

LANGAR CUM BARNSTONE PARISH COUNCIL

Minutes of the Parish Council meeting held at Barnstone Village Hall, Main Road, Barnstone, commencing at 7.30pm on Thursday 16th February 2017

Present: Cllrs R Brooks, A Carter Davies, (Chairman), J Fry, V Gell, C Harper, T Simpson

In attendance – County Cllr R Butler & Borough Cllr T Combella

2/17/1 Declaration of Interest:

There were no Declarations of Interest

2/17/2 Apologies for Absence:

Apologies received and accepted from Cllr A Bellamy
Also from Borough Cllr A Pell

2/17/3 Approval of Minutes of the Meeting held on 19th January 2017:

It was **RESOLVED** to approve the minutes of the above meeting, which were duly signed by the Chairman.

2/17/4 Matters Arising:

No Matters Arising

Standing Orders were suspended at 7.32pm

2/17/5 Public Open Session:

No representations from the public

Standing Orders were reinstated at 7.32pm

2/17/6 a) Police Reports:

PCSO Heaps had made a visit to discuss the anti-social behaviour on the field, confirming that locking the gate would alleviate the problem. He had passed on the Crime Statistics and confirmed that these would be provided monthly. Clerk to email stats to all councillors.

b) Borough & County Councillor reports:

Cllr Butler discussed the gas main related road works in the parish. Councillors expressed their concern regarding the state of the roads and Health & Safety issues – ie no safety barriers or PPE in place.

2/17/7 Community Field including:

a) New Field gate

A quotation had been received for supply and fit of a pair of wooden field gates at a cost of £450. It was **RESOLVED** to obtain a further comparative quote and for the Clerk to confirm the successful contractor by email.

2/17/8 Parish Warden reports

The Parish Lengthsman had submitted a report regarding the state of the footpaths in the parish which would be incorporated into the Clerk's evaluation report as part of the NCC review of the Lengthsman Scheme .

2/17/9 Planning

a) Planning Notifications received:
None received to date

b) Planning applications received:

1 17/00034/FUL Holly House, Main Street Langar
Single storey rear extension

2 17/00206/FUL 100 Main Road, Barnstone
Single storey rear extension

It was **RESOLVED** to submit a response of **NO OBJECTION** to the above two planning applications

2/17/10 Finance:

a) Financial Statement and bank reconciliation: *(reports attached as Appendix 1 & 2 for information)*

b) Accounts Paid prior to meeting:
Appendix 3 attached

c) Accounts for Payment at meeting:
Appendix 4 attached
It was

RESOLVED to approve Accounts Paid and for Payment

d) Village Hall Accounts:

The Clerk reported that the Bank Balance at 31 January 2017 stood at £31,681.63

e) Parish Council Forward Plan, *(document attached at Appendix 5 for information)*

Cllr Carter Davies presented part 1 of the Plan

Community Field – 1-2 year timescale

It was **RESOLVED**

To approve the Forward Plan for the field and to obtain quotations for the provision of 1 or 2 toilet units on a supply or loan basis including regular emptying.

Only legitimate hirers would have access which would prevent illegal use of the field and its facilities.

Cllr Brooks presented part 2 of the Plan

Village Hall – 4-5 year timescale

The Clerk reported that RBC Development Control supported the proposal in principle.

It was **RESOLVED** to approve the Forward Plan for the village hall.

f) Appointment of Internal Auditor:

It was **RESOLVED**

To approve the appointment of David Slight as Internal Auditor for 2016/2017, taking into consideration that this would be the final year in which Mr Slight would carry out this work as he was due to take retirement. It was agreed to ask Mr Slight if he could provide recommendations for a replacement Internal Auditor.

g) Risk Management Scheme:

The Scheme would be reviewed as required each month as a working document
No action required this month.

h) NALC External Audit Briefing 8 March

It was **RESOLVED** to approve payment for this training event which would be attended by the Clerk.

Matters for consideration:

2/17/11 CPD – Software/Design Training:

It was **RESOLVED** to approve two training sessions in software/design for the Clerk and the newsletter editor up to the value of £200.

