

LANGAR CUM BARNSTONE PARISH COUNCIL

Minutes of the Parish Council meeting held at Barnstone Village Hall, Main Road, Barnstone, commencing at 7.30pm on Thursday 17th January 2019

Present: J Fry (Chairman), C Harper, J Hollands, N Pulford, T Simpson

In attendance: Borough Cllr S Bailey & two members of the public

1/19/1 Declaration of Interest:

Cllr Harper declared a personal interest in Item 9 c) as husband of J Harper.

1/19/2 Apologies for Absence:

Apologies received and accepted from Cllrs A Bellamy & K Morris, also Borough Cllr T Combellack & County Cllr N Clarke.

1/19/3 Approval of Minutes of the Meeting held on 21 December 2018

It was **RESOLVED** to approve the minutes of the above meeting which were duly signed by the Chairman.

1/19/4 Matters for Report (for information only)

There were no Matters for Report.

1/19/5 Public Open Session

A resident reported on Planning Application Ref 18/02101/FUL The Walnuts, Main Road, Barnstone, in respect of the Highways report.

1/19/6 a) Police Reports

The Clerk reported on:

- The forthcoming retirement of PCSO John Heaps – it was agreed to purchase a retirement card.
- Next PSM meeting to be held at Radcliffe on Trent on 24th January. Cllr Simpson volunteered to attend.
- A resident had been approached regarding becoming the parish Neighbourhood Watch contact but was unable to take on the role at present.

b) Borough/County Cllr Reports –

Cllr Bailey reported that a new recycling facility would become available in South Notts in 12-15 months time.

1/19/7 Village Hall including:

a) Village Hall Development

A meeting of the VHD Committee would be held on 28th January at 7.30pm.

1/19/8 Planning:

a) Planning Notifications:

**1 18/02072/LBC School House, Church Lane, Langar
Brick up existing doorway to rear of property
GRANT PERMISSION**

**2 18/02526/FUL Naturescape Wildflower Farm, Coach Gap Lane, Langar
Erection of polythene tunnel to dry wild flower seeds
GRANT PERMISSION**

3 18/01107/VAR Land West of Millfield, Langar Road, Barnstone
 Vary/remove conditions 2, 3, 4, 5, 6, 7 and 11 of 17/01628/FUL to facilitate separate highways access to each plot, amend the design of external elevations of plots 1-3 and avoid requirement for the further submission of details.
GRANT PERMISSION

4 17/02451/OUT Land west of Works Lane, Barnstone
 Outline planning application for 5 x 2 bedroom affordable dwellings (rural exception site)
GRANT OUTLINE PLANNING PERMISSION

b) Planning Appeal:

1. **Planning Appeal ref APP/P3040/W/18/3213816**

18/01493/FUL Station Farm, Barnstone Lane, Granby

Demolition of an existing agricultural barn and its replacement with a single residential dwelling with new boundary fence and landscaping.

No additional comments beyond the original application.

c) Planning Applications

No Planning Applications received

Cllr Morris joined the meeting at 8pm.

1/19/9 Finance:

a) Financial Statement and bank reconciliation to 31 December 2018: (*reports attached at Appendix 1 & 2 for information*)

b) Accounts Paid prior to meeting:

Appendix 3 attached

c) Accounts for Payment at meeting:

Appendix 4 attached

It was **RESOLVED** to approve the above payments.

d) Village Hall Accounts, including:

a) Bank reconciliation to 31st December (Appendix 5 attached)

b) Accounts Paid and for Payment for Report only (Appendices 6 & 7 attached)

e) Budget 2019/2020

It was **RESOLVED** to approve the Budget as attached at Appendix 8

f) Precept Requirement 2019/2020

It was **RESOLVED** to approve the following Precept Request.

PRECEPT CALCULATION 2019/2020			
TOTAL REVENUE BUDGET		£	29,241.00
RESERVES		£	8,600.00
SUBTOTAL		£	37,841.00
LESS EXPECTED INCOME		£	900.00
PRECEPT REQUIREMENT		£	36,941.00
BAND D EQUIVALENT EQUALS PRECEPT DIVIDED BY TAX BASE (349.5)			
		£	105.70 (+2.70%)

g) Appointment of Internal Auditor

It was **RESOLVED** to reappoint David Dixon as Internal Auditor.

h) Review of Standing Orders

It was agreed to defer the review of Standing Orders until the next meeting.

Matters for consideration

1/19/10 Calendar of Meetings 2019/2020:

It was **RESOLVED** to approve the Calendar of Meetings attached at Appendix 9, altering the date of meetings to the second Thursday in each month.

