detailed the current state of the village hall, and the cost of potential improvements (insulation, heating, damp etc). He went on to explain the parish councils decision to create a 5-10 year plan to knock down the existing building and replace it with a more energy efficient, well insulated, purpose built hall. The purpose of the meeting is therefore to consider what attributes need to be considered to ensure it works for the community.

The group generally agreed with the parish councils proposed plan.

The Main Hall

The group agreed that the current hall size was fine at this present time. But their general preference is for a slightly longer and wider village hall. This takes into account future village growth and larger public events (music and drama etc).

The art group explained that they need a wide open space for artists to assess each other's work.

The Belvoir Archers are generally happy with the length of the hall, but would like it to be wider to accommodate more people.

The drama group would like to establish if there was a way to divide the hall in two (via a versatile wall divide). This would help reduce rehearsal times (creating two rehearsal rooms).

If possible the existing floor should be retained and re-used. As this appears to be the main reason the building is utilised by the dance organisations.

Office/Meeting Room/Function Room

The group understand the need for a Parish Clerk office, but wondered if the space could double as a multi-purpose meeting/function room.

Printers/confidential storage could be locked away in a secure cupboard. The general consensus is that a meeting/function room would be a very useful addition to the hall. Access to the room shouldn't be via the main hall (avoiding archers and fire escape issues).

Kitchen

The general consensus is that the size of the current kitchen is perfect. The new kitchen should be comparable in size and functionality.

The group believe an island worktop in the centre of the kitchen would be a useful addition. The new kitchen should have a service hatch of some sort to facilitate the Vale Market Café and a bar (for music events). If possible the hatch should have a reduced worktop (cut out area). People currently struggle to service behind the existing hatch, as there is a significant distance to reach the customer.

Toilet Facilities

Toilets should be bright, modern and easy to clean. The location of the toilets should be practical for drainage and to make maximum use of the space.

Staging

The group understands that it may not be practical to retain a permanent stage with the new build.

The group accepts that temporary staging could be utilised by other parties in the hall (conferences, sales demonstrations etc). If a permanent stage isn't practical, then the group believes that we should still aim to find solutions for stage lighting and moveable stage curtains (if possible).

The drama group would also like us to consider break-out space/facilities for changing costumes and accessing the stage from the wings.

Parking

The group understands that parking will continue to be an issue. However, it was generally accepted that the village hall should be kept in the heart of the village.

The group believe we should retain a double space disabled parking space (of some sort).

Storage

The group believe that more storage would be useful. Especially if we are to accommodate extra temporary staging etc.

Disabled Access

Understandably the group would like disabled access throughout the building.

Lighting

The group would like us to consider skylight/Velux windows in the roof for natural light. They believe we should have LED lighting throughout the building and perhaps a zone based lighting solution to illuminate different areas.

Heating and Insulation

The building should be energy efficient, with good heating and insulation. Where possible it should make good use of 'green' environmental energy (solar power, solar water technologies etc).

Other Considerations

The group would like us to consider the some outside space. Possibly an outdoor area for chairs and tables during the Vale Market Café.

The group would like the new build to be built in the summer months to have less impact on the Archers and VMC.

Appendix 9

Crime figures		For August 2017		Please be aware that the dates refer to the date it was reported to the police, not always the day of the incident	
Cotgrave					
Date	Crime	Location	Details		
5th	Criminal Damage	Flagholme	Known person damaged property		
6th	Theft	Woodview	Purse lost- bank cards used.		
7th	Non Dwelling Burglary	Bingham Road	Ram Raid - cash machine taken		
15th	Theft	Woodview	Garden Ornament taken		
15th	Theft from vehicle	Whitelands	Car broken in to		
29th	Criminal Damage	Eastmoor	Car Scratched		
Wiverton Beat covering Langar, Barnstone, Cropwell Bishop, Cropwell Butler, Tithby					
Date	Crime	Location	Village	items taken ?	
4th	Theft From Vehicle	Hoe View Road	Cropwell Bishop	Van Broken in to- tools taken	
11th	Theft	Main Street	Saxondale	Trailer Taken	
11th	Burglary non dwelling	Main Street	Langar	Saddles taken from stable	
21st	Theft	The Malting	Cropwell Bishop	Iron gates taken	
27th	Burglary	Hall Lane	Colston Bassett	Attempt break in to garage	
27th	Theft From Vehicle	Church Lane	Langar	Window smashed on vehicle	
29th	Theft From Vehicle	Fern Road	Cropwell Bishop	Blanket taken- car left insecure	