

LANGAR CUM BARNSTONE PARISH COUNCIL

Minutes of the Parish Council meeting held at Barnstone Village Hall, Main Road, Barnstone, commencing at 7.30pm on Thursday 20th July 2017

Present: Cllrs A Bellamy, R Brooks, A Carter Davies, (Chairman), J Fry, V Gell, C Harper, T Simpson

In attendance: County Cllr N Clarke, Borough Cllr T Combellack & ten members of the public.

7/17/1 Declaration of Interest:

Cllr Harper declared a personal & pecuniary interest in Item 21, Employees

7/17/2 Apologies for Absence:

Apologies received and accepted from Cllr K Morris

Apologies also received from County Cllr F Purdue Horan & Borough Cllr S Bailey

7/17/3 Approval of Minutes of the Meeting held on 15th June 2017:

It was **RESOLVED** to approve the minutes of the above meeting.

7/17/4 Matters Arising, (for information only):

No Matters Arising

7/17/5 Unicorns Head

The Clerk read out an email from a resident regarding the following issues at the Unicorns Head:

A complaint had been lodged with RBC Environmental Health regarding:

- Excessive noise levels after 11pm including vocal and customers revving car engines, beeping horns
- High volume of music
- No visible signage asking customers to be quiet when leaving the pub at night
- Lack of responsibility taken by landlord in controlling noise and antisocial behaviour

It was agreed to refer back to this item once the Public Open Session had taken place

7/17/6 Public Open Session:

Standing Orders were suspended at 7.40pm

Unicorns Head

A neighbouring resident endorsed the earlier complaints about noise and antisocial behaviour. He reported that he and his wife had lived on Main Street for 26 years and the noise levels had got higher since Everards had taken over the pub. Although the landlord had apologised for the problems, no action had been taken as a result. He had received no response from RBC Env Health despite sending in two complaints. He had also contacted the police to report drink driving, vehicle noise and parking on pavements

Cllr Clarke said it was essential to keep a record of incidents in order to build up evidence.

Cllr Combellack wished to be copied in to all correspondence.

It was reported that it was the duty of the Licensing Officer to enforce the conditions of the pub's licence.

207 Squadron Memorial at Langar airfield

Mike Weston reported on the maintenance of the memorial and emphasised that a high standard must be maintained.

He referred to the photo & commemorative plaque which had been installed in the Unicorns Head pub, however, the plaque was now missing.

It was intended that the plaque should eventually be installed in the village hall.

Clerk to write to the pub, cc Mike Weston and Village Hall Committee.

Cattle grids on Langar Lane

David Selby reported on his correspondence with NCC Highways regarding the lack of side barriers at each of the cattle grids on Langar Lane. His own horse had suffered a serious accident due to it falling into a grid and later had to be put down. This was not an isolated incident. He referred to the British Standard which required side barriers to be fitted to grids. Cllr Clarke agreed to take up the issue and liaise with Highways.

Development on Main Road, Barnstone

Brenda Mitchell reported on a Planning application for four houses in the field adjacent to her property.

It was agreed that the council would prepare to convene a special planning meeting once notice of the application had been received.

Standing Orders were reinstated at 8.03pm

The Chairman referred back to Item 5

7/17/5 Unicorns Head

It was **RESOLVED** to await response from RBC Environmental Health before taking any further action.

7/17/7 Village Hall including:

a) Village Hall Working Group remit

It was confirmed that at its inaugural meeting on 27th July, the Group would be seeking initial thoughts on what was required at the new hall

b) Porch light

Discussion took place regarding the type of light fitting required. It was **RESOLVED** to ask the electrician to provide two options for supply & installation of light fitting for a total of approx. £80. Decision to be made by email.

c) Outreach Post Office

The Clerk reported on the following:

East Bridgford Post Office had approached the Clerk to ask if provision for an Outreach Post Office could be considered in Barnstone Village Hall. This request was welcomed.

The Post Office had since approved the setting up of an Outreach Post Office session at the village hall, which would be run by East Bridgford Post Office.

The sessions would be held weekly on a Tuesday between 11.30am – 1.30pm, it was anticipated that these would commence in early October this year.

A dedicated phone/broadband line would be installed during the coming weeks.

Services on offer will include:

Personal/Business Banking; Postal; Car tax; Bill payments; Pension; Foreign Currency; Travel Insurance.

It is hoped that the Outreach session will coincide with a coffee morning and that transport would be available for those who need it.
The Outreach Session represented the achievement of another target from the Vision Meeting held in August 2016

7/17/8 a) Police Reports:

Crime stats for June received (attached at Appendix 8)

b) Borough & County Councillor reports:

Cllr Combellack reported that, following a review of the Planning Process, there would now be an opportunity for the public to speak regarding planning matters.

Development Control had been renamed Planning Committee.

