

LANGAR CUM BARNSTONE PARISH COUNCIL

Minutes of the Parish Council meeting held at Barnstone Village Hall, Main Road, Barnstone, commencing at 7.30pm on Thursday 15th November 2018

*Present: J Fry (Chairman), J Hollands, K Morris, N Pulford, T Simpson
In attendance: Borough Cllr T Combellack.*

11/18/1 Declaration of Interest:

No Declarations of Interest received.

11/18/2 Apologies for Absence:

Apologies received and accepted from Cllrs A Bellamy also Borough Cllr S Bailey & County Cllr N Clarke.

11/18/3 Approval of Minutes of the Meeting held on 18th October

It was **RESOLVED** to approve the minutes of the above meeting which were duly signed by the Chairman.

11/18/4 Matters for Report (for information only)

The Clerk reported on an email received from Nigel Wood, thanking the Parish Council for covering the cost of framing the revised World War One Roll of Honour. He believed that the parish now had a roll of honour which truly reflected the involvement of those who gave their services during the war.

11/18/5 Village Hall, including:

a) Village Hall Development – Feasibility Study

Welham Architects had provided an initial outline of their Feasibility Study.

It was **RESOLVED** to set a date for the Architects' presentation to the first meeting of the Village Hall Development Committee. The Clerk to liaise with members regarding a convenient date.

11/18/6 Public Open Session

There were no members of the public in attendance.

11/18/7 a) Police Reports

Emailed report from PCSO J Heaps – one incidence of burglary on Cropwell Road in October

PSM meetings - The Clerk reported that Cropwell Bishop PC had not attended any meetings for some time.

Cllr Simpson volunteered to check with Police regarding local area PSM meetings.

b) Borough/County Cllr Reports –

Cllr Combellack reported on a complaint received in October about litter opposite CDA on Harby Lane. The matter had been reported to Streetwise who had promptly cleared up the problem and ascertained that CDA was responsible.

11/18/8 Planning:

No Planning Notifications or Applications had been received.

11/18/9 Finance:

a) Financial Statement and bank reconciliation to 31 October 2018: *(reports attached at Appendix 1 & 2 for information)*

b) Accounts Paid prior to meeting:

Appendix 3 attached

c) Accounts for Payment at meeting:

Appendix 4 attached

It was **RESOLVED** to approve the above payments, subject to the addition of the following invoices received too late for inclusion on the agenda:

FPO	Kent Services	Groundcare November	£180.00
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d) Village Hall Accounts, including:

a) Bank reconciliation to 31st October (Appendix 5 attached)

b) Accounts Paid and for Payment for Report only (Appendices 6 & 7 attached)

Matters for consideration

11/18/10 Langar Village Pond transfer to PC:

The Deed of Transfer was duly signed and passed to Nigel Wood.

11/18/11 Report on meeting with Tarmac:

The Chairman reported on a short introductory meeting with Steve Odell, Site Manager at Tarmac.

11/18/12 Provision and location of defibrillators:

It was reported that although the phone kiosk at Works Lane, Barnstone, is owned by the Parish Council, the kiosk on Main Street, Langar, is owned by Community Heartbeat Trust, (CHT). Conflicting information had been received regarding the supply and cost of defibrillators from EMAS & CHT. It was **RESOLVED** to make the following inquiries:

- Check defib location database for other units.
- Liaise with local parish councils regarding terms and conditions of defibs obtained from CHT.
- Look at alternative locations.

11/18/13 Airfield Memorial – proposal to relocate to Langar Village:

It was **RESOLVED** to defer this item to the next meeting. In the interim, inquiries to be made on the following:

- Position re estate of Roland Gale
- Inquiries re 207 Sqdn committee
- Explore maintenance options

11/18/14 Report on Local Transport Meeting 14th November:

The Chairman reported on a constructive meeting attended by representatives from Granby/Sutton & Langar/Barnstone and chaired by Chris Ward, NCC Transport Services Manager.

NCC were looking at cost effective ways to resolve potential financial cuts in the public transport budget using creative and innovative solutions.

