

## LANGAR CUM BARNSTONE PARISH COUNCIL

Minutes of the Statutory Annual Parish Council meeting held at Barnstone Village Hall, Main Road, Barnstone, commencing at 7.30pm on Thursday 18<sup>th</sup> May 2017

*Present: Cllrs, A Bellamy, A Carter Davies, (Chairman), J Fry, C Harper, T Simpson*

*In attendance: County Cllrs N Clarke & F Purdue Horan, Borough Cllr S Bailey & two members of the public.*

*Councillors F Purdue Horan, N Clarke and S Bailey were welcomed to the meeting following which they introduced themselves to the parish councillors.*

### **5/17/1 Election of Chairman & Signing of Declaration of Acceptance of Office**

Cllr Carter Davies was nominated as Chairman, it was unanimously **RESOLVED** to re-elect Cllr Carter Davies as Chairman. The Declaration of Acceptance of Office form was duly signed

### **5/17/2 Election of Vice Chairman & Signing of Declaration of Acceptance of Office**

Cllr Brooks was nominated as Vice Chairman, it was unanimously **RESOLVED** to re-elect Cllr Brooks as Vice Chairman. The Declaration of Acceptance of Office form to be signed.

### **5/17/3 Declaration of Interest:**

There were no Declarations of Interest

### **5/17/4 Apologies for Absence:**

Apologies received and accepted from Cllrs R Brooks, V Gell, K Morris

### **5/17/5 Approval of Minutes of the Meeting held on 20<sup>th</sup> April 2017:**

It was **RESOLVED** to approve the minutes of the above meeting, which were duly signed by the Chairman.

### **5/17/6 Matters Arising:**

No Matters Arising

### **5/17/7 Appointment of representatives to Village Hall Committee**

Deferred to next meeting

### **5/17/8 Public Open Session:**

Standing Orders were suspended at 7.40pm

Cllr N Clarke had noted that the C28 Bingham Road had been on recent agendas. He reported that action to improve the road would be renewed.

The Chairman reported that the parish council had rationalised its approach to the C28 by prioritising the issues and currently focussing on safety.

Standing Orders were reinstated at 7.43pm

### **5/17/9 a) Police Reports:**

PCSO's J Heaps & S Charles joined the meeting at this point.

The April Crime stats had been circulated and it was noted that Langar had suffered a burglary and the theft of a vehicle.

J Heaps reported on the importance of reporting incidents to the Police. There was increasing use of Facebook - RushcliffeSouthPolice from which patterns of crime were emerging.

**b) Borough & County Councillor reports:**

Reported that a routine was still being established

**5/17/10 Community Field:**

**a) Basketball hoop replacement**

A quote had been received from Charles Lawrence, the original supplier, for the supply & installation of a set of hoops and nets at a cost of £530.

It was **RESOLVED** to request the Clerk to source a local installer and cheaper hoops and nets, and to report back by email.

**b) Pedestrian gate**

It was **RESOLVED** to propose a single gate at the southern entrance to the Community Field. Clerk to liaise with Tarmac.

**5/17/11 Planning**

**a) Planning Notifications received:**

The following notifications were noted

- 1 **17/00364/FUL Northfield Farm, Bingham Road, Langar  
Construct timber framed 3 bay car port  
GRANT PERMISSION**
- 2 **17/00321/FUL Naturescape Wildflower Farm, Coachgap Lane Langar  
Polythene tunnel for naturally drying wildflower seed  
GRANT PERMISSION**
- 3 **17/00322/FUL Naturescape Wildflower Farm, Coachgap Lane Langar  
Polythene tunnel for growing wildflower plants  
GRANT PERMISSION**

**b) Planning Applications received:**

- 1 **17/00729/FUL 12 Orchard Close, Barnstone  
Two storey and single storey rear extension**
- 2 **17/00823/FUL 27 Works Lane, Barnstone  
First floor side extension, front porch, new gate pillars**
- 3 **17/00740/FUL 7 Park Road, Barnstone  
Two storey side extension including single storey rear extension**
- 4 **17/00819/FUL Fairfield, Works Lane Barnstone  
Steel portal framed building for storage of tractor and agricultural equipment**

It was **RESOLVED** to submit a response of NO OBJECTION to the above four applications.

## 5/17/12 Finance:

a) **Financial Statement and bank reconciliation:** (reports attached as Appendix 1 & 2 for information)

b) **Accounts Paid prior to meeting:**

Appendix 3 attached

c) **Accounts for Payment at meeting:**

Appendix 4 attached

It was

**RESOLVED** to approve Accounts Paid and for Payment subject to the inclusion of the following invoices received too late for inclusion on the agenda.

