

LANGAR CUM BARNSTONE PARISH COUNCIL

Minutes of the Parish Council meeting held at Barnstone Village Hall, Main Road, Barnstone, commencing at 7.30pm on Thursday 20th December 2018

Present: J Fry (Chairman), C Harper, J Hollands, N Pulford, T Simpson

In attendance: Borough Cllr S Bailey & two members of the public

Prior to the commencement of the meeting the Chairman presented a National Association of Local Councils' Certificate of Long Service to former Councillor & Past Chairman, Ronald Brooks, in recognition of his thirty five years of service as a Councillor with Langar cum Barnstone Parish Council.

12/18/1 Declaration of Interest:

Cllr Harper declared a personal interest in Item 9 c) as husband of J Harper.

12/18/2 Apologies for Absence:

Apologies received and accepted from Cllr A Bellamy, also Borough Cllr T Combellack & County Cllrs N Clarke & F Purdue Horan.

12/18/3 Approval of Minutes of the Meetings held on 15th November and 10th December & Village Hall Development Cttee meeting 26th November.

It was **RESOLVED** to approve the minutes of the above meetings which were duly signed by the Chairman, with the exception of the VHDC Minutes which would be signed by Cllr Bellamy at the next Cttee meeting.

12/18/4 Matters for Report (for information only)

The Clerk reported on a letter received from Andrew Charlett, Chairman of the Granby, Barnstone & District Branch of the Royal British Legion, thanking the Chairman for attending the Remembrance Parade and Service and for laying a wreath on behalf of the Poppy Appeal.

12/18/5 Village Hall, including:

a) Village Hall Development

Cllr Harper reported that the Architects' initial plans were well received at the Village Hall Cttee meeting held on 29th November. Community Group representatives would be referring the plans to their groups and reporting back to the Cttee in due course.

(By email) Cllr Bellamy was seeking a detailed budget on the two proposed schemes to give a realistic cost per sq metre. This would lead to an evaluation of the chosen solution prior to working up a full design.

12/18/6 Public Open Session

Unicorn's Head

Two members of the public put forward the following proposal for consideration: Proposal to plant a hedge to replace the picket fence along the front boundary of the pub to improve the quality of life for neighbouring residents by screening the pub from the road, deadening noise, preventing balls being kicked into the road.

It was agreed that this proposal would be placed on the agenda for the January meeting.

12/18/7 a) Police Reports

Emailed report from PCSO J Heaps – one incidence of burglary on Earl Howe Crescent. Car stolen with keys on 12 November.
Cllr Simpson to email police re PSM meetings.

b) Borough/County Cllr Reports –

Cllr Bailey reported that the consultation on the NCC Unitary Authority proposals had been suspended pending further discussion and re-examining of business proposals.

(by email) Cllr Purdue Horan reported that NCC were entering into discussions with the agent regarding the possible purchase of land at Langar Airfield.

12/18/8 Planning:

a) Planning Notifications:

1. **18/01493/FUL Station Farm, Barnstone Lane, Granby**
Demolition of existing agricultural barns and its replacement with a single residential dwelling with new boundary fence, decking and landscaping.
REFUSE PERMISSION
2. **18/02066/ful Unit 9 Coachgap Lane, Langar**
Single storey front extension to an existing light industrial unit.
GRANT PLANNING PERMISSION
3. **18/01904/FUL Unit 154 Langar Industrial Estate, Harby Road, Langar**
Single storey rear extension to industrial unit.
GRANT PLANNING PERMISSION

b) Planning Applications:

1. **18/02526/FUL Naturescape Wildflower Farm, Coach Gap Lane, Langar**
Erection of polythene tunnel to dry wild flower seeds
2. **18/02419/FUL 1 Langar Cottages, Main Street, Langar**
Single storey front porch extension and single storey rear extension

It was **RESOLVED** to submit responses of NO OBJECTION to the above two applications.