1/19/11 Unicorns Head – proposal to plant hedge:

A proposal had been received from neighbouring residents to plant a hedge along the pub's front boundary. Once established, the hedge would have the effect of reducing noise, providing a visual screen and preventing balls from landing in the road. Advice to be sought from RBC regarding recommended species.

It was **RESOLVED** to write to Everards and the pub landlord, putting forward the proposal to locate a hedge on the pub's front boundary.

1/19/12 Neighbourhood Watch Co-ordinator:

It was **RESOLVED** to advertise for a Neighbourhood Watch Co-ordinator in the next issue of Signpost.

1/19/13 Update on Provision of Defibrillators:

The Clerk reported on a pledge of £500 received from Cllr Purdue Horan towards the cost of defibrillators.

It was **RESOLVED** to order the following from Community Heartbeat Trust:

- 2 x Easy Starter packs under a Managed Solution
- 2 x Annual Support package
- 1 x Training session

Total cost £3,147.

1/19/14 Report on Assisted Taxi Scheme:

It was **RESOLVED** to review the Scheme application form to include the following points:

- Return of unused vouchers
- Annual re-application
- Set allocation
- Regular liaison with taxi companies

Cllr Fry volunteered to amend the application form which would be considered at the next meeting.

1/19/15 Airfield Memorial Maintenance:

It was **RESOLVED** to approve the quotation for maintenance of the Airfield Memorial by Kent Services for an annual cost of £360 plus VAT.

1/19/16 Elections 2019:

The Clerk drew councillors' attention to publicity material relating to the Parish Council Elections on 2 May 2019. An article to be placed in Signpost and on the website.

1/19/17 Councillors' Reports:

- Cllr Fry reported on the lack of street lighting along Barnstone Road to Langar and along Main Road past the former St Mary's Church. The subject of street lighting to be placed on the next meeting agenda.
- Cllr Simpson reported on the new bus shelter in Langar
- Cllr Morris reported that the Deli would remain.

1/19/18 Correspondence:

There was no Correspondence to report.

1/19/19 Date of next meeting:

Thursday 21st February 2019.

There being no further business, the meeting closed at 8.58 pm.

SignedChairman

Date

Langar cum Barnstone Parish Council

Bank Reconciliation at 31/12/2018

Cash in Hand 01/04/2018

76,153.94

ADD

Receipts 01/04/2018 - 31/12/2018

38,554.74

114,708.68

SUBTRACT

Payments 01/04/2018 - 31/12/2018

20,242.27

A Cash in Hand 31/12/2018
(per Cash Book)**94,466.41**

Cash in hand per Bank Statements

Cash	31/12/201	46.10
TSB Current Account	31/12/201	44,260.27
TSB Deposit Account	31/12/201	50,160.04

94,466.41Less unrepresented cheques
As attached

0.00

94,466.41

Plus unrepresented receipts
As attached

0.00

B Adjusted Bank Balance**94,466.41****A = B Checks out OK**

Langar cum Barnstone Parish Council
Net Position by Cost Centre and Code to 31 December 2018

Cost Centre Name

2 CHURCHYARD		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
20	CHURCHYARD	0.00	0.00	0.00	500.00	0.00	500.00
21	CHURCH CLOCK	0.00	0.00	0.00	155.00	120.00	35.00
		£0.00	0.00	£0.00	655.00	£120.00	535.00

4 VILLAGE AMENITIES		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
40	WAGES (LITTER PICKING)	0.00	0.00	0.00	1,628.24	1,458.99	169.25
41	LITTER PICK EQUIP	0.00	0.00	0.00	50.00	6.66	43.34
43	PARISH GROUNDS MAINT	0.00	0.00	0.00	600.00	450.00	150.00
45	SPEEDWATCH	0.00	0.00	0.00	0.00	0.00	0.00
46	PARISH MAINTENANCE	0.00	0.00	0.00	400.00	199.38	200.62
911	PARISH LENGTHSMAN	0.00	0.00	850.00	2,035.80	2,239.38	646.42
913	VILLAGES IMPROVEMENT	0.00	0.00	0.00	600.00	600.00	0.00
914	PARISH CRAFTSMAN	0.00	0.00	0.00	1,628.24	99.53	1,528.71
		£0.00	0.00	£850.00	6,942.28	£5,053.94	2,738.34

5 BARNSTONE PLAY AREA		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
50	PLAY EQUIP	0.00	0.00	0.00	90.00	90.00	0.00
51	PLAY AREA GRASS	0.00	0.00	0.00	600.00	450.00	150.00
		£0.00	0.00	£0.00	690.00	£540.00	150.00