New ideas were welcomed including the potential use of Community Transport.

New Bus Shelter in Langar

A new bus shelter would be installed outside the Unicorns Head, Langar in the New Year, together with a new bus stop pole adjacent to the green on Cropwell Road. The route had been revised to a 'one-way' system to limit congestion in Langar.

11/18/15 Councillors' Reports:

- Cllr Simpson reported on the improved road patching on Bingham Road and asked for thanks to be passed on to Via.
- Cllr Hollands reported on the Remembrance Service, held at St Andrews Church, which he considered particularly moving.
- Cllr Pulford reported that the Brownie kiosk was in need of refurbishment and understood this was in hand.
- Cllr Morris reported on two items from Langar School. The S

11/18/16 Correspondence:

No Correspondence had been received.

11/18/17 Date of next meeting:

Thursday 20th December 2018 at **7.30pm.**

There being no further business, the meeting closed at 8.50 pm.

SignedChairman

Date

In accordance with Section 1(2) of the Public Bodies Admissions to Meetings Act 1960 it is resolved that, due to the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of:

**11/18/18 Private and Confidential Matters
Assisted Taxi Scheme**

Langar cum Barnstone Parish Council

Bank Reconciliation at 31/10/2018

Cash in Hand 01/04/2018

76,153.94

ADD

Receipts 01/04/2018 - 31/10/2018

37,091.88

113,245.82

SUBTRACT

Payments 01/04/2018 - 31/10/2018

16,032.65

A Cash in Hand 31/10/2018
(per Cash Book)

97,213.17

Cash in hand per Bank Statements

Cash	31/10/201	100.00
TSB Current Account	31/10/201	47,015.99
TSB Deposit Account	31/10/201	50,097.18

97,213.17

Less unrepresented cheques
As attached

0.00

97,213.17

Plus unrepresented receipts
As attached

0.00

B Adjusted Bank Balance

97,213.17

Langar cum Barnstone Parish Council
Net Position by Cost Centre and Code to 31st October 2018

Cost Centre Name

2 CHURCHYARD			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
20	CHURCHYARD	0.00	0.00	0.00	500.00	0.00	500.00
21	CHURCH CLOCK	0.00	0.00	0.00	155.00	120.00	35.00
		£0.00	0.00	£0.00	655.00	£120.00	535.00

4 VILLAGE AMENITIES			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
40	WAGES (LITTER PICKING)	0.00	0.00	0.00	1,628.24	1,085.89	542.35
41	LITTER PICK EQUIP	0.00	0.00	0.00	50.00	6.66	43.34
43	PARISH GROUNDS MAINT	0.00	0.00	0.00	600.00	350.00	250.00
45	SPEEDWATCH	0.00	0.00	0.00	0.00	0.00	0.00
46	PARISH MAINTENANCE	0.00	0.00	0.00	400.00	185.22	214.78
911	PARISH LENGTHSMAN	0.00	0.00	850.00	2,035.80	1,668.30	1,217.50
913	VILLAGES IMPROVEMENT	0.00	0.00	0.00	600.00	600.00	0.00
914	PARISH CRAFTSMAN	0.00	0.00	0.00	1,628.24	99.53	1,528.71
		£0.00	0.00	£850.00	6,942.28	£3,995.60	3,796.68

5 BARNSTONE PLAY AREA			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
50	PLAY EQUIP	0.00	0.00	0.00	90.00	90.00	0.00
51	PLAY AREA GRASS	0.00	0.00	0.00	600.00	350.00	250.00
		£0.00	0.00	£0.00	690.00	£440.00	250.00