12/18/9 Finance:

a) **Financial Statement and bank reconciliation to 30 November 2018:** *(reports attached at Appendix 1 & 2 for information)*

b) **Accounts Paid prior to meeting:**

Appendix 3 attached

c) **Accounts for Payment at meeting:**

Appendix 4 attached

It was **RESOLVED** to approve the above payments, subject to the addition of the following invoices received too late for inclusion on the agenda:

| | | |
|-----|-------------------------------------|------|
| FPO | Bingham Cabs – Assisted Taxi Scheme | £105 |
| FPO | J Harper – Signpost delivery | £30 |

- d) **Village Hall Accounts, including:**
- a) **Bank reconciliation to 30th November** (Appendix 5 attached)
 - b) **Accounts Paid and for Payment for Report only** (Appendices 6 & 7 attached)

Matters for consideration

12/18/10 Proposal to plant 10 trees at Bottom House Farm:

The owner of Bottom House Farm had proposed, as part of the Rushcliffe Parish Tree Scheme, that the Parish Council's allocation of 10 trees could be planted on their land, alongside the public footpath adjacent to Bottom House Farm, thus providing an attractive 'avenue' effect. People using the footpath would benefit from the tree lined route.

It was **RESOLVED** to approve this proposal and apply to RBC for the trees.

12/18/11 Update on Bus Service 822:

The update would be available in due course from Chris Ward at NCC, once all results from local meetings had been collated.

12/18/12 Defibrillators – Provision and location:

It was **RESOLVED** to approve the installation of two defibrillators by Community Heartbeat Trust, (CHT), in each of the former phone kiosks in Barnstone and Langar, subject to confirmation of capital and revenue costs from CHT.

The Clerk reported that a donation of £500 towards costs had been received from Cllr Bailey's Community Fund. The Chairman thanked Cllr Bailey for her generous donation.

12/18/13 Airfield Memorial – proposal to relocate to Langar Village:

a) Re-location to Langar Village

Confirmation had been obtained from the estate's solicitors that the Airfield Memorial site was secure and would remain at its present location in perpetuity. It was therefore agreed that the Memorial would not be re-located.

b) Maintenance

A quote for maintenance of the Memorial Site, for £360 per year, had been obtained from Kent Services. The quote would be considered at the Budget setting meeting in January.

12/18/14 Report on Assisted Taxi Scheme:

Cllr Pulford provided a report on the analysis of Taxi Vouchers. The Clerk will contact the taxi company regarding voucher tracking, and provide Cllr Pulford with 2017 vouchers for further analysis.

To be considered at the Budget setting meeting in January.

12/18/15 Councillors' Reports:

- Cllr Simpson reported on the road closure on Musters Road.
- Cllr Hollands reported on the lack of a Neighbourhood Watch scheme in the parish. Item to be placed on the January meeting agenda.
- Cllr Harper reported on the shocking amount of litter being dropped in the parish, much of it from passing cars. Item to be posted on Facebook.
- Cllr Pulford queried Declarations of Interest.

12/18/16 Correspondence:

a) NALC 1) accessibility of public sector websites 2) Legal update

The legal update would be forwarded to councillors for information.

b) RBC - Code of Conduct Review & Social Media Protocol

The Code of Conduct review document would be forwarded to councillors for information and comments prior to the deadline for comments at the end of February.

12/18/17 Date of next meeting:

Thursday 17th January 2019 at **7.30pm**.

There being no further business, the meeting closed at 8.50 pm.

SignedChairman

Date

Langar cum Barnstone Parish Council

Bank Reconciliation at 30/11/2018

Cash in Hand 01/04/2018

76,153.94

ADD

Receipts 01/04/2018 - 30/11/2018

37,166.88

113,320.82

SUBTRACT

Payments 01/04/2018 - 30/11/2018

18,011.41

A Cash in Hand 30/11/2018
(per Cash Book)**95,309.41**

Cash in hand per Bank Statements

| | | |
|---------------------|-----------|-----------|
| Cash | 30/11/201 | 100.00 |
| TSB Current Account | 30/11/201 | 45,112.23 |
| TSB Deposit Account | 30/11/201 | 50,097.18 |

95,309.41

Less unrepresented cheques

As attached

0.00

95,309.41

Plus unrepresented receipts

As attached

0.00

B Adjusted Bank Balance**95,309.41****A = B Checks out OK**

Langar cum Barnstone Parish Council
Net Position by Cost Centre and Code to 30 November 2018