Cllr Clarke reported that an allocation of £125K for work on the C28 would be used for patching as a prelude to surface dressing along its entire length.

There was an admission that no funds were available to carry out structural repairs.

Cllr Clarke reported that he would try to approach the problem from another angle.

In addition Cllr Clarke would be reporting to a future meeting on the progress of the Household Waste Recycling site and on signage for foreign drivers.

7/17/9 Planning

a) Planning Notifications received:

- 1 17/01004/FUL I Earl Howe Crescent, Langar
Single storey rear and side extension
GRANT PERMISSION**
- 2 17/01005/FUL I Earl Howe Crescent, Langar
Single storey rear and side extension
GRANT RELEVANT PLANNING PERMISSION FOR DEMOLITION**
- 3 17/01109/FUL Bridge House, Cropwell Road, Langar
Proposed replacement (and relocation) of existing agricultural building
PRIOR APPROVAL IS NOT REQUIRED**
- 4 17/00729/FUL 12 Orchard Close Barnstone
Two storey and single storey rear extension
REFUSE PERMISSION**
- 5 17/00945/FUL 12 Orchard Close Barnstone
Single storey front extension
REFUSE PERMISSION**

b) Planning Applications received:

- 1 17/01352/FUL Romney House, Main Street, Barnstone
Infill development to provide six new dwellings**
- 2 17/01541/FUL 3 Church Lane, Langar
Single storey front extension for porch & shower room**

It was **RESOLVED** to submit a response of NO OBJECTION to the above two applications.

7/17/10 Finance:

a) SLCC membership renewal

It was

RESOLVED to approve the renewal of membership of the SLCC at a cost of £121

b) Financial Statement and bank reconciliation: *(reports attached as Appendix 1 & 2 for information)*

c) Accounts Paid prior to meeting:

Appendix 3 attached

d) Accounts for Payment at meeting:

Appendix 4 attached

It was

RESOLVED to approve Accounts Paid and for Payment subject to the inclusion of the following invoices received too late for inclusion on the agenda.

Wicksteed Play area inspections	£216.00
LcB Village Hall – room hire	£50.00
BT – Quarterly broadband	£149.29
Kent Services – Groundcare July	£171.60

e) Village Hall Accounts:

a) Village Hall insurance – Allied Westminster

It was

RESOLVED to approve the renewal of the Village Hall insurance with Allied Westminster at a cost of £596.26

b) Bank Reconciliation 30th June 2017 *(Appendix 5 attached)*

c) It was **RESOLVED** to approve Village Hall Accounts Paid & for Payment *(Appendices 6 & 7 attached)*

f) Risk Management Scheme including:

1) Laptop review & replacement

Following a review and annual service, it was

RESOLVED to approve the replacement of the laptop to a value of up to £500.

2) Play area inspection & actions – Wetpour repair & Signage

It was

RESOLVED to order

- the Wetpour kit from Wicksteed, at a cost of £56
- H & S signage for the Outdoor Gym from G & G Signs at a cost of £40

3) Document safe

It was

RESOLVED to purchase a document safe up to a value of £60

Matters for consideration:

7/17/11 Village Hall Lighting Desk quote:

The Clerk reported that contributions towards the £1440 cost of this equipment had been gratefully received from:

Vale Market Café	£500
Vale Ventures -	£240
Parish Council	£200

This left a shortfall of £500. Cllrs T Combellack & N Clarke kindly offered to donate the remaining funds from their Borough and County Community Support schemes, subject to receipt of documentary evidence.

Borough Councillors T Combellack & S Bailey - £100 each

County Councillors N Clarke & F Purdue Horan - £150 each

The Parish Council, on behalf of the Village Hall Cttee, expressed its grateful thanks for the donations

7/17/12 Airfield Memorial maintenance:

A quotation of £345.60 per year had been received from Kent Services for the regular maintenance of the Memorial area. Discussion took place regarding the advantage of using the parish council's own resources to provide personal and flexible care for a local site of reverence.

It was

RESOLVED to increase the Lengthsman's weekly hours to five to accommodate the extra work, subject to agreement by email.

7/17/13 Replacement Bus Service:

Noted that YourBus would be taking over the service with effect from 24 July. Limited number of timetables available from the Clerk.

7/17/14 C28 Bingham Road:

Item already covered by Cllr Clarke in Item 8

7/17/15 SLCC Annual Conference 18th/19th October 2017

It was **RESOLVED** to approve the Clerk's attendance at the Conference at one of the above dates at a cost of £115

7/17/16 Festival update:

Jodi Carter Davies, Festival Co-ordinator, provided the following report:

Review of Langar and Barnstone Village Festival 17-26 June 2017

2017's Festival was a resounding success with 18 events taking place over nine days. All events were well attended and enjoyed by the participants. We had lots of positive comments on the bunting especially the photographic bunting which was created by Vale Ventures. This encouraged a lot of discourse and it is hoped that it will be added to in the coming years.