2/17/12 Bingham Road C 28 including:

a) Traffic Count

Discussion took place regarding the data provided by NCC Highways. The following points were raised:

- Data percentages were incorrect
- 50% of vehicles were HGV's
- Speed limit was being exceeded
- Cllr Combella raised suggestion of using dragons teeth road markings

It was **RESOLVED** that the main focus should be to improve the safety at Langar crossroads. Cllr Butler agreed to approach NCC Highways with regard to provision of road markings and safety signage.

2/17/13 Councillors' Reports:

- Cllr Brooks reported on vehicle access signage on Works Lane adjacent to Bowls Club
- Cllr Fry suggested that details of minutes should be posted on noticeboards/ Facebook/email

2/17/14 Correspondence:

No Correspondence to report

2/17/15 Date of next meeting:

Thursday 16th March 2017 at 7.30pm

There being no further business, the meeting closed at 9.02pm

SignedChairman

Date

Langar cum Barnstone Parish Council

Bank Reconciliation at 31/01/2017

Cash in Hand 01/04/2016

58,229.94

ADD

Receipts 01/04/2016 - 31/01/2017

44,479.34

102,709.28

SUBTRACT

Payments 01/04/2016 - 31/01/2017

40,319.65

A Cash in Hand 31/01/2017**62,389.63**

(per Cash Book)

Cash in hand per Bank Statements

Cash	31/01/2017	100.00
TSB Current Account	31/01/2017	12,335.31
TSB Deposit Account	31/01/2017	10,054.32

22,489.63

Less unpresented cheques

As attached

100.00

22,389.63

Plus unpresented receipts

As attached

40,000.00

B Adjusted Bank Balance**62,389.63****A = B Checks out OK**

Langar cum Barnstone Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

2 CHURCHYARD							Current Balance
Code	Title	Bal. B/Fw d.	Budget	Actual	Budget	Actual	Budget
20	CHURCHYARD	0.00	0.00	0.00	500.00	500.00	0.00
21	CHURCH CLOCK	0.00	0.00	0.00	100.00	120.00	-20.00
		£0.00	0.00	£0.00	600.00	£620.00	-20.00

3 BARNSTONE VILLAGE HALL							Current Balance
Code	Title	Bal. B/Fw d.	Budget	Actual	Budget	Actual	Budget
30	VILLAGE HALL EXPENSES	0.00	0.00	9.20	1,500.00	945.90	563.30
31	VILLAGE HALL EQUIP	0.00	0.00	0.00	1,600.00	3,290.48	-1,690.48
32	VILLAGE HALL UTILITIES	0.00	0.00	86.98	2,080.00	1,896.72	270.26
910	VILLAGE HALL	0.00	0.00	0.00	1,500.00	1,248.00	252.00
912	VILLAGE HALL INCOME	0.00	3,000.00	0.00	0.00	0.00	-3,000.00
		£0.00	3,000.00	£96.18	6,680.00	£7,381.10	-3,604.92

4 VILLAGE AMENITIES							Current Balance
Code	Title	Bal. B/Fw d.	Budget	Actual	Budget	Actual	Budget
40	WAGES (LITTER PICKING)	0.00	0.00	0.00	1,500.00	1,223.00	277.00
41	LITTER PICK EQUIP	0.00	0.00	0.00	25.00	11.66	13.34
43	PARISH GROUNDS MAINT	0.00	0.00	0.00	300.00	180.00	120.00
45	SPEEDWATCH	0.00	0.00	0.00	0.00	0.00	0.00
46	PARISH MAINTENANCE	0.00	0.00	0.00	0.00	83.15	-83.15
911	PARISH LENGTHSMAN	0.00	0.00	850.00	1,500.00	919.36	1,430.64
913	VILLAGE IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
914	PARISH CRAFTSMAN	0.00	0.00	0.00	1,500.00	1,248.00	252.00
		£0.00	0.00	£850.00	4,825.00	£3,665.17	2,009.83