Cost Centre Name

| 2 CHURCHYARD | | Bal. B/Fwd. | Receipts | | Payments | | Current Balance |
|--------------|--------------|--------------|-------------|--------------|---------------|----------------|-----------------|
| Code | Title | | Budget | Actual | Budget | Actual | Budget |
| 20 | CHURCHYARD | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 |
| 21 | CHURCH CLOCK | 0.00 | 0.00 | 0.00 | 155.00 | 120.00 | 35.00 |
| | | £0.00 | 0.00 | £0.00 | 655.00 | £120.00 | 535.00 |

| 4 VILLAGE AMENITIES | | Bal. B/Fwd. | Receipts | | Payments | | Current Balance |
|---------------------|------------------------|--------------|-------------|----------------|-----------------|------------------|-----------------|
| Code | Title | | Budget | Actual | Budget | Actual | Budget |
| 40 | WAGES (LITTER PICKING) | 0.00 | 0.00 | 0.00 | 1,628.24 | 1,221.54 | 406.70 |
| 41 | LITTER PICK EQUIP | 0.00 | 0.00 | 0.00 | 50.00 | 6.66 | 43.34 |
| 43 | PARISH GROUNDS MAINT | 0.00 | 0.00 | 0.00 | 600.00 | 400.00 | 200.00 |
| 45 | SPEEDWATCH | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 46 | PARISH MAINTENANCE | 0.00 | 0.00 | 0.00 | 400.00 | 185.22 | 214.78 |
| 911 | PARISH LENGTHSMAN | 0.00 | 0.00 | 850.00 | 2,035.80 | 1,911.74 | 974.06 |
| 913 | VILLAGES IMPROVEMENT | 0.00 | 0.00 | 0.00 | 600.00 | 600.00 | 0.00 |
| 914 | PARISH CRAFTSMAN | 0.00 | 0.00 | 0.00 | 1,628.24 | 99.53 | 1,528.71 |
| | | £0.00 | 0.00 | £850.00 | 6,942.28 | £4,424.69 | 3,367.59 |

| 5 BARNSTONE PLAY AREA | | Bal. B/Fwd. | Receipts | | Payments | | Current Balance |
|-----------------------|-----------------|--------------|-------------|--------------|---------------|----------------|-----------------|
| Code | Title | | Budget | Actual | Budget | Actual | Budget |
| 50 | PLAY EQUIP | 0.00 | 0.00 | 0.00 | 90.00 | 90.00 | 0.00 |
| 51 | PLAY AREA GRASS | 0.00 | 0.00 | 0.00 | 600.00 | 400.00 | 200.00 |
| | | £0.00 | 0.00 | £0.00 | 690.00 | £490.00 | 200.00 |

| 6 ADMINISTRATION | | Bal. B/Fwd. | Receipts | | Payments | | Current Balance |
|------------------|----------------------|--------------|-------------|-------------------|------------------|-------------------|------------------|
| Code | Title | | Budget | Actual | Budget | Actual | Budget |
| 600 | CLERK'S SALARY | 0.00 | 0.00 | 0.00 | 11,000.00 | 7,452.22 | 3,547.78 |
| 601 | INSURANCE | 0.00 | 0.00 | 0.00 | 665.00 | 664.08 | 0.92 |
| 602 | SUBS/TRAINING | 0.00 | 0.00 | 0.00 | 625.00 | 266.00 | 359.00 |
| 603 | S137 | 0.00 | 0.00 | 0.00 | 25.00 | 25.00 | 0.00 |
| 604 | WEB SITE | 0.00 | 0.00 | 0.00 | 100.00 | 192.89 | -92.89 |
| 605 | ROOM HIRE | 0.00 | 0.00 | 0.00 | 200.00 | 125.00 | 75.00 |
| 606 | ADVERTISING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 607 | OFFICE EXPENSES | 0.00 | 0.00 | 0.00 | 1,700.00 | 1,432.88 | 267.12 |
| 608 | TAXI VOUCHER SCHEME | 0.00 | 0.00 | 0.00 | 450.00 | 230.00 | 220.00 |
| 609 | AUDIT FEES | 0.00 | 0.00 | 0.00 | 300.00 | 300.00 | 0.00 |
| 610 | CHAIRMAN'S ALLOWANCE | 0.00 | 0.00 | 0.00 | 25.00 | 12.00 | 13.00 |
| 611 | INVESTMENT INTEREST | 0.00 | 0.00 | 13.88 | 0.00 | 0.00 | 13.88 |
| 612 | PRECEPT | 0.00 | 0.00 | 35,477.00 | 0.00 | 0.00 | 35,477.00 |
| 613 | VAT REFUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 614 | BANK CHARGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 615 | LOAN REPAYMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 616 | DONATIONS | 0.00 | 0.00 | 0.00 | 300.00 | 283.21 | 16.79 |
| | | £0.00 | 0.00 | £35,490.88 | 15,390.00 | £10,983.28 | 39,897.60 |