The celebration of 300 years of the pub was a fitting end to the festival with a celebration cake enjoyed by the parishioners who joined in with Nigel's History play. Lower numbers than hoped turned out for the picnic and village photograph in Langar but hopefully the resulting photograph will encourage more people to get involved next year.

Thanks go to the council for the £500 budget which we used to help promote and decorate the village through banners, bunting, posters and flyers, I think you will agree that it helped give the Festival its own identity. We would be grateful if the council would consider putting aside a similar sum for 2018.

Thanks go to all the event organisers and supporters, we are all looking forward to planning next year's event.

Jodi Carter-Davies
Festival Co-ordinator 2017

7/17/17 Apple Day 21st October 2017:

It was noted that this year’s Community Apple Day would be held on Saturday 21st October, location to be confirmed.

7/17/18 Councillors’ Reports:

- Cllr R Brooks requested that an item on Cattle Grids be placed on the agenda for September
- Cllr Simpson reported on the Works Lane fence; weedkiller on property frontages; glass cleared from skatebowl by boarders.
- Cllr Gell reported on dogs on the community field; criminal damage incident on Main Road, Barnstone .
- Cllr Morris reported on use of land on old WAAF site

7/17/19 Correspondence, including:

Remembrance Parades – Traffic Management

The Clerk reported on a letter from the Police regarding the transfer of their role in providing event traffic management to Nottingham City Council, Notts County Council and Event organisers. Letter to be passed onto Royal British Legion for information

7/17/20 Date of next meeting

Thursday 21st September 2017 at 7.30pm

In accordance with Section 1(2) of the Public Bodies Admissions to Meetings Act 1960 it is resolved that, due to the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of:

Having declared a Personal & Pecuniary Interest, Cllr Harper left the meeting at this point.

7/17/21 Private & Confidential Business

Employees

Post of Parish Litter Picker.

It was

RESOLVED to appoint Mrs J Harper to the post of Litter Picker with effect from 1st September 2017, following the retirement of Mr T Baker at the end of September.

There being no further business, the meeting closed at 9.30pm

SignedChairman

Date

Langar cum Barnstone Parish Council

Bank Reconciliation at 30/06/2017

Cash in Hand 01/04/2017

60,918.08

ADD

Receipts 01/04/2017 - 30/06/2017

22,654.34

83,572.42

SUBTRACT

Payments 01/04/2017 - 30/06/2017

7,882.90

A Cash in Hand 30/06/2017
(per Cash Book)**75,689.52**

Cash in hand per Bank Statements

Cash	30/06/2017	12.76
TSB Current Account	30/06/2017	25,614.33
TSB Deposit Account	30/06/2017	50,062.43

75,689.52

Less unrepresented cheques

As attached

0.00

75,689.52

Plus unrepresented receipts

As attached

0.00

B Adjusted Bank Balance**75,689.52****A = B Checks out OK**

Langar cum Barnstone Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

2 CHURCHYARD		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
20	CHURCHYARD	0.00	0.00	0.00	500.00	0.00	500.00
21	CHURCH CLOCK	0.00	0.00	0.00	120.00	100.00	20.00
		£0.00	0.00	£0.00	620.00	£100.00	520.00

4 VILLAGE AMENITIES		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
40	WAGES (LITTER PICKING)	0.00	0.00	0.00	1,600.00	312.00	1,288.00
41	LITTER PICK EQUIP	0.00	0.00	0.00	25.00	0.00	25.00
43	PARISH GROUNDS MAINT	0.00	0.00	0.00	330.00	202.80	127.20
45	SPEEDWATCH	0.00	0.00	0.00	0.00	0.00	0.00
46	PARISH MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
911	PARISH LENGTHSMAN	0.00	850.00	0.00	1,600.00	390.00	360.00
913	VILLAGES IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
914	PARISH CRAFTSMAN	0.00	0.00	0.00	1,600.00	387.00	1,213.00
		£0.00	850.00	£0.00	5,155.00	£1,291.80	3,013.20

5 BARNSTONE PLAY AREA		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
50	PLAY EQUIP	0.00	0.00	0.00	350.00	0.00	350.00
51	PLAY AREA GRASS	0.00	0.00	0.00	600.00	143.00	457.00
		£0.00	0.00	£0.00	950.00	£143.00	807.00