6 ADMINISTRATION		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
600	CLERK'S SALARY	0.00	0.00	0.00	11,000.00	8,406.81	2,593.19
601	INSURANCE	0.00	0.00	0.00	665.00	664.08	0.92
602	SUBS/TRAINING	0.00	0.00	0.00	625.00	266.00	359.00
603	S137	0.00	0.00	0.00	25.00	25.00	0.00
604	WEB SITE	0.00	0.00	0.00	100.00	192.89	-92.89
605	ROOM HIRE	0.00	0.00	0.00	200.00	125.00	75.00
606	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
607	OFFICE EXPENSES	0.00	0.00	0.00	1,700.00	1,532.55	167.45
608	TAXI VOUCHER SCHEME	0.00	0.00	0.00	450.00	335.00	115.00
609	AUDIT FEES	0.00	0.00	0.00	300.00	300.00	0.00
610	CHAIRMAN'S ALLOWANCE	0.00	0.00	0.00	25.00	19.00	6.00
611	INVESTMENT INTEREST	0.00	0.00	76.74	0.00	0.00	76.74
612	PRECEPT	0.00	0.00	35,477.00	0.00	0.00	35,477.00
613	VAT REFUND	0.00	0.00	0.00	0.00	0.00	0.00
614	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
615	LOAN REPAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00
616	DONATIONS	0.00	0.00	0.00	300.00	283.21	16.79
		£0.00	0.00	£35,553.74	15,390.00	£12,149.54	38,794.20

7 PROMOTIONAL ACTIVITIES			Receipts		Payments		Current Balance
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Budget	Actual	Budget	Actual	Budget
70	NEWSLETTER	0.00	0.00	226.00	600.00	812.72	13.28
71	LCB FESTIVAL	0.00	0.00	0.00	100.00	126.76	-26.76
72	APPLE DAY	0.00	0.00	0.00	100.00	0.00	100.00
74	COMMUNITY	0.00	0.00	1,250.00	100.00	63.90	1,286.10
		£0.00	0.00	£1,476.00	900.00	£1,003.38	1,372.62
8 WORKS LANE FIELD							
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Budget	Actual	Budget	Actual	Budget
80	FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00
81	EQUIPMENT/MAINT	0.00	0.00	0.00	200.00	90.00	110.00
83	FOOTBALL FIELD	0.00	0.00	0.00	600.00	450.00	150.00
84	FIELD HIRE INCOME	0.00	900.00	675.00	0.00	0.00	-225.00
		£0.00	900.00	£675.00	800.00	£540.00	35.00
9 EARMARKED RESERVES							
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	Budget	Actual	Budget	Actual	Budget
901	ELECTION FUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00
902	TRANSPORT FUND	3,000.00	0.00	0.00	0.00	0.00	3,000.00
907	TAXI VOUCHER SCHEME	1,000.00	0.00	0.00	0.00	0.00	1,000.00
908	GENERAL RESERVE	2,500.00	0.00	0.00	0.00	0.00	2,500.00
916	VILLAGE IMPROVEMENTS	25,000.00	0.00	0.00	0.00	0.00	25,000.00
		£32,500.00	0.00	£0.00	0.00	£0.00	32,500.00
NET TOTAL		£32,500.00	900.00	£38,554.74	25,377.28	£19,406.86	76,125.16

Langar cum Barnstone Village Hall

Bank Reconciliation at 31/12/2018

Cash in Hand 01/04/2018

26,383.13

ADD

Receipts 01/04/2018 - 31/12/2018

5,227.27

31,610.40

SUBTRACT

Payments 01/04/2018 - 31/12/2018

5,786.46

A Cash in Hand 31/12/2018**25,823.94**

(per Cash Book)