FPO	NOTTS ALC - LCR SUBS	£	17.00
FPO	J A KENT SERVICES - GROUND CARE MAY	£	171.60
FPO	THE CUMBRIA CLOCK CO - CHURCH CLOCK REPAIR	£	120.00
FPO	DAVID SLIGHT - INTERNAL AUDIT FEE	£	100.00

d) **Village Hall Accounts:**

a) Bank Reconciliation 30th April 2017 (Appendix 5 attached)

b) It was **RESOLVED** to approve Village Hall Accounts Paid & for Payment (Appendices 6 & 7 attached)

e) **Risk Management Scheme:**

The Clerk reported that the schedule for May had been completed and included the update of Register of Interests & check on Declaration of Interests.

f) **Precept Receipt:**

The Clerk reported receipt on 28<sup>th</sup> April of half of the Precept - £17,595.75

g) **Annual Return 2016/2017 including:**

a) **Approval of Section 1 - Annual Governance Statement**

It was **RESOLVED** to approve the Annual Governance Statement, including Assertion 9 relating to Trust fund responsibilities, which was duly signed by the Clerk and Chairman

b) **Approval of Section 2- Annual Statement of Accounts**

It was **RESOLVED** to approve the Annual Statement of Accounts which was duly signed by the Clerk and Chairman

c) **Approval of Report of Internal Auditor**

It was **RESOLVED** to approve the report of the Internal Auditor, including reference to Assertion K, relating to Trust Fund responsibilities.

Draft Annual Return published on website.

h) **Local Council Insurance quotation – Came & Co**

Came and Co had provided three quotations with a recommendation for the Inspire Policy through Axa at a cost of £590.46.

It was **RESOLVED** to approve the Axa quotation.

## Matters for consideration:

### 5/17/13 Projector replacement:

The faulty projector had been returned to Amazon and a full refund received. It was therefore **RESOLVED**

to approve the purchase of a replacement projector from Richer Sounds at a cost of £529.

**5/17/14 Cutting back of footpath overgrowth:**

The Clerk reported on collaboration with Streetwise regarding disposal of detritus on a regular basis.

**5/17/15 Councillors' Reports:**

- Cllr Simpson – Road Closure by Severn Trent
- Cllr Fry - Bench near church required attention
- Cllr Carter Davies Unicorns Head – cars parking on Main Street pavements when pub is busy

**5/17/16 Correspondence including:**

a) **Housing Needs Survey** - noted

**5/17/17 Date of next meeting**

**Thursday 15<sup>th</sup> June 2017 at 7.30pm**

In accordance with Section 1(2) of the Public Bodies Admissions to Meetings Act 1960 it is resolved that, due to the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of:

**5/17/18 Private & Confidential Business  
Employees**

There being no further business, the meeting closed at 9.12pm

Signed .....Chairman

Date .....

## Langar cum Barnstone Parish Council

**Bank Reconciliation at 30/04/2017**

Cash in Hand 01/04/2017

60,918.08

**ADD**

Receipts 01/04/2017 - 30/04/2017

21,319.41

82,237.49

**SUBTRACT**

Payments 01/04/2017 - 30/04/2017

2,262.61

**A Cash in Hand 30/04/2017**  
(per Cash Book)**79,974.88**

Cash in hand per Bank Statements

Cash	30/04/2017	63.48
TSB Current Account	30/04/2017	29,853.15
TSB Deposit Account	30/04/2017	50,058.25

**79,974.88**

Less unrepresented cheques

As attached

0.00

79,974.88

Plus unrepresented receipts

As attached

0.00

**B Adjusted Bank Balance****79,974.88****A = B Checks out OK**

**Langar cum Barnstone Parish Council**  
**Net Position by Cost Centre and Code**

**Cost Centre Name**

<b>2 CHURCHYARD</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
20	CHURCHYARD	0.00	0.00	0.00	500.00	0.00	500.00
21	CHURCH CLOCK	0.00	0.00	0.00	120.00	0.00	120.00
		<b>£0.00</b>	<b>0.00</b>	<b>£0.00</b>	<b>620.00</b>	<b>£0.00</b>	<b>620.00</b>

<b>4 VILLAGE AMENITIES</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
40	WAGES (LITTER PICKING)	0.00	0.00	0.00	1,600.00	104.00	1,496.00
41	LITTER PICK EQUIP	0.00	0.00	0.00	25.00	0.00	25.00
43	PARISH GROUNDS MAINT	0.00	0.00	0.00	330.00	143.00	187.00
45	SPEEDWATCH	0.00	0.00	0.00	0.00	0.00	0.00
46	PARISH MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
911	PARISH LENGTHSMAN	0.00	850.00	0.00	1,600.00	125.80	624.20
913	VILLAGES IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
914	PARISH CRAFTSMAN	0.00	0.00	0.00	1,600.00	129.00	1,471.00
		<b>£0.00</b>	<b>850.00</b>	<b>£0.00</b>	<b>5,155.00</b>	<b>£501.80</b>	<b>3,803.20</b>

<b>5 BARNSTONE PLAY AREA</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
50	PLAY EQUIP	0.00	0.00	0.00	350.00	0.00	350.00
51	PLAY AREA GRASS	0.00	0.00	0.00	600.00	0.00	600.00
		<b>£0.00</b>	<b>0.00</b>	<b>£0.00</b>	<b>950.00</b>	<b>£0.00</b>	<b>950.00</b>