| 7 PROMOTIONAL ACTIVITIES | | | Receipts | | Payments | | Current Balance |
|--------------------------|----------------------|--------------------|---------------|-------------------|------------------|-------------------|------------------|
| <u>Code</u> | <u>Title</u> | <u>Bal. B/Fwd.</u> | Budget | Actual | Budget | Actual | Budget |
| 70 | NEWSLETTER | 0.00 | 0.00 | 226.00 | 600.00 | 539.30 | 286.70 |
| 71 | LCB FESTIVAL | 0.00 | 0.00 | 0.00 | 100.00 | 126.76 | -26.76 |
| 72 | APPLE DAY | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 |
| 74 | COMMUNITY | 0.00 | 0.00 | 0.00 | 100.00 | 50.00 | 50.00 |
| | | £0.00 | 0.00 | £226.00 | 900.00 | £716.06 | 409.94 |
| 8 WORKS LANE FIELD | | | | | | | |
| <u>Code</u> | <u>Title</u> | <u>Bal. B/Fwd.</u> | Budget | Actual | Budget | Actual | Budget |
| 80 | FACILITIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 81 | EQUIPMENT/MAINT | 0.00 | 0.00 | 0.00 | 200.00 | 90.00 | 110.00 |
| 83 | FOOTBALL FIELD | 0.00 | 0.00 | 0.00 | 600.00 | 400.00 | 200.00 |
| 84 | FIELD HIRE INCOME | 0.00 | 900.00 | 600.00 | 0.00 | 0.00 | -300.00 |
| | | £0.00 | 900.00 | £600.00 | 800.00 | £490.00 | 10.00 |
| 9 EARMARKED RESERVES | | | | | | | |
| <u>Code</u> | <u>Title</u> | <u>Bal. B/Fwd.</u> | Budget | Actual | Budget | Actual | Budget |
| 901 | ELECTION FUND | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 902 | TRANSPORT FUND | 3,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,000.00 |
| 907 | TAXI VOUCHER SCHEME | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 908 | GENERAL RESERVE | 2,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,500.00 |
| 916 | VILLAGE IMPROVEMENTS | 25,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 25,000.00 |
| | | £32,500.00 | 0.00 | £0.00 | 0.00 | £0.00 | 32,500.00 |
| NET TOTAL | | £32,500.00 | 900.00 | £37,166.88 | 25,377.28 | £17,224.03 | 76,920.13 |

Langar cum Barnstone Village Hall

Bank Reconciliation at 30/11/2018

Cash in Hand 01/04/2018

26,383.13

ADD

Receipts 01/04/2018 - 30/11/2018

4,974.27

31,357.40

SUBTRACT

Payments 01/04/2018 - 30/11/2018

5,253.55

A Cash in Hand 30/11/2018**26,103.85**

(per Cash Book)

Cash in hand per Bank Statements

| | | |
|----------|-----------|-----------|
| Cash | 30/11/201 | 41.38 |
| Nat West | 30/11/201 | 26,062.47 |

26,103.85

Less unrepresented cheques

As attached

0.00

26,103.85

Plus unrepresented receipts

As attached

0.00

B Adjusted Bank Balance**26,103.85****A = B Checks out OK**