Cash in hand per Bank Statements

Cash	31/12/201	41.38
Nat West	31/12/201	25,782.56

25,823.94

Less unrepresented cheques

As attached

0.00

25,823.94

Plus unrepresented receipts

As attached

0.00

B Adjusted Bank Balance**25,823.94****A = B Checks out OK**

APPENDIX 6

LANGAR CUM BARNSTONE VILLAGE HALL PAYMENTS FOR REPORT

ACCOUNTS PAID 17 JANUARY 2019

DD	EON - ELECTRICITY CHARGE JAN	£	258.96
DD	BT BROADBAND CHARGE	£	53.28
942	D CLAYTON - REIMBURSEMENT FOR BULBS	£	40.93

		£	353.17
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APPENDIX 7

ACCOUNTS FOR PAYMENT 17 JANUARY 2019

	WAGES M10	£	134.32
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		£	134.32
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LANGAR CUM BARNSTONE PC BUDGET 2019/2020			APPENDIX 8	
			BUDGET 2018/2019	BUDGET 2019/2020
2 CHURCHYARD				
Code	Title			
	20	CHURCHYARD MAINT	£ 500.00	£ 500.00
	21	CHURCH CLOCK	£ 155.00	£ 150.00
		SUB TOTAL	£ 655.00	£ 650.00
4 VILLAGE AMENITIES				
Code	Title			
	40	WAGES (LITTER PICKING)	£ 1,628.24	£ 2,150.00
	41	LITTER PICK EQUIP	£ 50.00	£ 50.00
	43	PARISH GROUNDS MAINTENANCE	£ 600.00	£ 632.00
	45	SPEEDWATCH	£ -	
	46	PARISH MAINTENANCE	£ 400.00	£ 400.00
	911	PARISH LENGTHSMAN	£ 2,035.80	£ 3,145.00
	913	VILLAGE IMPROVEMENT SCHEME	£ 600.00	£ 3,000.00
	914	PARISH CRAFTSMAN	£ 1,628.24	£ -
		SUB TOTAL	£ 6,942.28	£ 9,377.00
5 BARNSTONE PLAY AREA				
Code	Title			
	50	PLAY EQUIP MAINT/INSPECTION	£ 90.00	£ 90.00
	51	PLAY AREA GRASS CUTTING	£ 600.00	£ 632.00
		SUB TOTAL	£ 690.00	£ 722.00
6 ADMINISTRATION				
Code	Title			
	600	CLERKS WAGES	£ 11,000.00	£ 11,450.00
	601	INSURANCE	£ 665.00	£ 700.00
	602	SUBS/TRAINING	£ 625.00	£ 600.00
	603	S137	£ 25.00	£ 25.00
	604	WEB SITE	£ 100.00	£ 150.00
	605	ROOM HIRE	£ 200.00	£ 250.00
	607	OFFICE EXPENSES	£ 1,700.00	£ 1,700.00
	608	TAXI VOUCHER SCHEME	£ 450.00	£ 500.00
	609	AUDIT	£ 300.00	£ 300.00
	610	CHAIRMAN'S ALLOWANCE	£ 25.00	£ 25.00
	611	INVESTMENT INTEREST	£ -	
	614	BANK CHARGES	£ -	
	615	LOAN REPAYMENTS	£ -	
	616	DONATIONS	£ 300.00	£ 300.00
		SUB TOTAL	£ 15,390.00	£ 16,000.00
7 PROMOTIONAL ACTIVITIES				
Code	Title			
	70	NEWSLETTER	£ 600.00	£ 900.00
	71	FESTIVAL PAYMENTS	£ 100.00	£ 100.00
	72	APPLE DAY	£ 100.00	£ 200.00
	74	COMMUNITY	£ 100.00	£ 100.00
		SUB TOTAL	£ 900.00	£ 1,300.00
8 WORKS LANE FIELD				
Code	Title			
	81	EQUIPMENT/MAINTENANCE	£ 200.00	£ 200.00
	83	FOOTBALL FIELD GRASSCUTTING	£ 600.00	£ 632.00
	84	FIELD HIRE INCOME	-£ 900.00	-£ 900.00
		SUB TOTAL	-£ 100.00	-£ 68.00
9 AIRFIELD MEMORIAL MAINTENANCE				£ 360.00
EXPENDITURE SUB TOTAL			£ 24,477.28	£ 28,341.00
RESERVE			£ 11,000.00	£ 8,600.00
PRECEPT			£ 35,477.28	£ 36,941.00
TAX BASE 2019/2020 = 349.5				
BAND D EQUIVALENT = PRECEPT DIVIDED BY TAX BASE = £105.70				

**LANGAR CUM BARNSTONE PARISH COUNCIL
CALENDAR OF MEETINGS 2019/2020**

NB – Meetings held on 2nd Thursday of each month

Parish Council meeting	Thursday 11 April 2019	6.30pm	Barnstone Village Hall
Annual Parish Meeting	Thursday 11 April 2019	7.45pm	Barnstone Village Hall
Statutory Annual Parish Mtg	Thursday 9 May 2019	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 13 June 2019	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 11 July 2019	7.30pm	Barnstone Village Hall
No meeting in August			
Parish Council meeting	Thursday 12 September 2019	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 10 October 2019	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 14 November 2019	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 12 December 2019	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 9 January 2020	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 13 February 2020	7.30pm	Barnstone Village Hall
Parish Council meeting	Thursday 12 March 2020	7.30pm	Barnstone Village Hall