<b>6 ADMINISTRATION</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
600	CLERK'S SALARY	0.00	0.00	0.00	10,000.00	897.36	9,102.64
601	INSURANCE	0.00	0.00	0.00	610.00	0.00	610.00
602	SUBS/TRAINING	0.00	0.00	0.00	625.00	0.00	625.00
603	S137	0.00	0.00	0.00	25.00	0.00	25.00
604	WEB SITE	0.00	0.00	0.00	500.00	0.00	500.00
605	ROOM HIRE	0.00	0.00	0.00	200.00	76.00	124.00
606	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
607	OFFICE EXPENSES	0.00	0.00	0.00	1,000.00	47.25	952.75
608	TAXI VOUCHER SCHEME	0.00	0.00	0.00	450.00	45.00	405.00
609	AUDIT FEES	0.00	0.00	0.00	400.00	0.00	400.00
610	CHAIRMAN'S ALLOWANCE	0.00	0.00	0.00	25.00	0.00	25.00
611	INVESTMENT INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
612	PRECEPT	0.00	0.00	17,595.75	0.00	0.00	17,595.75
613	VAT REFUND	0.00	0.00	0.00	0.00	0.00	0.00
614	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
615	LOAN REPAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00
616	DONATIONS	0.00	0.00	0.00	300.00	0.00	300.00
		<b>£0.00</b>	<b>0.00</b>	<b>£17,595.75</b>	<b>14,135.00</b>	<b>£1,065.61</b>	<b>30,665.14</b>

## 7 PROMOTIONAL ACTIVITIES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
70	NEWSLETTER	0.00	100.00	0.00	850.00	0.00	750.00
71	LCB FESTIVAL	0.00	0.00	0.00	100.00	0.00	100.00
72	COMMUNITY	0.00	0.00	0.00	100.00	0.00	100.00
74	CUSHION CLUB	0.00	200.00	0.00	200.00	102.50	-102.50
		<b>£0.00</b>	<b>300.00</b>	<b>£0.00</b>	<b>1,250.00</b>	<b>£102.50</b>	<b>847.50</b>

## 8 WORKS LANE FIELD

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
80	FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00
81	EQUIPMENT/MAINT	0.00	0.00	0.00	100.00	450.00	-350.00
83	FOOTBALL FIELD	0.00	0.00	0.00	500.00	0.00	500.00
84	FIELD HIRE INCOME	0.00	900.00	65.00	0.00	0.00	-835.00
		<b>£0.00</b>	<b>900.00</b>	<b>£65.00</b>	<b>600.00</b>	<b>£450.00</b>	<b>-685.00</b>

## 9 EARMARKED RESERVES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
901	ELECTION FUND	0.00	0.00	0.00	1,000.00	0.00	1,000.00
902	TRANSPORT FUND	0.00	0.00	0.00	3,000.00	0.00	3,000.00
907	TAXI VOUCHER SCHEME	0.00	0.00	0.00	1,000.00	0.00	1,000.00
908	GENERAL RESERVE	0.00	0.00	0.00	2,500.00	0.00	2,500.00
916	VILLAGE IMPROVEMENTS	0.00	0.00	0.00	17,500.00	0.00	17,500.00
		<b>£0.00</b>	<b>0.00</b>	<b>£0.00</b>	<b>25,000.00</b>	<b>£0.00</b>	<b>25,000.00</b>

## NET TOTAL

<b>£0.00</b>	<b>2,050.00</b>	<b>£17,660.75</b>	<b>47,710.00</b>	<b>£2,119.91</b>	<b>61,200.84</b>
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## Langar cum Barnstone Village Hall

**Bank Reconciliation at 30/04/2017**

Cash in Hand 01/04/2017					
					26,892.90
<b>ADD</b>					
Receipts 01/04/2017 - 30/04/2017					1,118.00
					28,010.90
<b>SUBTRACT</b>					
Payments 01/04/2017 - 30/04/2017					620.65
<b>A Cash in Hand 30/04/2017</b>					<b>27,390.25</b>
(per Cash Book)					
Cash in hand per Bank Statements					
Cash	30/04/2017		11.46		
Nat West	30/04/2017		27,378.79		
					<b>27,390.25</b>
Less unrepresented cheques					
As attached					0.00
					27,390.25
Plus unrepresented receipts					
As attached					0.00
<b>B Adjusted Bank Balance</b>					<b>27,390.25</b>

**A = B Checks out OK**

**APPENDIX 6**

LANGAR CUM BARNSTONE VILLAGE HALL PAYMENTS FOR REPORT

ACCOUNTS PAID MAY 2017

DD	EON - VH ELECTRICITY CHARGES	£	167.53
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		<b>£</b>	<b>167.53</b>
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**APPENDIX 7**

ACCOUNTS FOR PAYMENT MAY 2017

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