6 ADMINISTRATION		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
600	CLERK'S SALARY	0.00	0.00	0.00	10,000.00	2,832.15	7,167.85
601	INSURANCE	0.00	0.00	0.00	610.00	590.46	19.54
602	SUBS/TRAINING	0.00	0.00	0.00	625.00	217.00	408.00
603	S137	0.00	0.00	0.00	25.00	0.00	25.00
604	WEB SITE	0.00	0.00	0.00	500.00	0.00	500.00
605	ROOM HIRE	0.00	0.00	0.00	200.00	76.00	124.00
606	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
607	OFFICE EXPENSES	0.00	0.00	500.00	1,000.00	204.25	1,295.75
608	TAXI VOUCHER SCHEME	0.00	0.00	0.00	450.00	45.00	405.00
609	AUDIT FEES	0.00	0.00	0.00	400.00	100.00	300.00
610	CHAIRMAN'S ALLOWANCE	0.00	0.00	0.00	25.00	15.00	10.00
611	INVESTMENT INTEREST	0.00	0.00	4.18	0.00	0.00	4.18
612	FRECEPT	0.00	0.00	17,595.75	0.00	0.00	17,595.75
613	VAT REFUND	0.00	0.00	0.00	0.00	0.00	0.00
614	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
615	LOAN REPAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00
616	DONATIONS	0.00	0.00	0.00	300.00	0.00	300.00
		£0.00	0.00	£18,099.93	14,135.00	£4,079.86	28,155.07

7 PROMOTIONAL ACTIVITIES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
70	NEWSLETTER	0.00	100.00	231.00	850.00	194.61	786.39
71	LCB FESTIVAL	0.00	0.00	0.00	100.00	548.77	-448.77
72	COMMUNITY	0.00	0.00	0.00	100.00	0.00	100.00
74	CUSHION CLUB	0.00	200.00	397.46	200.00	553.32	-155.86
		£0.00	300.00	£628.46	1,250.00	£1,296.70	281.76

8 WORKS LANE FIELD

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
80	FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00
81	EQUIPMENT/MAINT	0.00	0.00	0.00	100.00	537.26	-437.26
83	FOOTBALL FIELD	0.00	0.00	0.00	500.00	0.00	500.00
84	FIELD HIRE INCOME	0.00	900.00	195.00	0.00	0.00	-705.00
		£0.00	900.00	£195.00	600.00	£537.26	-642.26

9 EARMARKED RESERVES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
901	ELECTION FUND	0.00	0.00	0.00	1,000.00	0.00	1,000.00
902	TRANSPORT FUND	0.00	0.00	0.00	3,000.00	0.00	3,000.00
907	TAXI VOUCHER SCHEME	0.00	0.00	0.00	1,000.00	0.00	1,000.00
908	GENERAL RESERVE	0.00	0.00	0.00	2,500.00	0.00	2,500.00
916	VILLAGE IMPROVEMENTS	0.00	0.00	0.00	17,500.00	0.00	17,500.00
		£0.00	0.00	£0.00	25,000.00	£0.00	25,000.00

NET TOTAL

£0.00	2,050.00	£18,923.39	47,710.00	£7,448.62	57,134.77
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Langar cum Barnstone Village Hall

Bank Reconciliation at 30/06/2017

Cash in Hand 01/04/2017

26,892.90

ADD

Receipts 01/04/2017 - 30/06/2017

1,438.00

28,330.90

SUBTRACT

Payments 01/04/2017 - 30/06/2017

2,184.32

A Cash in Hand 30/06/2017
(per Cash Book)

26,146.58

Cash in hand per Bank Statements

Cash	30/06/2017	65.00
Nat West	30/06/2017	26,081.58

26,146.58

Less unrepresented cheques

As attached

0.00

26,146.58

Plus unrepresented receipts

As attached

0.00

B Adjusted Bank Balance**26,146.58****A = B Checks out OK**

Crime figures		For June 2017		Please be aware that the dates refer to the date it was reported to the police, not always the day of the incident	
Cotgrave					
Date	Crime	Location	Details		
3rd	Burglary	Eastmoor	Shed broken in to- motor bikes stolen		
9th	Burglary	Chennel Nook	Attempt- no entry gained		
15th	Theft from Shop	Bingham Road	Meat taken- named offender		
19th	Criminal Damage	Stragglethorpe Road	Gate damaged		
27th	Theft from Vehicle	Maygreen Avenue	damage to handle		
Wiverton Beat covering Langar, Barnstone, Cropwell Bishop, Cropwell Butler, Tithby					
Date	Crime	Location	Village	items taken ?	
3rd	Criminal Damage	Main Road	Barnstone	Damage to notice board	
3rd	Criminal Damage	Salvin Close	Cropwell Bishop	Vehicles scratched	
16th	Criminal Damage	Main Road	Barnstone	Damage to vehicle- male arrested	
16th	Criminal Damage	Main Road	Barnstone	Damage to vehicle- male arrested	
20th	Criminal Damage	Works Lane	Barnstone	Damage to lorry	
24th	Criminal Damage	Fern Road	Cropwell Bishop	Damage to JCB	
30th	Theft	Fern Road	Cropwell Bishop	Donation box taken from church	