5 BARNSTONE PLAY AREA							Current Balance
Code	Title	Bal. B/Fw d.	Budget	Actual	Budget	Actual	Budget
50	PLAY EQUIP	0.00	0.00	0.00	350.00	90.00	260.00
51	PLAY AREA GRASS	0.00	0.00	0.00	600.00	580.00	40.00
		£0.00	0.00	£0.00	950.00	£650.00	300.00

6 ADMINISTRATION							Current Balance
Code	Title	Bal. B/Fw d.	Budget	Actual	Budget	Actual	Budget
600	CLERK'S SALARY	0.00	0.00	927.27	9,000.00	8,737.90	1,189.37
601	INSURANCE	0.00	0.00	0.00	580.00	574.44	5.56
602	SUBS/TRAINING	0.00	0.00	0.00	625.00	345.36	279.64
603	S137	0.00	0.00	0.00	25.00	25.00	0.00
604	WEB SITE	0.00	0.00	0.00	300.00	176.78	123.22
605	ROOM HIRE	0.00	0.00	0.00	200.00	150.00	50.00
606	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
607	OFFICE EXPENSES	0.00	0.00	0.00	750.00	1,054.77	-304.77
608	TAXI VOUCHER SCHEME	0.00	0.00	0.00	700.00	195.00	505.00
609	AUDIT FEES	0.00	0.00	0.00	400.00	400.00	0.00
610	CHAIRMAN'S ALLOWANCE	0.00	0.00	0.00	25.00	20.00	5.00
611	INVESTMENT INTEREST	0.00	0.00	3.79	0.00	0.00	3.79
612	PRECEPT	0.00	0.00	35,791.50	0.00	0.00	35,791.50
613	VAT REFUND	0.00	0.00	0.00	0.00	0.00	0.00
614	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
615	LOAN REPAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00
616	DONATIONS	0.00	0.00	0.00	300.00	180.00	120.00
		£0.00	0.00	£36,722.56	12,905.00	£11,859.25	37,768.31

7 PROMOTIONAL ACTIVITIES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fw d.</u>	Receipts		Paym ents		Current Balance
			Budget	Actual	Budget	Actual	
70	NEWSLETTER	0.00	0.00	15.00	800.00	672.80	142.20
71	LCB FESTIVAL	0.00	0.00	0.00	0.00	92.57	-92.57
72	COMMUNITY	0.00	0.00	841.60	100.00	767.78	173.82
74	CUSHION CLUB	0.00	0.00	184.00	200.00	224.04	159.96
		£0.00	0.00	£1,040.60	1,100.00	£1,757.19	383.41

8 WORKS LANE FIELD

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fw d.</u>	Receipts		Paym ents		Current Balance
			Budget	Actual	Budget	Actual	
80	FA CILITIES	0.00	0.00	0.00	0.00	0.00	0.00
81	EQUIPMENT/MAINT	0.00	0.00	0.00	0.00	120.47	-120.47
83	FOOTBALL FIELD	0.00	0.00	0.00	500.00	783.00	-283.00
84	FIELD HIRE INCOME	0.00	900.00	770.00	0.00	0.00	-130.00
		£0.00	900.00	£770.00	500.00	£903.47	-533.47

9 EARMARKED RESERVES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fw d.</u>	Receipts		Paym ents		Current Balance
			Budget	Actual	Budget	Actual	
901	ELECTION FUND	0.00	0.00	0.00	0.00	0.00	0.00
902	TRANSPORT FUND	3,000.00	0.00	0.00	0.00	0.00	3,000.00
905	Y OUTH PROVISION	0.00	0.00	0.00	0.00	0.00	0.00
907	TAXI V OUCHER SCHEME	897.00	0.00	0.00	0.00	0.00	897.00
908	GENERAL RESERVE	16,262.00	0.00	0.00	0.00	0.00	16,262.00
909	BARNSTONE GYM	10,000.00	0.00	5,000.00	0.00	9,995.00	5,005.00
915	LANGAR GYM EQUIPMENT	10,000.00	0.00	0.00	0.00	0.00	10,000.00
916	VILLAGE	3,000.00	0.00	0.00	0.00	0.00	3,000.00
917	VILLAGE INTERPRETATION	1,000.00	0.00	0.00	0.00	0.00	1,000.00
		£44,159.00	0.00	£5,000.00	0.00	£9,995.00	39,164.00