6 ADMINISTRATION			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
600	CLERK'S SALARY	0.00	0.00	0.00	11,000.00	6,528.38	4,471.62
601	INSURANCE	0.00	0.00	0.00	665.00	664.08	0.92
602	SUBS/TRAINING	0.00	0.00	0.00	625.00	266.00	359.00
603	S137	0.00	0.00	0.00	25.00	0.00	25.00
604	WEB SITE	0.00	0.00	0.00	100.00	75.00	25.00
605	ROOM HIRE	0.00	0.00	0.00	200.00	125.00	75.00
606	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
607	OFFICE EXPENSES	0.00	0.00	0.00	1,700.00	1,355.59	344.41
608	TAXI VOUCHER SCHEME	0.00	0.00	0.00	450.00	230.00	220.00
609	AUDIT FEES	0.00	0.00	0.00	300.00	300.00	0.00
610	CHAIRMAN'S ALLOWANCE	0.00	0.00	0.00	25.00	12.00	13.00
611	INVESTMENT INTEREST	0.00	0.00	13.88	0.00	0.00	13.88
612	PRECEPT	0.00	0.00	35,477.00	0.00	0.00	35,477.00
613	VAT REFUND	0.00	0.00	0.00	0.00	0.00	0.00
614	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
615	LOAN REPAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00
616	DONATIONS	0.00	0.00	0.00	300.00	114.00	186.00
		£0.00	0.00	£35,490.88	15,390.00	£9,670.05	41,210.83

7 PROMOTIONAL ACTIVITIES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
70	NEWSLETTER	0.00	0.00	226.00	600.00	521.90	304.10
71	LCB FESTIVAL	0.00	0.00	0.00	100.00	126.76	-26.76
72	APPLE DAY	0.00	0.00	0.00	100.00	0.00	100.00
74	COMMUNITY	0.00	0.00	0.00	100.00	0.00	100.00
		£0.00	0.00	£226.00	900.00	£648.66	477.34

8 WORKS LANE FIELD

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
80	FACILITIES	0.00	0.00	0.00	0.00	0.00	0.00
81	EQUIPMENT/MAINT	0.00	0.00	0.00	200.00	90.00	110.00
83	FOOTBALL FIELD	0.00	0.00	0.00	600.00	350.00	250.00
84	FIELD HIRE INCOME	0.00	900.00	525.00	0.00	0.00	-375.00
		£0.00	900.00	£525.00	800.00	£440.00	-15.00

9 EARMARKED RESERVES

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
901	ELECTION FUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00
902	TRANSPORT FUND	3,000.00	0.00	0.00	0.00	0.00	3,000.00
907	TAXI VOUCHER SCHEME	1,000.00	0.00	0.00	0.00	0.00	1,000.00
908	GENERAL RESERVE	2,500.00	0.00	0.00	0.00	0.00	2,500.00
916	VILLAGE IMPROVEMENTS	25,000.00	0.00	0.00	0.00	0.00	25,000.00
		£32,500.00	0.00	£0.00	0.00	£0.00	32,500.00

NET TOTAL		£32,500.00	900.00	£37,091.88	25,377.28	£15,314.31	78,754.85
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Langar cum Barnstone Village Hall

Bank Reconciliation at 31/10/2018

Cash in Hand 01/04/2018

26,383.13

ADD

Receipts 01/04/2018 - 31/10/2018

4,974.27

31,357.40

SUBTRACT

Payments 01/04/2018 - 31/10/2018

4,763.61

A Cash in Hand 31/10/2018
(per Cash Book)

26,593.79

Cash in hand per Bank Statements

Cash	31/10/201	41.38
Nat West	31/10/201	26,552.41

26,593.79

Less unpresented cheques

As attached

0.00

26,593.79

Plus unpresented receipts

As attached

0.00

B Adjusted Bank Balance**26,593.79****A = B Checks out OK**

APPENDIX 6			
LANGAR CUM BARNSTONE VILLAGE HALL PAYMENTS FOR REPORT			
ACCOUNTS PAID 15 NOVEMBER 2018			
DD	WATER PLUS - VH WATER BILL	£	10.11
DD	EON - VH ELECTRICITY	£	129.73
		£	139.84
APPENDIX 7			
ACCOUNTS FOR PAYMENT 15 NOVEMBER 2018			
FPO	WAGES M8	£	134.32
FPO	NCC SUPPLIES - CONSUMABLES	£	28.38
		£	162.70