NET TOTAL	£44,159.00	3,900.00	£44,479.34	27,560.00	£36,831.18	75,467.16
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DD	EON - VILLAGE HALL ELEC CHARGE	£	198.01
DC	AMAZON - CUSHION CLUB DVD - MAG 7	£	11.98
DD	BT - QUARTERLY BROADBAND CHARGE	£	134.96
DC	AMAZON - CUSHION CLUB DVD - BJ B	£	11.98
DD	BT - PHONE CHARGES JANUARY	£	17.33
DD	ICO - DATA PROTECTION REGISTRATION	£	35.00

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DD	ICO - DATA PROTECTION REGISTRATION	£	35.00

		£	409.26
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FPO	WAGES M11	£	1,147.06
FPO	NCC PENSION FUND - SUPERANN M11	£	188.29
FPO	HANDICENTRE BINGHAM - REPAIR & MAINT MATERIALS	£	71.04
FPO	T MCHARG - VILLAGE HALL EQUIPMENT	£	215.16
FPO	NOTTS ALC - EXTERNAL AUDIT BRIEFING	£	10.00
FPO	P CLARKE - MILEAGE & VILLAGE HALL DOORS	£	110.86

FPO	WAGES M11	£	1,147.06
FPO	NCC PENSION FUND - SUPERANN M11	£	188.29
FPO	HANDICENTRE BINGHAM - REPAIR & MAINT MATERIALS	£	71.04
FPO	T MCHARG - VILLAGE HALL EQUIPMENT	£	215.16
FPO	NOTTS ALC - EXTERNAL AUDIT BRIEFING	£	10.00
FPO	P CLARKE - MILEAGE & VILLAGE HALL DOORS	£	110.86

	£	1,742.41
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Item 12e)**Langar cum Barnstone Parish Council – Proposal for Forward Plan 2017-2020**

Facilities on Community Field, Works Lane – approx. 1-2 year timescale

The Parish Council currently leases a field from Tarmac which is regularly used, particularly in the spring/summer season, by Belvoir Archers, and a MUGA & Skatebowl which are used by footballers and skateboarders.

There are currently no toilet facilities on the field and it is proposed that simple portaloo-style facilities are provided within a secure, lockable compound for access only by key holders.

Quotations will be sought to establish the cost of this project.

Village Hall – approx. 4-5 year timescale

The Village Hall in Barnstone was built in 1922. Over the years the building has undergone various alterations and extensions.

Approximately ten years ago, a project began to design & build a new village hall on the Community Field, however, this scheme failed due to lack of funding.

In December 2014 an internal refurbishment was carried out in order to make the existing hall compliant with regulations and bring it up to date, with new disabled facilities, kitchen, wiring, heating and decoration. Since then, minor maintenance works have been carried out to ensure the building is weatherproof and various items of equipment have been added or replaced. It was intended in 2014 that the refurbishment would be a medium term solution to see the building through the following 5-10 years.

A number of improvements have recently been considered including external wall /roof insulation, and an extension to provide a smaller meeting/storage room. The cost of such improvements/additions could easily run to over £100K, without any structural improvement to the main building, which is nearing its centenary.

It has therefore been proposed to earmark parish council reserves of approx. £30K per year over a period of 4-5 years with a view to rebuilding the village hall from scratch. In addition, community fundraising events could make a contribution and may enable access to other funding streams. Any funding shortfall could be covered by a small Public Works Loan.

In the first instance, advice on the feasibility of such a project will be sought from the Borough Planning Dept and in due course an architect will be consulted to provide a design and approximate cost for this project.

Cllr R Brooks

16th February 2017